



Compton Unified School District

Facilities Management

Comprehensive Review

February 2003

Administrative Agent
Larry E. Reider
Office of Kern County
Superintendent of Schools

Chief Executive Officer
Thomas E. Henry

Facilities Management Standards

The following standards were identified as needing to reach a rating of 8 to be deemed compliant. If not already presented in response to a Section of the Consent Decree, these standards appear in the following pages. A chart of the Facilities Management standards is included to provide an overview of the ratings of the standards over time and the status of their implementation.

- 1.3 See Consent Decree Section 14
- 1.6
- 1.7
- 1.8 See Consent Decree Section 16
- 1.9 See Consent Decree Section 15
- 1.12 See Consent Decree Section 9 or 18
- 1.14 See Consent Decree Section 16 or 18
- 1.17
- 2.1 See Consent Decree Section 25
- 2.3
- 2.4
- 2.5
- 2.6
- 3.4
- 3.8
- 3.10 See Consent Decree Section 25
- 6.2
- 6.3
- 8.5
- 8.6
- 8.8
- 8.9
- 8.10 See Consent Decree Section 17
- 8.12
- 9.3 See Consent Decree Section 21
- 9.4 See Consent Decree Section 7
- 9.7
- 9.8 See Consent Decree Section 10
- 9.10
- 9.11 See Consent Decree Section 18

At the request of the District, several additional Facilities Management Standards were reviewed and are included in this section of the report. These additional standards are:

1.15, 1.16, 2.11, 2.12, 3.5, 3.13, 3.14, 6.1, 9.6, and 11.3

1.6 School Safety – Monitoring of Bus Loading/Unloading Areas for Safety

Professional Standard

Bus loading and unloading areas, delivery areas, and parking and parent loading/unloading areas are monitored on a regular basis to ensure the safety of the students, staff and community. Students, employees and the public should feel safe at all times on school premises.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

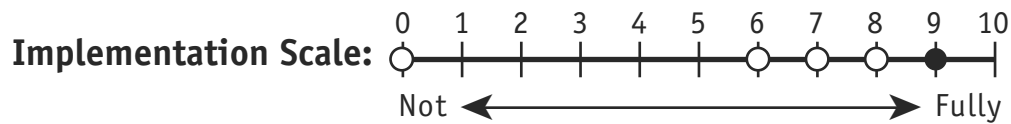
Progress on Recommendations and Recovery Steps

1. The district has contracted its student busing services to an outside vendor since September 2000. The bus routes and pick up points were established with the new transportation contractor. The district also began enforcing the walking distances included in district policy which reduced the number of students riding the buses and eliminated some bus pickup sites. The district plans to purchase a new software program, “Plan Ware,” to assist in establishing bus routing.
2. As reported in earlier six-month progress reports, the district facilities committee examined school attendance boundaries in 1999-2000. The district’s plans to open a new elementary school near Dominguez High School prompted the need to establish new school attendance boundaries in the area. The district governing board approved a Certificate of Participation (COP) for approximately \$19 million to build William Jefferson Clinton Elementary School behind Dominguez High School. The school was opened for students in January 2003, as scheduled. The boundary revisions made by the facilities committee will enable students to attend their neighborhood school, reducing the need to transport students to school in another neighborhood. The new school can accommodate 850 students.
3. The district continues to monitor the bus loading and unloading areas, and the traffic patterns around the campuses. Special student loading zones have been created at several school sites by district police services. The architectural plans for new schools in the district include designs for new bus loading/unloading points. The bus loading/unloading zone at the new Clinton Elementary School is a designated area on the campus away from the highway. Student safety has been a consideration in the development of the new campus designs.
4. The district has worked with the city to conduct traffic studies at various school sites to assess any safety hazards in school traffic patterns. Remedies have included the installation of flashing lights, crosswalks, and wider sidewalks in some school areas. The district has also assessed the bus loading areas at the various school sites and implemented changes for improvement at problematic sites. The bus loading and unloading areas at school sites continue to be monitored by site security “yellow jackets” on a regular basis to ensure student safety. Additional crossing guards have been hired by the district at some sites. Signs indicating bus loading areas and signs directing

vehicular traffic have been placed at schools. Curbs have been painted and bus loading areas repaved. The district's relationship with the city of Compton has continued to be positive under the new city administration.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	0
August 1999 Rating:	6
February 2000 Rating:	Not Reviewed
August 2000 Rating:	6
February 2001 Rating:	6
August 2001 Rating:	6
February 2002 Rating:	7
August 2002 Rating:	8
February 2003 Self Rating:	10
February 2003 New Rating:	9



1.7 School Safety – Installation and Operation of Outside Security Lighting

Professional Standard

Outside lighting is properly placed and monitored on a regular basis to ensure the operability/adequacy of such lighting to ensure safety while activities are in progress in the evening hours. Outside lighting should provide sufficient illumination to allow for the safe passage of students and the public during after hour activities. Lighting should also provide security personnel with sufficient illumination to observe any illegal activities on campus.

Consent Decree Stipulation

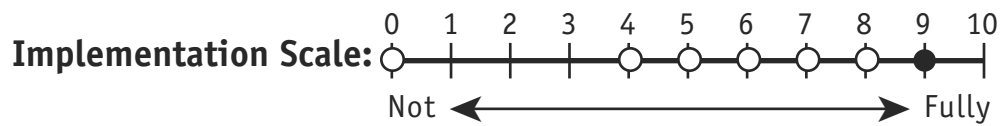
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. All campuses have outside security lights. Energy conservation practices continue to be implemented. Many of the lights and systems have been retrofitted to be more energy efficient. In the 2001-02 school year the district set aside \$470,000 of deferred maintenance funds to retrofit lights at seven school sites. A retrofit of lights has taken place at Davis Middle School, Roosevelt Middle School, Emerson Elementary and Vanguard Middle School. Flood lights have been installed at Mayo Elementary. The district's modernization projects will continue to address this standard.
2. The recurring problem of vandals breaking the lights along the outside walkway ceilings at Anderson Elementary has been remedied. The light bulbs in the walkway were constantly being smashed by vandals, necessitating the replacement of the bulbs every Monday morning and the sweeping up of the glass. The maintenance division has removed the walkway lights and erected several tall light poles to provide outside security lighting.
3. The district's mobile repair teams are assigned to school sites on a rotational basis and replace lights and light fixtures as needed. The site staff monitors lighting fixtures and reports fixtures that need repair. The district included improvements to its outdoor security lights for its campuses in its modernization plans.
4. As indicated in previous six-month progress reports, the district had all but eliminated the number of evening hour activities held on school campuses to reduce vandalism and graffiti, and had reduced the number of facility use permits granted to the community to minimize after hours traffic on campus. More recently, the district has reestablished selective community use of district facilities. Prior approval must be attained, and the user must agree to pay for the actual costs of custodial and utility services. A limited number of fee waivers are available.
5. Periodic, unannounced school visits continue to be conducted by a FCMAT representative to monitor compliance with the stipulations.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 0
August 1999 Rating: 4
February 2000 Rating: Not Reviewed
August 2000 Rating: 4
February 2001 Rating: 5
August 2001 Rating: 6
February 2002 Rating: 7
August 2002 Rating: 8
February 2003 Self Rating: 9
February 2003 New Rating: 9



1.15 School Safety – Injury/Illness Prevention Program Inspections Are Done

Legal Standard

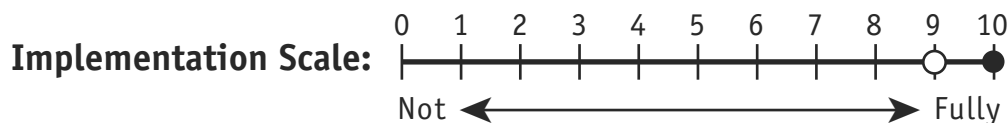
The Injury and Illness Prevention Program (IIPP) requires periodic inspections of facilities to identify conditions. [CCR Title 8 §3203]

Progress on Recommendations and Recovery Steps

1. Campus sites are continually and regularly inspected to assess the condition of the grounds and facilities. Board members, plant managers, district staff, a Facilities Coordinator Compliance Officer, an external FCMAT inspector, ACLU representatives and various state and county officials participate in site inspections. Any identified deficient conditions are addressed speedily and appropriately.
2. The district has an Injury and Illness Prevention Program that provides a checklist for assessing hazards in the work environment. Updated information regarding the IIPP is posted in the main office at the school sites.
3. Regular monthly training meetings with Plant Managers are conducted on safety issues, such as the proper storage and/or disposal of flammable or toxic materials.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	9
August 1999 Rating:	9
February 2000 Rating:	Not Reviewed
August 2000 Rating:	Not Reviewed
February 2001 Rating:	Not Reviewed
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	10
February 2003 Rating:	10



1.16 School Safety – Injury/Illness Prevention Program Inspections Are Done

Legal Standard

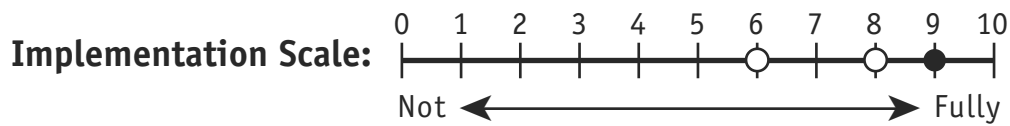
Appropriate fire extinguishers exist in each building and current inspection information is available. [CCR Title 8 §1922(a)]

Progress on Recommendations and Recovery Steps

1. The district has placed fire extinguishers in district facilities as required by code. The district has a fire hazard contract with a local vendor to inspect all fire extinguishers in district facilities every six months and to recharge extinguishers that require servicing and to replace any missing extinguishers. Reports from the contractor are kept on file. The mobile maintenance trucks are also equipped with fire extinguishers.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	6
August 1999 Rating:	6
February 2000 Rating:	Not Reviewed
August 2000 Rating:	6
February 2001 Rating:	Not Reviewed
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	8
February 2003 Self Rating:	10
February 2003 New Rating:	9



1.17 School Safety – All Exits are Free of Obstructions

Legal Standard

All exits are free of obstructions. [CCR Title 8 §3219]

Consent Decree Stipulation

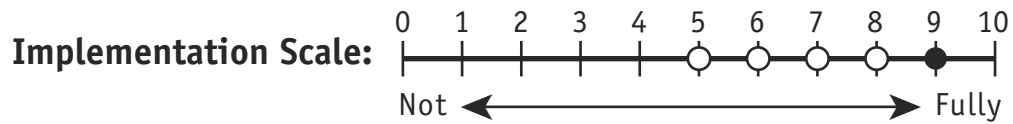
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. Random, unannounced site inspections continue to be conducted to monitor the sites. The continual focus on clean, safe campuses has helped to ensure that school campuses are being kept clean with no potential safety hazards.
2. The district reports that all exit doors are free of obstructions. All doors that might constitute a safety hazard are being changed. The recently passed General Obligation Bond will allow the district to replace old windows and frames and any inoperable doors and door jams. Hazardous conditions have already been addressed by the district. If a random site inspection turns up any potential new hazard, it is addressed by the district right away. All schools have an operational fire alarm system in place as discussed in Standard 1.9.
3. Plant managers and site custodial staffs receive structured monthly training to improve site safety and cleanliness. Staff has been directed to keep storage areas clean and exits free of obstructions.
4. Intrusion alarms at school sites have improved security of district property. The district's Police Services responds to reports of break-ins. Incidents of break-ins have decreased. Security efforts by site staff, such as checking that doors and windows are locked at the end of the day, have increased.
5. Illuminated exit signs have been placed at exit doors in gyms, auditoriums and cafeterias. Exit signs have been placed at both a high level and at knee-high level in case smoke forces evacuees to crawl along the floor toward the exits.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 5
August 1999 Rating: 5
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Rating: 9
August 2002 Rating: 9
February 2003 Self Rating: 10
February 2003 New Rating: 9



2.3 Facility Planning – Efforts to Seek State and Local Matching Funds

Professional Standard

Compton Unified School District should seek state and local funds.

Consent Decree Stipulation

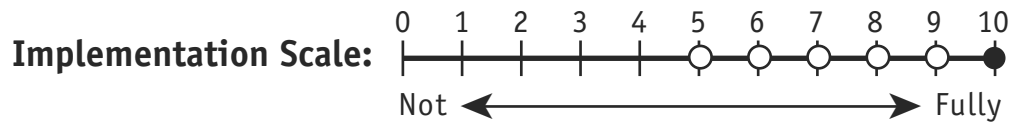
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. As reported in earlier six-month progress reports, the district has continually sought state and local funding for facilities improvement projects. The district received \$17 million in planning funds in 1999-2000 and was eligible to receive \$135 million dollars for modernization and new construction projects from the state. The district unsuccessfully attempted to pass local General Obligation Bonds three times in the past. The district has used district general funds and its deferred maintenance funds to address the safety needs identified in the Facilities Master Plan since state and local construction funds were not available. The state passed a General Obligation Bond in November 2002, and state funds to support the district's projects should be forthcoming.
2. In November 2002 the district also passed a local \$80 million General Obligation Bond to modernize its aging facilities. Unfortunately, the district has lost its hardship status with the passing of the GOB and the district will be required to provide its share of matching funds for modernization (20%) and new construction (50%) projects. The district plans to use \$61 million to support its modernization projects and \$20 million for new construction projects.
3. The district also approved an earlier COP for \$19 million to build a new elementary school adjacent to Dominguez High School. The William Jefferson Clinton Elementary School was opened to students in January 2003, as scheduled. The new school can accommodate 850 students. The district will now remove the excess portables from Roosevelt, Kelly and Foster Elementary Schools for use to house students at Centennial High School, the first school targeted for major modernization work.
4. The district conducted a workshop/meeting on the Facilities Master Plan and Implementation Plan in January 2002 with the governing board. The board has recommitted its support to the Facilities Master Plan and the Implementation Plan timelines and has been supportive of addressing facilities needs in the district. The board has established committees in several district operational areas, one of which is facilities, chaired by the school board president. The committee visits campus sites periodically to review the condition of the facilities.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	5
August 1999 Rating:	6
February 2000 Rating:	7
August 2000 Rating:	8
February 2001 Rating:	8
August 2001 Rating:	9
February 2002 Rating:	10
August 2002 Rating:	10
February 2003 Rating:	10



2.4 Facility Planning – Existence of a District Facility Planning Committee

Professional Standard

Compton Unified School District should have a facility planning committee.

Consent Decree Stipulation

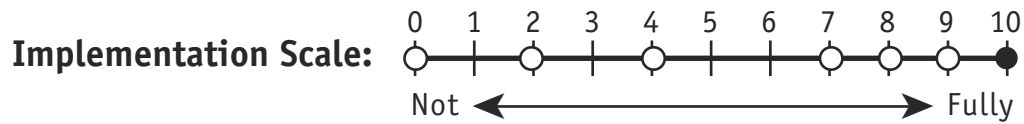
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. This standard has been implemented. As reported in earlier six-month progress reports, the district established a facilities master plan committee that included a wide representation of parents and community members to assist in the development of the district's facilities master plan. The committee remained active to address other district facilities concerns, such as assisting the district with asset mapping, decisions about school walking distances, revising school attendance boundaries, and the placement of portable classrooms at school sites.
2. The committee conducted its work in three phases. Phase one identified the district's building assets; phase two established school walking distances and revised school attendance boundaries; phase three planned for the opening of a new elementary school. Because of lack of state funds for new construction, the opening of this school was postponed several times. The district board approved a \$19 million COP to construct this school as student enrollment compelled the district to take action to alleviate overcrowding. The new William Jefferson Clinton Elementary School was opened to students on January 27, 2003 and can accommodate 850 students.
3. The district convened a new facilities planning committee to continue to advise the district in the implementation of the Facilities Master Plan. The committee is active and holds regular meetings. The committee was very active in the discussion of the COP for the new elementary school, and in the work to pass the district's general obligation bond.
4. The district will be establishing a bond oversight committee to oversee the projects to be supported by the recently passed \$80 million General Obligation Bond. This committee may begin to assume much of the role of the district's facilities planning committee.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	0
August 1999 Rating:	2
February 2000 Rating:	4
August 2000 Rating:	7
February 2001 Rating:	8
August 2001 Rating:	9
February 2002 Rating:	10
August 2002 Rating:	10
February 2003 Rating:	10



2.5 Facility Planning – Properly Staffed and Funded Facility Planning Function

Professional Standard

Compton Unified School District should have a properly staffed and funded facility planning department.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

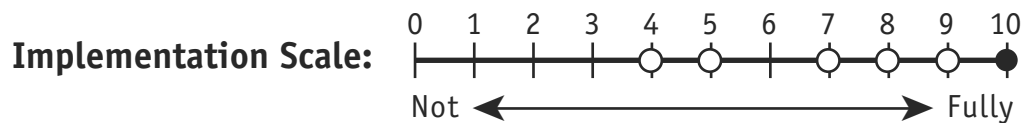
Progress on Recommendations and Recovery Steps

1. The position of Chief Facilities Officer was upgraded to a cabinet level management position. Two years ago, staffing for the Division of Facilities Planning and Maintenance was increased to include four additional positions in the trade areas. A facilities coordinator position was filled in fall 2002. Another facilities coordinator position was recently filled. The district also hires construction management firms as project managers to oversee and assist in the completion of the district's construction projects.
2. Facilities managers have taken classes in the school construction process. The managers attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. The district reports that a second group of newly hired facilities managers have started the certification process. The district should continue the practice of providing this training opportunity for all new facilities managers within the first two years of their employment with the district.
3. As reported in earlier progress reports, the district administration implemented initial recovery plan recommendations to evaluate existing staff, resulting in the release of several employees. Qualified employees were placed in vacated positions. Electricians, for example, are now licensed. Employees are being evaluated regularly. Maintenance monitors the quality and experience of its staff and provides numerous training opportunities for staff to improve their job skills.
4. The evaluation of plant managers and plant maintenance staff has been shifted from the site principals to the Chief Facilities Officer and his designee(s). This is intended to increase the accountability of site staff. As the first evaluation under this arrangement does not take place until the end of the school year, the review team will consider the effectiveness of this arrangement in its next visit in the summer.
5. The district facilities staff feel that they have a good team, that they are keeping abreast of projects, and that they are receiving and providing appropriate staff training. Staff are being recognized for their accomplishments.

6. The district has allocated significant general fund sums in the last four years to support facilities needs in the district. The passage of the \$19 million COP for the new Clinton Elementary School and the \$80 million GOB for facilities improvements provides the funds necessary to implement a significant portion of the district's Facilities Master Plan.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating: 4
August 1999 Rating: 5
February 2000 Rating: Not Reviewed
August 2000 Rating: 7
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Rating: 8
August 2002 Rating: 9
February 2003 Self Rating: 10
February 2003 New Rating: 10



2.6 Facility Planning – Implementation of an Annual Capital Planning Budget

Professional Standard

Compton Unified School District should develop and implement an annual capital planning budget.

Consent Decree Stipulation

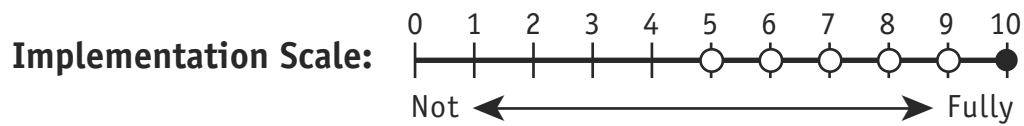
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. The district completed a Facilities Implementation Plan, approved effective August 10, 2001, to implement the district's Comprehensive Facilities Master Plan adopted in July 1999. Although the implementation plan relies on the receipt of state funds to implement modernization and new construction projects, the plan also identifies sources of district general funds for capital improvement projects and deferred maintenance, and provides a priority for the completion of construction projects as funds are received. In the Plan, the district committed \$2 million to \$2.6 million for capital improvement projects per year, and \$835,000 as the district's annual match for deferred maintenance projects. The full implementation of the Plan will require state and local funding for the modernization and new construction projects that have been approved and remain on the state list of approved projects awaiting funding.
2. The state passed a General Obligation Bond in November 2002, and state funds to support the district's projects should be forthcoming.
3. In November 2002 the district also passed a local \$80 million General Obligation Bond to modernize its aging facilities. Unfortunately, the district has lost its hardship status with the passing of the GOB and the district will be required to provide its share of matching funds for modernization (20%) and new construction (50%) projects. The district plans to use \$61 million to support its modernization projects and \$20 million for new construction projects.
4. The district also approved an earlier COP for \$19 million to build a new elementary school adjacent to Dominguez High School. The William Jefferson Clinton Elementary School was opened to students in January 2003, as scheduled.
5. The district has allocated healthy annual budgets for facilities projects from the general fund as facilities improvement has been a continuing district priority. The budgeted funds were used to improve facilities that needed immediate attention. Staff indicated that approximately \$10 million was spent on maintenance and construction in the 2000-2001 school year and close to \$30 million in the 2001-2002 school year. The funds that will be available from the newly passed state and local bonds will allow the district to more speedily implement the facilities projects identified in its Comprehensive Facilities Master Plan.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating: 5
August 1999 Rating: 6
February 2000 Rating: 7
August 2000 Rating: 8
February 2001 Rating: 8
August 2001 Rating: 9
February 2002 Rating: 10
August 2002 Rating: 10
February 2003 Rating: 10



2.11 Facility Planning – Process to Determine Debt Capacity

Professional Standard

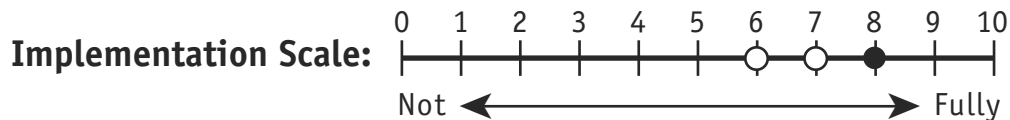
Compton Unified School District should develop a process to determine debt capacity.

Progress on Recommendations and Recovery Steps

1. The district has developed a process to determine its debt capacity in the review of its bonding capacity and its ability to obtain funds. The district has unsuccessfully tried three times in the past to pass a local General Obligation Bond. The district succeeded in November 2002 in passing an \$80 million GOB on its fourth attempt. The bond passed with well over an 80% community approval.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	6
August 1999 Rating:	Not Reviewed
February 2000 Rating:	Not Reviewed
August 2000 Rating:	Not Reviewed
February 2001 Rating:	7
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	Not Reviewed
February 2003 Self Rating:	8
February 2003 New Rating:	8



2.12 Facility Planning – Awareness and Monitoring of Assessed Valuation

Professional Standard

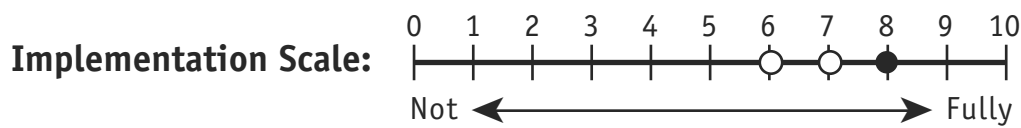
Compton Unified School District should be aware of and monitor the assessed valuation of taxable property within its boundaries.

Progress on Recommendations and Recovery Steps

1. The district has monitored the assessed valuation of taxable property within its boundaries and determined its bonding capacity. The district has been unsuccessful three times in the past in passing a local General Obligation Bond. The district succeeded in November 2002 in passing an \$80 million GOB on its fourth attempt. The bond passed with well over an 80% community approval.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	6
August 1999 Rating:	Not Reviewed
February 2000 Rating:	Not Reviewed
August 2000 Rating:	Not Reviewed
February 2001 Rating:	7
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	Not Reviewed
February 2003 Self Rating:	8
February 2003 New Rating:	8



3.4 Facilities Improvement and Modernization – Determination of Maximum Eligibility for State Funding

Professional Standard

The CUSD consistently reviews and monitors its eligibility for State funding so as to capitalize upon maximal funding opportunities.

Consent Decree Stipulation

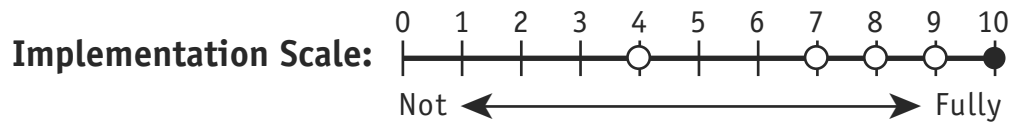
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. The district consistently reviews and monitors its eligibility for state funding. In the 2000-01 school year the district submitted new eligibility applications to the State Allocations Board: Form SB50-03 Eligibility Determination and Form SB50-04 Application for Funding. These documents were resubmitted to reflect increases in CBEDS enrollment and Special Education enrollment. The increased student enrollment provided an increase in funding eligibility.
2. The district has continued to submit applications to maintain its hardship eligibility status in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. All of the district's projects are on the list of approved projects awaiting state funds.
3. In November 2002 the district passed a local \$80 million General Obligation Bond to modernize its aging facilities. Unfortunately, the district has lost its hardship status with the passing of the GOB and the district will be required to provide its share of matching funds for modernization (20%) and new construction (50%) projects. The district plans to use \$61 million to support its modernization projects and \$20 million for new construction projects.
4. Facilities managers have taken classes in the school construction process. The managers attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. The district reports that a second group of newly hired facilities managers have started the certification process. The district should continue the practice of providing this training opportunity for all new facilities managers within the first two years of their employment with the district.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	4
August 1999 Rating:	7
February 2000 Rating:	8
August 2000 Rating:	8
February 2001 Rating:	9
August 2001 Rating:	10
February 2002 Rating:	10
August 2002 Rating:	10
February 2003 Rating:	10



3.5 Facilities Improvement and Modernization – Interim Plans for Student Housing During Construction

Professional Standard

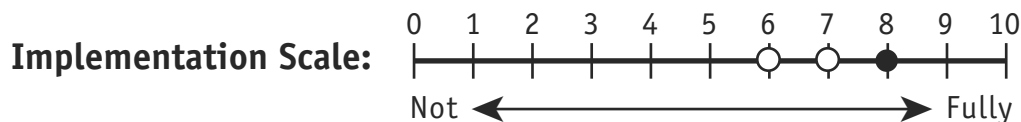
The CUSD establishes and implements interim housing plans for use during the construction phase of modernization projects and/or additions to existing facilities.

Progress on Recommendations and Recovery Steps

1. The facilities staff have made plans for the interim housing of students during the modernization of facilities so as to inconvenience staff and students as little as possible. Site-level administrators have been included in discussing modernization construction phasing plans on campuses. The new architect contracts have included a required provision for coordination of services amongst all parties relative to project scheduling.
2. The district recently completed construction of the William Jefferson Clinton Elementary School which was opened to students in January 2003, as scheduled. The new school can accommodate 850 students. The district will now remove the excess portables from Roosevelt, Kelly and Foster Elementary Schools for use in temporarily housing students at Centennial High School, the first school targeted for major modernization work.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	6
August 1999 Rating:	7
February 2000 Rating:	Not Reviewed
August 2000 Rating:	Not Reviewed
February 2001 Rating:	Not Reviewed
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	Not Reviewed
February 2003 Self Rating:	8
February 2003 New Rating:	8



3.8 Facilities Improvement and Modernization – Approval of Plans and Specifications Prior to Contract Award

Legal Standard

The CUSD obtains approval of plans and specifications from the Division of the State Architect and the Office of Public School Construction (when required) prior to the award of a contract to the lowest, responsible bidder. [EC 17263, 17267]

Consent Decree Stipulation

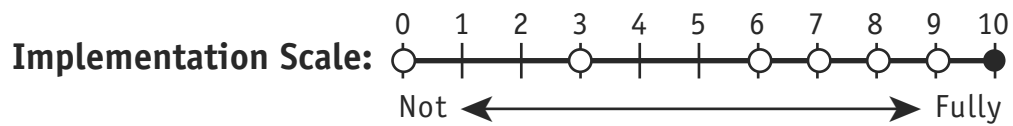
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. This standard has been implemented. As reported in earlier six-month progress reports, all of the district's modernization and new construction projects have received approval from the appropriate state agency. All 28 district modernization projects and 8 new construction projects have been approved by both the California Department of Education (CDE) and the Department of the State Architect (DSA). When funds become available, the district will award a contract to the lowest, responsible bidder.
2. As state funds were not available to initiate the district's new construction projects, the district governing board approved a COP for \$19 million to construct a new elementary school to alleviate overcrowding. The William Jefferson Elementary School opened its doors to students in January 2003 as scheduled.
3. The district continued to renew its applications to remain eligible for the state's critical hardship grants in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. Districts would normally be required to provide a 20% match for modernization projects and a 50% match for new construction projects.
4. In November 2002 the district passed a local \$80 million General Obligation Bond to modernize its aging facilities. Unfortunately, the district has lost its hardship status with the passing of the GOB and the district will be required to provide its share of matching funds for modernization (20%) and new construction (50%) projects. The district plans to use \$61 million to support its modernization projects and \$20 million for new construction projects.
5. Facilities managers have taken classes in the school construction process. The managers attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. The district reports that a second group of newly hired facilities managers have started the certification process. The district should continue the practice of providing this training opportunity for all new facilities managers within the first two years of their employment with the district.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating: 0
August 1999 Rating: Not Reviewed
February 2000 Rating: 3
August 2000 Rating: 6
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Rating: 9
August 2002 Rating: 9
February 2003 Self Rating: 10
February 2003 New Rating: 10



3.13 Facilities Improvement and Modernization – Knowledge of Office of Public School Construction Procedures

Professional Standard

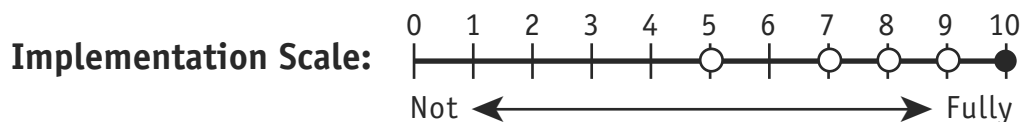
Staff within the Compton Unified School District is knowledgeable of procedures within the Office of Public School Construction (OPSC).

Progress on Recommendations and Recovery Steps

1. All facilities division managers have been trained on the various state facilities planning processes, application procedures and required timelines. Four managers attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. They are knowledgeable of the procedures to follow to obtain project approval from the Office of Public School Construction. A second group of newly hired district facilities managers are currently attending the certification training. The district should continue the practice of providing this training opportunity for all new facilities managers within the first two years of their employment with the district.
2. District managers continue to participate in training such as attending the annual CASH conference.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	5
August 1999 Rating:	Not Reviewed
February 2000 Rating:	Not Reviewed
August 2000 Rating:	Not Reviewed
February 2001 Rating:	7
August 2001 Rating:	Not Reviewed
February 2002 Rating:	8
August 2002 Rating:	9
February 2003 Self Rating:	10
February 2003 New Rating:	10



3.14 Facilities Improvement and Modernization – Knowledge of Division of State Architect Procedures

Professional Standard

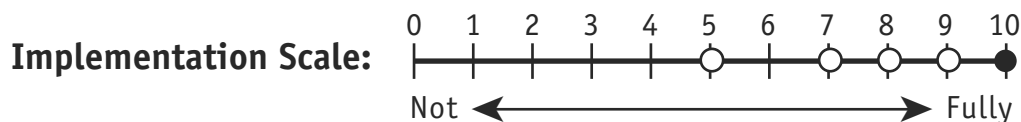
Staff within the Compton Unified School District is knowledgeable of procedures within the Division of the State Architect.

Progress on Recommendations and Recovery Steps

1. All facilities division managers have been trained on the various state facilities planning processes, application procedures and required timelines. Four managers attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. They are knowledgeable of the procedures to follow to obtain project approval from the Division of the State Architect. A second group of newly hired district facilities managers are currently attending the certification training. The district should continue the practice of providing this training opportunity for all new facilities managers within the first two years of their employment with the district.
2. District managers continue to participate in training such as attending the annual CASH conference.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	5
August 1999 Rating:	Not Reviewed
February 2000 Rating:	5
August 2000 Rating:	Not Reviewed
February 2001 Rating:	7
August 2001 Rating:	Not Reviewed
February 2002 Rating:	8
August 2002 Rating:	9
February 2003 Self Rating:	10
February 2003 New Rating:	10



6.1 Special Education Facilities – Compliance with CDE Regulations

Professional Standard

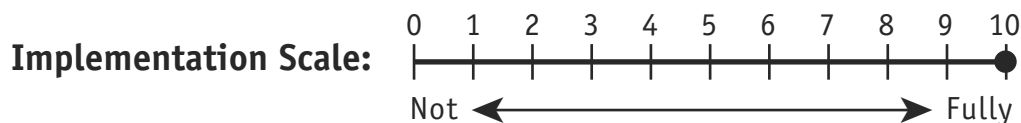
The CUSD complies with California Department of Education (CDE) requirements relative to the provision of Special Education facilities.

Progress on Recommendations and Recovery Steps

1. All facilities division managers have been trained on the various state facilities planning processes, application procedures and required timelines. Four managers attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. They are knowledgeable of the California Department of Education (CDE) requirements relative to the provision of Special Education facilities. A second group of newly hired district facilities managers are currently attending the certification training. The district should continue the practice of providing this training opportunity for all new facilities managers within the first two years of their employment with the district.
2. District managers continue to participate in training such as attending the annual CASH conference.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	10
August 1999 Rating:	Not Reviewed
February 2000 Rating:	10
August 2000 Rating:	Not Reviewed
February 2001 Rating:	Not Reviewed
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	Not Reviewed
February 2003 Rating:	10



6.2 Special Education Facilities – Equity, Appropriate to Educational Program

Professional Standard

The CUSD provides facilities for its Special Education programs which ensure equity with other educational programs within the district and provides appropriate learning environments in relation to educational program needs.

Consent Decree Stipulation

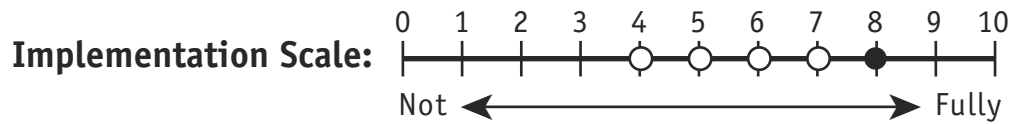
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. As reported in earlier six-month progress reports, the district conducted a facilities inventory/assessment to determine the space allocation for special education programs. The district relocated some special education programs to more appropriate locations, i.e., Walton Elementary. The district has addressed special education facilities at various sites with some facilities adjustments such as providing newer portables at Compton and Centennial High Schools for the special education classes.
2. The district reports that all school sites are handicapped accessible. The modernized facility in the Compton High School administration building's basement is handicapped accessible with ramps and an elevator. A new facility was constructed at Caldwell Elementary for students with severe disabilities from the county special education program. The project was 100% state-funded, costing \$2.2 million. The facility provided four new classrooms.
3. The Facilities Division considers maintenance requests to meet the needs of the special education population a high priority. Site principals are expected to consider the needs of their students when assigning the various instructional programs to existing site facilities and classrooms. Classrooms assigned for special education students, for example, might be located close to transportation drop off locations to accommodate students.
4. The district has replaced portable classrooms and continues to upgrade permanent classrooms through modernization projects. The passage of the district's local general obligation bond will allow the district to speedily implement its planned modernization projects to provide more appropriate facilities for all district programs, including special education. Modernization and new construction projects are designed to provide full access for handicapped students. For example, elevators are scheduled to be installed at Kennedy and Dickison Elementary Schools as part of the modernization plans.

Standard Implemented: Fully Implemented - Substantial

February 1999 Rating: 4
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 4
February 2001 Rating: 5
August 2001 Rating: 6
February 2002 Rating: 7
August 2002 Rating: 8
February 2003 Self Rating: 9
February 2003 New Rating: 8



6.3 Special Education Facilities – Adequacy for Instructional Program Needs

Professional Standard

The CUSD provides facilities for its Special Education programs which provide appropriate learning environments in relation to educational program needs.

Consent Decree Stipulation

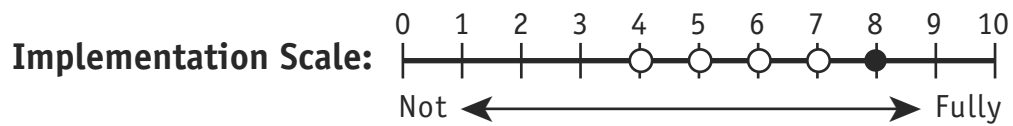
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. As reported in earlier six-month progress reports, the district conducted a facilities inventory/assessment to determine the space allocation for special education programs. The district relocated some special education programs to more appropriate locations, i.e., Walton Elementary. The district has addressed special education facilities at various sites with some facilities adjustments such as providing newer portables at Compton and Centennial High Schools for the special education classes.
2. The learning environments for special education students have been upgraded. The district has replaced portable classrooms and continues to upgrade permanent classrooms through modernization projects. Attention has been given to providing proper lighting and air conditioning for special education classrooms, and renovating the restrooms for ease of use by disabled students.
3. The district reports that all school sites are handicapped accessible. The modernized facility in the Compton High School administration building's basement is handicapped accessible with ramps and an elevator. A new facility was constructed at Caldwell Elementary for students with severe disabilities from the county special education program. The project was 100% state-funded, costing \$2.2 million. The facility provided four new classrooms.
4. The Facilities Division considers maintenance requests to meet the needs of the special education population a high priority. Site principals are expected to consider the needs of their students when assigning the various instructional programs to existing site facilities and classrooms. Classrooms assigned for special education students, for example, might be located close to transportation drop off locations to accommodate students.
5. The passage of the district's local general obligation bond will allow the district to speedily implement its planned modernization projects to provide more appropriate facilities for all district programs, including special education. Modernization and new construction projects are designed to provide full access for handicapped students. For example, elevators are scheduled to be installed at Kennedy and Dickison Elementary Schools as part of the modernization plans.

Standard Implemented: Fully Implemented - Substantial

February 1999 Rating:	4
August 1999 Rating:	Not Reviewed
February 2000 Rating:	4
August 2000 Rating:	4
February 2001 Rating:	5
August 2001 Rating:	6
February 2002 Rating:	7
August 2002 Rating:	8
February 2003 Self Rating:	9
February 2003 New Rating:	8



8.5 Facilities Maintenance and Custodial – Adequate Maintenance Records and Inventories

Professional Standard

Adequate maintenance records and reports are kept, including a complete inventory of supplies, materials, tools and equipment. All employees required to perform maintenance on school sites should be provided with adequate supplies, equipment and training to perform maintenance tasks in a timely and professional manner. Included in the training is how to inventory supplies and equipment and when to order or replenish them.

Consent Decree Stipulation

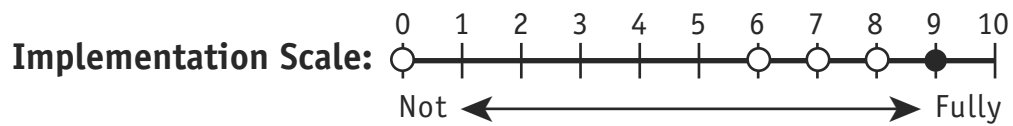
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. The district has upgraded its software program with the MC II school-based software, to maintain its supplies records and inventory. The district has also purchased a new server for the facilities department. The department has established a separate purchase order system for the purchase of tools to maintain greater accountability over tools and equipment. Fridays have been designated for equipment storage and clean-up days.
2. The district continues to use the maintenance request flow chart and forms established to track all maintenance requests from the sites. The district continues to adhere to a five-day completion timeline to complete the requested maintenance. If a request is complex and will require more than two days to complete, the request is assigned to the facilities division as a project, and sites are informed that the five-day timeline cannot be met, with an explanation and scheduled date of completion. A Project Status Report on the project is maintained.
3. The utilization of the two mobile maintenance teams provides for better tracking of the supplies and tools needed for the work conducted at the school sites. The maintenance department performs weekly, monthly, and annual material checks. The department reports that an adequate inventory of materials and equipment is maintained with the maintenance record procedure.
4. School site employees are provided with the supplies, materials and tools necessary to perform their work.
5. The maintenance department provides training and regular staff meetings to keep staff informed and up-to-date. Weekly meetings of plant managers are conducted to provide training on district processes and procedures, and to improve job skills. Managers are expected to provide the training to site employees. Training has been provided to plant managers on maintaining equipment and equipment inventories.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 0
August 1999 Rating: 6
February 2000 Rating: 6
August 2000 Rating: 6
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Rating: 8
August 2002 Rating: 9
February 2003 Self Rating: 10
February 2003 New Rating: 9



8.6 Facilities Maintenance and Custodial – Procedures for Evaluation of Maintenance and Operations Staff

Professional Standard

Procedures are in place for evaluating the work quality of maintenance and operations staff. The quality of the work performed by the maintenance and operations staff should be evaluated on a regular basis using a board-adopted procedure which delineates the areas of evaluation and the types of work to be evaluated.

Consent Decree Stipulation

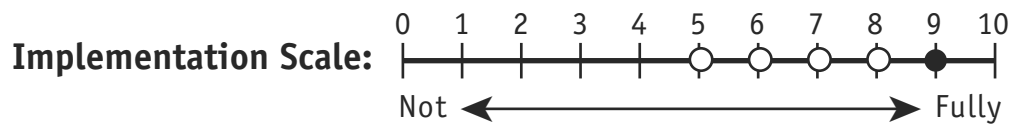
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. Annual evaluations of all permanent employees in the Facilities Division are conducted. Employees have clear expectations for their work. Strong communication continues to occur between the maintenance shops. Facilities administrators are conducting spot checks of the school sites and noting areas that need improvement.
2. The supervision and evaluation of plant managers and staff has been transferred from the site principal to the Chief Facilities Officer and his designee(s). The district feels that this will provide a consistent performance standard for all sites and increase accountability for work performed at the sites. The site principals will share the supervisory responsibility, and will continue to provide input to the evaluations. A September 11, 2002 memo delineates which personnel requests will require the approval of both the site principal and the Chief Facilities Officer. As this supervisory responsibility was transferred in fall 2002, the first staff evaluations have not yet occurred. The effectiveness of this arrangement will be reviewed at the team's next visit in summer 2003.
3. The district's personnel office provides ongoing training workshops for supervisory personnel in evaluation procedures and in properly documenting unsatisfactory performance of employees. Workshops include discussion on how to monitor an employee's performance, and stress meeting probationary evaluation deadlines.
4. Performance evaluations are conducted to assess the work quality of the staff. The updated evaluation form now includes a "quality of work" section. The probation period is being taken seriously by both supervisor and new employee, and new employees are being closely monitored. Facilities staff indicates that better results are evident in the quality of work performance of employees.
5. The facilities division has provided plant managers with a sample structured work schedule for site maintenance employees for each day and each week. A sample template has been developed for plant managers to modify for their individual site needs. This will assist the managers to more efficiently monitor work completion and quality of work performed.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 5
August 1999 Rating: Not Reviewed
February 2000 Rating: 5
August 2000 Rating: 5
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Rating: 8
August 2002 Rating: 9
February 2003 Self Rating: 10
February 2003 New Rating: 9



8.8 Facilities Maintenance and Custodial – Availability of Custodial Supplies and Equipment

Professional Standard

Necessary supplies, tools and equipment for the proper care and cleaning of the school(s) are available to staff. Operational staff should be expected to keep the campuses clean. In order for the staff to meet these expectations, they must be provided with the necessary supplies, tools and equipment as well as the training associated with the proper use of such.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

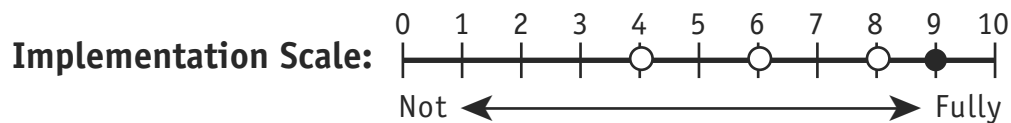
Progress on Recommendations and Recovery Steps

1. Custodial supplies are maintained in the district warehouse and are available to the sites as needed. School site employees are being provided the supplies, materials and tools necessary to perform their work. Oversight of the site custodial supplies budgets is expected to be moved from the site principals to the facilities division so that funds are more efficiently expended.
2. Funds to provide the necessary supplies, tools and equipment for the care and cleaning of the school are allocated to the site by formula. The school's custodial budget is based on the number of plant workers assigned to the site. The number of custodial staff at a school is allocated by formula based on the number of students at the site at a ratio of approximately 200:1. In addition, funds are allocated to the district's facilities budget to replace equipment and tools at the site and to address additional supply needs. Equipment for the sites is purchased by the maintenance department.
3. Because of the downturn in the state's economy, the district is currently implementing a district-wide hiring freeze. Some vacancies in plant maintenance and custodial staff are evident at the sites.
4. Continuous training and staff meetings are held to keep staff informed and up-to-date. Weekly meetings of plant managers are conducted to provide training on district processes and procedures, and to improve job skills. Managers are expected to provide the training to site employees. Monthly training topics include, for example, issues on safety, the appropriate use of chemicals, and keeping invoices on tools, equipment and supplies.
5. Monthly meetings continue to be held with both the principals and plant managers in attendance together to discuss site and facilities issues.

6. The supervision and evaluation of plant managers and staff has been transferred from the site principal to the Chief Facilities Officer and his designee(s). The district feels that this will provide a consistent performance standard for all sites and increase accountability for work performed at the sites. The site principals will share the supervisory responsibility, and will continue to provide input to the evaluations.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	4
August 1999 Rating:	Not Reviewed
February 2000 Rating:	Not Reviewed
August 2000 Rating:	6
February 2001 Rating:	6
August 2001 Rating:	6
February 2002 Rating:	8
August 2002 Rating:	9
February 2003 Self Rating:	10
February 2003 New Rating:	9



8.9 Facilities Maintenance and Custodial – Implementation of a Preventive Maintenance Program

Professional Standard

The district has an effective preventive maintenance program. The district should have a written preventive maintenance program that is scheduled and followed by the maintenance staff. This program should include verification of the completion of work by the supervisor of the maintenance staff.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

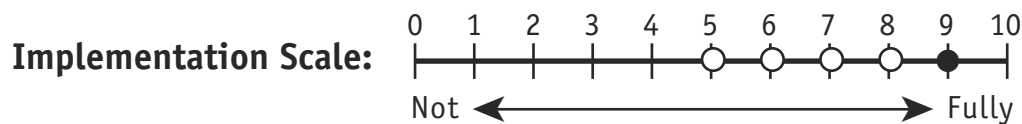
Progress on Recommendations and Recovery Steps

1. As reported in earlier six-month progress reports, the district has become proactive in its approach to addressing facilities needs. The district has taken steps to determine the life expectancies of its facilities, such as roofs, asphalt, painting, etc. and has developed a replacement schedule. The maintenance department has also scheduled regular maintenance for recurring projects such as tree trimming, checking heating and air conditioning systems, cleaning gutters and drains, boiler checks, etc. Some projects are scheduled for maintenance during the summer months when school is not in session.
2. The district, with assistance from its architects, has developed maintenance specifications for all electrical and mechanical work. These specs establish standards that help provide conservation efficiency. The specs are used in all repair and maintenance work conducted by the district. Lighting fixtures are being upgraded.
3. The two mobile maintenance teams continue to address maintenance requests before they become major problems. The teams have been established to do routine maintenance at school sites. They are scheduled on a rotational basis to a school site for approximately 7-10 days at a time. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site. The rotational schedules of the teams are sometimes interrupted to address emergencies, or any site inspection deficiencies that surface in an ACLU inspection.
4. The district continues to use its established maintenance request flow chart and forms to track all maintenance requests from the sites. The district continues to implement its established five-day completion timeline to complete the requested maintenance. If a request is complex and will require more than two days to complete, the request is assigned to the facilities division as a project, and sites are informed that the five-day timeline cannot be met, with an explanation and scheduled date of completion. A Project Status Report on the project is maintained.

5. All maintenance requests from the sites are tracked and monitored. Communication between the maintenance department and the sites has improved, and sites receive timely information as to the status or disposition of their work requests.
6. Monthly meetings are held with the site principals and plant managers in attendance together. Weekly training meetings are held with plant managers to provide continual training on safety procedures, ways of improving work performance, and expectations on complying with district processes and procedures.
7. The facilities division may find it useful to develop a handbook that summarizes its planned maintenance processes and procedures to document and institutionalize the processes for future district administrators and staff.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 5
 August 1999 Rating: Not Reviewed
 February 2000 Rating: 5
 August 2000 Rating: 5
 February 2001 Rating: 5
 August 2001 Rating: 6
 February 2002 Rating: 7
 August 2002 Rating: 8
 February 2003 Self Rating: 9
 February 2003 New Rating: 9



8.12 Facilities Maintenance and Custodial – Implementation of a Planned Program Maintenance System

Professional Standard

The district has implemented a planned program maintenance system. The district should have a written planned program maintenance system that includes an inventory of all facilities and equipment that will require maintenance and replacement. This program should include purchase prices, anticipated life expectancies, anticipated replacement time lines and budgetary resources necessary to maintain the facilities.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

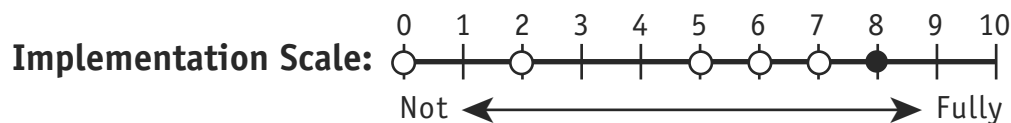
1. As indicated in Standard 8.9, the district has become proactive in maintaining its facilities and equipment, determining the life expectancies for its roofs, asphalt, painting, equipment, etc. and including these in a replacement schedule. The maintenance department has also scheduled a regular maintenance schedule for recurring projects such as tree trimming, checking heating and air conditioning systems, cleaning gutters and drains, boiler checks, etc. Some maintenance projects are scheduled during the summer when school is not in session.
2. The facilities division continues to use a computer software program to maintain a database of its maintenance equipment inventory. The projected life expectancy of the equipment is included to determine a schedule of maintenance and replacement of items.
3. The district, with assistance from its architects, has developed maintenance specifications for all electrical and mechanical work. These specs establish standards that help provide conservation efficiency. The specs are used in all repair and maintenance work conducted by the district.
4. Two mobile maintenance teams continue to address maintenance requests before they become major problems. The teams do routine maintenance at school sites. They are scheduled on a rotational basis to a school site for approximately 7-10 days at a time. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site. The rotational schedules of the teams are sometimes interrupted to address emergencies, or any site inspection deficiencies that surface in an ACLU inspection.
5. The district has a Comprehensive Facilities Master Plan which was adopted by the Board in July 1999. The district completed a Facilities Implementation Plan, approved by FCMAT effective August 10, 2001. Although the implementation plan relies on the receipt of state funds to implement modernization and new construction projects, the

plan also identifies sources of district general funds for capital improvement projects and deferred maintenance, and provides a priority for the completion of construction projects as funds are received. The district has used deferred maintenance and budgeted general fund monies to address health and safety facilities needs. Now that the district has passed a local \$80 million general obligation bond, the district can more speedily implement its Facilities Master Plan.

6. The facilities division may find it useful to develop a handbook that summarizes its planned maintenance processes and procedures to document and institutionalize the processes for future district administrators and staff.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	0
August 1999 Rating:	2
February 2000 Rating:	Not Reviewed
August 2000 Rating:	5
February 2001 Rating:	5
August 2001 Rating:	6
February 2002 Rating:	7
August 2002 Rating:	8
February 2003 Self Rating:	9
February 2003 New Rating:	8



9.6 Instructional Program Issues – Plan to Maintain Equality/Equity of District Facilities

Legal Standard

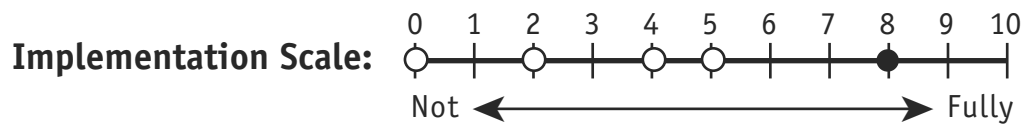
The CUSD has developed and maintains a plan to ensure equality and equity of its facilities throughout the district. [EC 35293]

Progress on Recommendations and Recovery Steps

1. The district has adopted a long-range school facilities master plan that identifies the needs of all the district sites. All decisions regarding facilities projects, are guided by the school facilities master plan.
2. The district, with assistance from its architects, has developed maintenance specifications for all electrical and mechanical work. These specs establish standards that help provide conservation efficiency. The specs are used in all repair and maintenance work conducted by the district. The master specifications provide standard basic amenities and equity to all school sites. The renovations to Compton High School, and the newly constructed Clinton Elementary School, were constructed using the master specs.
3. The governing board, elected in November 2001, has been supportive of the district's actions to address the facilities needs of the district. At a workshop/meeting in January 2002, staff reviewed the district's Facilities Master Plan and the Implementation Plan (timeline for completion). The board members, who were not board members when the Master Plan or Implementation Plan were developed, were supportive of the Facilities Master Plan and committed themselves to its completion.
4. The board has established committees to work with district staff in several district operational areas. The board president chairs the facilities operational area and conducts periodic school site visitations with the superintendent, a teacher, a parent and the site principal to review the site's facilities. Board members have also participated with FCMAT and the ACLU in random site inspections.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	0
August 1999 Rating:	Not Reviewed
February 2000 Rating:	2
August 2000 Rating:	4
February 2001 Rating:	5
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	Not Reviewed
February 2003 Self Rating:	8
February 2003 New Rating:	8



9.7 Instructional Program Issues – Adequate Heating and Ventilation Exists in All Schools

Professional Standard

All schools shall have adequate heating and ventilation.

Consent Decree Stipulation

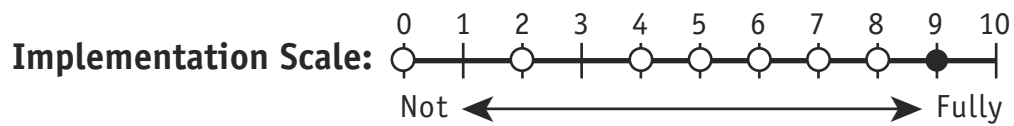
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. The district is continually working to update or replace its heating units and ventilation systems. The district replaced several heating units in the schools during the last year. The Facilities Division estimates that during the last school year, 90-95% of all heating units were operable during the winter months and that the heating unit problems that arose in the remaining 5-10% were speedily addressed. New heaters were installed at Davis, Centennial, Anderson, and Lincoln schools. Ventilation systems have been checked and filters changed. Classroom fans are made available to staff and students if a problem with the air conditioning occurs, until the problem is resolved.
2. The district's modernization and new construction plans address heating and ventilation for the district schools. HVAC and lighting/electrical systems are included in the scope of the projects contained within the modernization plans. The districts' passage of a local \$80 million general obligation bond will enable the district to more speedily modernize its HVAC systems.
3. As reported in previous six-month progress reports, the district has worked with ENVIRON to assess ways to increase energy efficiency in the district. ENVIRON visited the various school sites, assisted the district in analyzing its utility bills and patterns of energy consumption, and made recommendations to the district for future energy savings. The company recommended the reduction of the number of dissimilar systems utilized in the district which required varied maintenance services. The district has defined district standards for unit brands and types of systems to standardize maintenance and replacement component issues.
4. All district modernization and new construction projects identified in the Facilities Master Plan address energy conservation in proposed equipment, infrastructure, and construction. The Facilities Division, along with the district's architects, has developed master specifications for the installation of all electrical and mechanical equipment.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 0
August 1999 Rating: 2
February 2000 Rating: 2
August 2000 Rating: 4
February 2001 Rating: 5
August 2001 Rating: 6
February 2002 Rating: 7
August 2002 Rating: 8
February 2003 Self Rating: 9
February 2003 New Rating: 9



9.10 Instructional Program Issues – Environment Conducive to High Quality Teaching Learning

Professional Standard

The learning environments provided within respective school sites within the CUSD are conducive to high quality teaching and learning.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

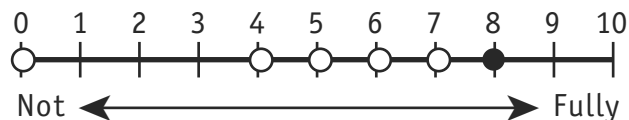
1. As reported in previous six-month progress reports, the district is continually upgrading its facilities to improve the learning environment for students. Much thought is given to color schemes, the use of clear glass blocks for lighting, adequate sized walkways, landscaping, safety concerns, etc. to make the learning environment more attractive.
2. The district completed the infrastructure for placing computers in every classroom, and is constantly upgrading the networking system. Extra conduits have been installed at all sites. Internet access increases to additional classrooms each year. The district has wired the new portables that were added to the campuses last school year. The telephone system in the district has been upgraded. Telephones have been placed in classrooms districtwide. The district has continued to benefit from its e-rate applications over the last few years.
3. The district has hired a new facilities coordinator in the fall. Part of this coordinator's responsibility is to inspect school sites using the FCMAT criteria checklist in order to make the inspections, currently performed by a FCMAT representative, a regular district operational responsibility. Now that the new Facilities Coordinator Compliance Officer has been hired, the district can take immediate remedial action to address any potential hazards or issues of non-compliance. FCMAT welcomes the institutionalization of this process.
4. The condition of school site facilities continues to be monitored during periodic, unannounced site visits to school campuses. A FCMAT representative, and the new Facilities Coordinator Compliance Officer, use an inspection checklist to monitor compliance with Consent Decree stipulations. All written documents and logs are reviewed. Follow-up exit conferences are held with the site administrators. Schools are given a letter grade at least once per quarter based on the monitoring checklist. At the end of December 2002, 18 schools had A ratings, 17 schools had B ratings, and one school had a C.

5. The district adopted a long-range, Comprehensive School Facilities Master Plan in July 1999. The district completed a Facilities Implementation Plan that provides a timeline for the construction projects for the next ten years and identifies sources of district and state funding to support the projects. All district facilities projects being undertaken are being driven by this long-range master plan. The district anticipates that completion of its 28 approved modernization projects and three new construction projects will improve the learning environment for students.
6. Now that the district has passed a local \$80 million general obligation bond, the first phase, addressing 16 of the 28 modernization projects, is expected to commence in February 2003.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	0
August 1999 Rating:	Not Reviewed
February 2000 Rating:	Not Reviewed
August 2000 Rating:	4
February 2001 Rating:	4
August 2001 Rating:	5
February 2002 Rating:	6
August 2002 Rating:	7
February 2003 Self Rating:	8
February 2003 New Rating:	8

Implementation Scale:



11.3 Communication – Communication of District Standards and Plans

Professional Standard

The district should provide clear and comprehensive communication to staff of its standards and plans.

Progress on Recommendations and Recovery Steps

1. The district is doing a good job of keeping parents and the community informed of projects and improvements in the schools. Information is channeled through various meetings such as staff and parent meetings, community newsletters, bulletins, the media and board meetings. This appears to be having a positive result, as facilities staff have indicated that parents and community members have been reporting their appreciation to the district for the “drastic improvements” that have occurred in the district’s facilities. The Facilities Division has initiated a newsletter of facilities activities, and provides monthly project status reports to the governing board. The Chief Facilities Officer provides monthly correspondence to all site administrators regarding the progress of district facilities projects and the status of state funding.
2. The district successfully passed an \$80 million local general obligation bond in November 2002 with a community approval rate of more than 80%. The district effectively communicated its facilities needs to its community. The super majority of voters in the community have clearly demonstrated their support and expectations for the completion of the district’s facilities improvement plans. Property owners were assessed an annual \$60 per \$100,000 of assessed property valuation.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	6
August 1999 Rating:	Not Reviewed
February 2000 Rating:	Not Reviewed
August 2000 Rating:	Not Reviewed
February 2001 Rating:	7
August 2001 Rating:	Not Reviewed
February 2002 Rating:	Not Reviewed
August 2002 Rating:	Not Reviewed
February 2003 Self Rating:	8
February 2003 New Rating:	8

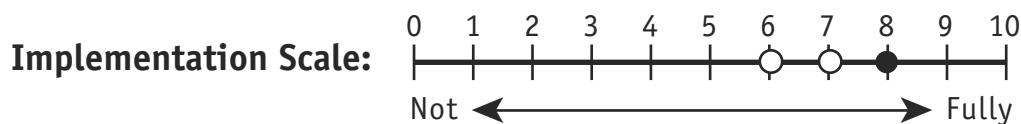


Chart of Facilities Management Standards

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Progress Ratings Toward Implementation of the Recovery Plan

Facilities Management												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
1.1	All school administrators should be thoroughly familiar with the California Department of Education, Civil Defense and Disaster Planning guide for School Officials, 1972.	8	NR	NR	NR	10	NR	NR	NR	NR		Implemented
1.2	The district includes the appropriate security devices in the design of new buildings as well as in modernized buildings.	8	NR	8	NR	NR	NR	NR	10	NR		Implemented
1.3*	Demonstrate that a plan of security has been developed which includes adequate measures of safety and protection of people and property.	5	6	7	7	8	8	9	9	10	<input type="checkbox"/>	Implemented
1.4	To ensure that the custodial and maintenance staff are regularly informed of restrictions pertaining to the storage and disposal of flammable or toxic materials.	4	6	NR	NR	NR	7	NR	NR	NR		June 2001
1.5	The district has a documented process for the issuance of master and sub-master keys. A district-wide standardized process for the issuance of keys to employees must be followed by all district administrators.	0	6	NR	NR	NR	7	NR	8	NR		Implemented
1.6*	Bus Loading and unloading areas, delivery areas, and parking and parent loading/unloading areas are monitored on a regular basis to ensure the safety of the students, staff and community. Students, employees and the public should feel safe at all times on school premises.	0	6	NR	6	6	6	7	8	9	<input type="checkbox"/>	Implemented
1.7*	Outside lighting is properly placed and monitored on a regular basis to ensure the operability/adequacy of such lighting to ensure safety while activities are in progress in the evening hours. Outside lighting should provide sufficient illumination to allow for the safe passage of students and the public during after-hours activities. Lighting should also provide security personnel with sufficient illumination to observe any illegal activities on campus.	0	4	NR	4	5	6	7	8	9	<input type="checkbox"/>	Implemented

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
1.8*	The district has a graffiti and vandalism plan. The district should have a written graffiti and abatement plan that is followed by all district employees. The district provides district employees with sufficient resources to meet the requirements of the abatement plan.	6	6	NR	7	7	8	9	9	9	<input type="checkbox"/>	Implemented
1.9*	Each public agency is required to have on file a written plan describing procedures to be employed in case of emergency.	3	3	NR	5	6	7	8	9	10	<input type="checkbox"/>	Implemented
1.10	Each elementary and intermediate school at least once a month, and in each secondary school not less than twice every school year, shall conduct a fire drill.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
1.11	Maintenance/custodial personnel have knowledge of chemical compounds used in school programs that include potential hazards and shelf life.	0	5	NR	NR	NR	6	NR	NR	NR		June 2001
1.12*	Building examinations are performed, and required actions are taken by the governing board upon report of unsafe conditions.	6	6	NR	6	7	8	9	9	10	<input type="checkbox"/>	Implemented
1.13	Each school which is entirely enclosed by a fence or partial buildings must have a gate of sufficient size to permit the entrance of ambulances, police and fire fighting equipment. Locking devices shall be designed to permit ready entrance.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
1.14*	Sanitary, neat and clean conditions of the school premises exist and the premises are free from conditions that would create a fire hazard.	0	4	NR	6	6	7	8	9	10	<input type="checkbox"/>	Implemented
1.15	The Injury and Illness Prevention Program (IIPP) requires periodic inspections of facilities to identify conditions.	9	9	NR	NR	NR	NR	NR	10	10		Implemented

NR not reviewed

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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/Goal
1.16	Appropriate fire extinguishers exist in each building and current inspection information is available.	6	6	NR	6	NR	NR	NR	8	9		Implemented
1.17*	All exits are free of obstructions.	5	5	NR	6	7	8	9	9	9	<input type="checkbox"/>	Implemented
1.18	A comprehensive school safety plan exists for the prevention of campus crime and violence.	8	NR	NR	NR	NR	NR	NR	10	NR		Implemented
1.19	An emergency plan exists.	8	8	NR	NR	NR	NR	NR	10	NR		Implemented
1.20	Requirements are followed pertaining to underground storage tanks.	3	6	NR	NR	NR	6	7	NR	NR		June 2001
1.21	All asbestos inspection and asbestos work completed in the US is performed by Asbestos Hazard Emergency Response Act (AHERA) accredited individuals.	3	4	NR	6	7	NR	NR	8	NR		Implemented
1.22	All playground equipment meets safety code regulations and is inspected in a timely fashion as to ensure the safety of the students.	8	NR	NR	NR	NR	NR	NR	10	NR		Implemented
1.23	Safe work practices exist with regard to boiler and fired pressure vessels.	6	NR	NR	NR	NR	7	NR	8	NR		Implemented
1.24	Maintenance of Materials Safety Data Sheets.	8	NR	NR	NR	NR	NR	NR	10	NR		Implemented
1.25	The district maintains a comprehensive employee safety program. Employees should be aware of the district safety program and the district provides in-service training to employees on the requirements of the safety program.	3	3	NR	4	6	NR	NR	NR	NR		January 2001
1.26	The district conducts periodic safety training for employees. District employees should receive periodic training on the safety procedures of the district.	3	3	NR	4	6	NR	7	8	NR		Implemented
1.27	The district should conduct periodic first aid training for employees assigned to school sites.	0	5	NR	6	7	NR	NR	8	NR		Implemented


NR not reviewed

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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
2.1 *	Compton Unified School District should have a long-range school facilities master plan.	0	5	6	7	8	9	10	10	10	<input type="checkbox"/>	Implemented
2.2	Compton Unified School District should possess a California State Department of Education Facilities Planning and Construction Guide (dated 1991).	0	7	NR	8	NR	NR	NR	NR	NR		Implemented
2.3 *	Compton Unified School District should seek state and local funds.	5	6	7	8	8	9	10	10	10	<input type="checkbox"/>	Implemented
2.4 *	Compton Unified School District should have a facility planning committee.	0	2	4	7	8	9	10	10	10	<input type="checkbox"/>	Implemented
2.5 *	Compton Unified School District should have a properly staffed and funded facility planning department.	4	5	NR	7	7	8	8	9	10	<input type="checkbox"/>	Implemented
2.6 *	Compton Unified School District should develop and implement an annual capital planning budget.	5	6	7	8	8	9	10	10	10	<input type="checkbox"/>	Implemented
2.7	Compton Unified School District should have standards for real property acquisition and disposal.	0	5	6	NR	NR	NR	NR	NR	NR		July 2002
2.8	The CUSD seeks and obtains waivers from the State Allocation Board for continued use of its non-conforming facilities.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
2.9	The CUSD has established and utilizes a selection process for the selection of licensed architectural/engineering services.	8	NR	NR	NR	9	NR	NR	10	NR		Implemented
2.10	Compton Unified School District should assess its local bonding capacity.	8	NR	NR	NR	9	NR	NR	10	NR		Implemented
2.11	Compton Unified School District should develop a process to determine debt capacity.	6	NR	NR	NR	7	NR	NR	NR	8		Implemented
2.12	Compton Unified School District should be aware of and monitor the assessed valuation of taxable property within its boundaries.	6	NR	NR	NR	7	NR	NR	NR	8		Implemented

NR not reviewed
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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
2.13	Compton Unified School District should monitor its legal bonding limits.	8	NR	NR	NR	9	NR	NR	10	NR		Implemented
2.14	Compton Unified School District should collect statutory school fees.	3	7	8	9	10	NR	NR	NR	NR		Implemented
2.15	Compton Unified School District should consider developing an asset management plan.	0	NR	2	4	6	NR	NR	NR	NR		June 2001
2.16	The CUSD has pursued State funding for joint-use projects through the filing of applications through the Office of Public Construction and the State Allocation Board.	9	NR	NR	NR	10	NR	NR	NR	NR		Implemented
3.1	The district has a restricted deferred maintenance fund and those funds are expended for maintenance purposes only. The deferred maintenance fund should be a stand-alone fund reflecting the revenues and expenses for the major maintenance projects accomplished during the year.	8	8	NR	NR	9	NR	NR	10	NR		Implemented
3.2	The CUSD has pursued State funding for deferred maintenance - critical hardship needs by filing applications through the Office of Public School Construction and the State Allocation Board.	5	NR	NR	NR	6	NR	8	9	NR		Implemented
3.3	The CUSD applies to the State Allocation Board for facilities funding for all applicable projects.	8	NR	9	NR	9	NR	10	NR	NR		Implemented
3.4*	The district consistently reviews and monitors its eligibility for state funding so as to capitalize upon maximal funding opportunities.	4	7	8	8	9	10	10	10	10		Implemented
3.5	The CUSD establishes and implements interim housing plans for use during the construction phase of modernization projects and/or additions to existing facilities.	6	7	NR	NR	NR	NR	NR	NR	8		Implemented
3.6	The CUSD has established and maintains a system for tracking the progress of individual projects.	4	NR	NR	6	7	NR	8	NR	NR		Implemented

NR not reviewed

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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
3.7	Furniture and equipment items are routinely included within the scope of modernization projects.	6	NR	NR	7	NR	NR	NR	NR	NR		June 2002
3.8 *	The CUSD obtains approval of plans and specifications from the Division of the State Architect and the Office of Public School Construction (when required) prior to the award of a contract to the lowest, responsible bidder.	0	NR	3	6	7	8	9	9	10	<input type="checkbox"/>	Implemented
3.9	All relocatables in use throughout the district meet statutory requirements.	8	NR	NR	NR	9	NR	NR	10	NR		Implemented
3.10 *	The CUSD maintains a plan for the maintenance and modernization of its facilities.	0	NR	NR	6	6	7	8	9	9	<input type="checkbox"/>	Implemented
3.11	The annual deferred maintenance contribution is made correctly. The district should annually transfer the maximum amount that the district would be eligible for in matching funds from the state.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
3.12	The district actively manages the deferred maintenance projects. The district should review the five-year deferred maintenance plan annually to remove any completed projects and include any newly eligible projects. The district should also verify that the expenses performed during the year were included in the State approved five-year deferred maintenance plan.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
3.13	Staff within the CUSD is knowledgeable of procedures within the Office of Public School Construction (OPSC).	5	NR	NR	NR	7	NR	8	9	10		Implemented
3.14	Staff within the CUSD is knowledgeable of procedures within the Division of the State Architect.	5	NR	5	NR	7	NR	8	9	10		Implemented
4.1	The CUSD maintains an appropriate structure for the effective management of its construction projects.	3	NR	4	6	7	NR	8	NR	NR		Implemented

NR not reviewed
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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
4.2	Change orders are processed and receive prior approval from required parties before being implemented within respective construction projects.	9	NR	NR	NR	10	NR	NR	NR	NR		Implemented
4.3	The district maintains appropriate project records and drawings.	6	NR	7	8	NR	NR	NR	10	NR		Implemented
4.4	Each Inspector of Record (IOR) assignment is properly approved.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
5.1	The district complies with formal bidding procedures.	9	NR	NR	NR	10	NR	NR	NR	NR		Implemented
5.2	The district has a procedure for requests/proposals.	9	NR	NR	NR	10	NR	NR	NR	NR		Implemented
5.3	The district maintains files of conflict of interest statements and complies with legal requirements. Conflict of interest statements should be collected annually by the superintendent and kept on file in the superintendent's office.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
5.4	The CUSD ensures that biddable plans and specifications are developed through its licensed architects/engineers for respective construction projects.	6	7	7	8	NR	NR	NR	10	NR		Implemented
5.5	The CUSD ensures that requests for progress payments are carefully evaluated.	8	NR	NR	NR	9	NR	NR	NR	NR		Implemented
5.6	The district maintains contract award/appeal processes.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
6.1	The district complies with California Department of Education (CDE) requirements relative to the provision of Special Education Facilities.	10	NR	10	NR	NR	NR	NR	NR	10		Implemented
6.2*	The CUSD provides facilities for its Special Education programs which ensure equity with other educational programs within the district and provides appropriate learning environments in relation to educational program needs.	4	NR	NR	4	5	6	7	8	8	<input type="checkbox"/>	Implemented

NR not reviewed

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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
6.3 *	The district provides facilities for its Special Education programs which provide appropriate learning environments in relation to educational program needs.	4	NR	4	4	5	6	7	8	8	<input checked="" type="checkbox"/>	Implemented
7.1	The district applies for state funding for class size reduction facilities. The district should apply for class size reduction facilities funding annually.	9	NR	NR	NR	10	NR	NR	NR	NR		Implemented
7.2	The CUSD has provided adequate facilities for the additional classes resulting from the implementation of Class Size Reduction.	9	NR	NR	NR	10	NR	NR	NR	NR		Implemented
7.3	The district has complied with CDE suggested space requirements relative to the provision of educational environments for the implementation of Class Size Reduction (CSR).	0	NR	4	4	4	6	NR	NR	NR		July 2005
7.4	The CUSD has developed a plan for the provision of permanent facilities in which to house its CSR programs.	0	NR	NR	5	NR	NR	NR	NR	NR		July 2005
8.1	The district should have an adopted policy for energy conservation and should take steps to implement an effective energy conservation program.	3	NR	4	5	NR	NR	8	NR	NR		Implemented
8.2	The district should have a comprehensive analysis of its utility bills (all sites) as it relates to its energy consumption.	0	5	NR	5	NR	NR	8	NR	NR		Implemented
8.3	The district should have identified all eligible sites for state funding and should have filed an application for each eligible site with the Office of Public School Construction.	9	NR	9	NR	10	NR	NR	NR	NR		Implemented
8.4	The district should have a policy that incorporates the Energy Conservation Recommendations into its modernization and construction projects.	6	NR	NR	NR	7	NR	8	NR	NR		Implemented

NR not reviewed
☐ targeted for review
 * must reach score of 8 per consent decree

Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
8.5*	Adequate maintenance records and reports are kept, including a complete inventory of supplies, materials, tools and equipment. All employees required to perform maintenance on school sites should be provided with adequate supplies, equipment and training to perform maintenance tasks in a timely and professional manner. Included in the training is how to inventory supplies and equipment and when to order or replenish them.	0	6	6	6	6	7	8	9	9	<input type="checkbox"/>	Implemented
8.6*	Procedures are in place for evaluating the work quality of maintenance and operations staff. The quality of the work performed by the maintenance and operations staff should be evaluated on a regular basis using a board-adopted procedure which delineates the areas of evaluation and the types of work to be evaluated.	5	NR	5	5	6	7	8	9	9	<input type="checkbox"/>	Implemented
8.7	Major areas of custodial and maintenance responsibilities and specific jobs to be performed have been identified. Custodial and maintenance personnel should have written job descriptions that delineate the major areas of responsibilities that they will be expected to perform and will be evaluated on.	6	NR	6	NR	NR	NR	NR	NR	NR		June 2001
8.8*	Necessary supplies, tools and equipment for the proper care and cleaning of the school(s) are available to staff. Operational staff should be expected to keep the campuses clean. In order for the staff to meet these expectations, they must be provided with the necessary supplies, tools and equipment, as well as the training associated with the proper use of such.	4	NR	NR	6	6	6	8	9	9	<input type="checkbox"/>	Implemented

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)

Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
8.9*	The district has an effective preventive maintenance program. The district should have a written preventive maintenance program that is scheduled and followed by the maintenance staff. This program should include verification of the completion of work by the supervisor of the maintenance staff.	5	NR	5	5	5	6	7	8	9	<input type="checkbox"/>	Implemented
8.10*	The governing board shall keep the school buildings in repair and supervised.	2	NR	NR	6	6	7	8	9	9	<input type="checkbox"/>	Implemented
8.11	Toilet facilities are adequate and maintained. All buildings and grounds are maintained.	0	5	NR	NR	6	NR	NR	NR	NR		July 2003
8.12*	The district has implemented a planned program maintenance system. The district should have a written planned program maintenance system that includes an inventory of all facilities and equipment that will require maintenance and replacement. This program should include purchase prices, anticipated life expectancies, anticipated replacement timelines and budgetary resources necessary to maintain the facilities.	0	2	NR	5	5	6	7	8	8	<input type="checkbox"/>	Implemented
9.1	The CUSD has developed a plan for attractively landscaped facilities.	2	NR	NR	5	NR	NR	NR	NR	NR		June 2001
9.2	The goals and objectives of the technology plan should be clearly defined. The plan should include both the administrative and instructional technology systems. There should be a summary of the costs of each objective and a financing plan should be in place.	4	NR	NR	NR	6	NR	NR	NR	NR		June 2002
9.3*	The governing board shall provide a warm, healthful place in which children who bring their own lunches to school may eat their lunch.	3	NR	NR	4	4	4	6	7	8	<input type="checkbox"/>	Implemented

NR not reviewed

☐ targeted for review

***** must reach score of 8 per consent decree

Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
9.4*	The governing board of every school district shall provide clean and operable flush toilets for the use of pupils.	4	NR	NR	5	6	6	8	8	9	<input type="checkbox"/>	Implemented
9.5	The CUSD has plans for the provision of extended day programs within its respective school sites.	7	NR	NR	NR	8	NR	NR	NR	NR		Implemented
9.6	The CUSD has developed and maintains a plan to ensure equality and equity of its facilities throughout the district.	0	NR	2	4	5	NR	NR	NR	8		Implemented
9.7*	All schools shall have adequate heating and ventilation.	0	2	2	4	5	6	7	8	9	<input type="checkbox"/>	Implemented
9.8*	All schools shall have adequate lighting and electrical service.	0	NR	2	4	6	6	7	8	9	<input type="checkbox"/>	Implemented
9.9	Classrooms are free of noise and other barriers to instruction.	8	NR	NR	NR	8	NR	NR	NR	NR		Implemented
9.10*	The learning environments provided within respective school sites within the CUSD are conducive to high quality teaching and learning.	0	NR	NR	4	4	5	6	7	8	<input type="checkbox"/>	Implemented
9.11*	Facilities within CUSD reflect the standards and expectations established by the community.	0	NR	2	4	4	5	7	8	9	<input type="checkbox"/>	Implemented
10.1	The district should have a plan to promote community involvement in schools.	8	NR	NR	8	9	10	10	10	10	<input type="checkbox"/>	Implemented
10.2	Education Code Section 38130 establishes terms and conditions of school facility use by community organizations, in the process requiring establishment of both "direct cost" and "fair market" rental rates, specifying what groups have which priorities and fee schedules.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented
10.3	Districts should maintain comprehensive records and controls on civic center implementation and cash management.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented

NR not reviewed

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Facilities Management (continued)												
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Rating	Feb. 2003 Rating	Aug. 2003 Focus	Timeline/ Goal
11.1	The district's public information office should coordinate a full appraisal to students, staff and community of the condition of the district's facilities.	8	NR	NR	NR	9	NR	NR	10	NR		Implemented
11.2	The district should apprise students, staff and community of efforts to rectify any substandard conditions.	9	NR	NR	7	7	7	8	8	8	<input type="checkbox"/>	Implemented
11.3	The district should provide clear and comprehensive communication to staff of its standards and plans.	6	NR	NR	NR	7	NR	NR	NR	8		Implemented
11.4	All stakeholder groups should be directly involved in a meaningful manner regarding the district's facilities and their operation.	10	NR	NR	NR	NR	NR	NR	NR	NR		Implemented

NR not reviewed
☐ targeted for review
 * must reach score of 8 per consent decree