



Compton Unified School District

Facilities Management

Comprehensive Review

February 2002

Administrative Agent
Larry E. Reider
Office of Kern County
Superintendent of Schools

Chief Executive Officer
Thomas E. Henry

1.3 School Safety – Plan for Protection of People and Property

Legal Standard

Demonstrate that a plan of security has been developed which includes adequate measures of safety and protection of people and property. [EC 32020, 32211, 35294-35294.9, 39670-39675]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

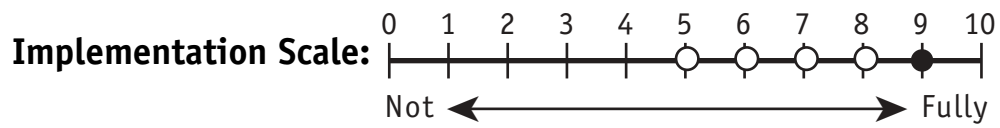
Additional related stipulations (Section 14) include the development of a district-wide security plan, the establishment of a district security committee that reviews implementation of the security plan, providing an annual public hearing before the board, the encouragement of voluntary participation of parents in school security patrols and training for parents.

Progress on Recommendations and Recovery Steps

1. The Chief Facilities Officer position has been refilled and is a cabinet level management position. The facilities division continues to oversee the district security systems.
2. Security alarms are in place in most of the district's schools. The last two sites, Roosevelt Middle School and Compton High School are currently being wired for a new security system. Alarms are also being installed in the 56 portable classrooms the district acquired for the full-day kindergarten and primary program for the 2001-2002 school year. By the end of February 2002, all sites are expected to be covered by a monitored alarm system. The alarms utilize door contacts and motion sensors. The security alarms are monitored by Advance Alarm, the security company that installed and monitors the system, and notifies district Police Services whenever an alarm is triggered. The district reports a higher apprehension rate of perpetrators of vandalism and property crimes. The number of property crimes in the district has decreased.
3. A district-wide safety committee continues to meet to review school safety issues. Parent volunteers continue to be solicited to participate on the district and site committees. School site safety committees continue to determine safety concerns and recommend remedial action to the school administrator and the district office. Documentation of committee meetings and agendas are verified during school site visits by district administration and a FCMAT representative.
4. Several security initiatives implemented earlier and reported in previous progress reports continue. Many school sites have video cameras affixed in key spots on campus. The district has reduced the number of facility use permits for community use, and has closed its campuses to the public on weekends and overnight beginning at 9:00 p.m. School perimeter gates are locked, and perimeter fencing at many sites has reduced the number of incidences of property damage on school campuses. Signs are posted on each campus warning against trespassing, and directing visitors to report to the administration office.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 5
August 1999 Rating: 6
February 2000 Rating: 7
August 2000 Rating: 7
February 2001 Rating: 8
August 2001 Rating: 8
February 2002 Self Rating: 9
February 2002 New Rating: 9



1.6 School Safety – Monitoring of Bus Loading/Unloading Areas for Safety

Professional Standard

Bus loading and unloading areas, delivery areas, and parking and parent loading/unloading areas are monitored on a regular basis to ensure the safety of the students, staff and community. Students, employees and the public should feel safe at all times on school premises.

Consent Decree Stipulation

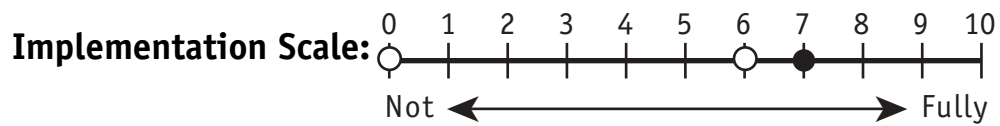
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. As reported in the fourth six-month progress report, the district contracted its student busing services to an outside vendor in September, 2000. Contracted bus services have been provided since last school year. The bus routes and pick up points were established with the new transportation contractor. The district also began enforcing the walking distances included in district policy which reduced the ridership and eliminated some bus pickup sites.
2. The district has assessed safety hazards in the bus loading areas at the various school sites and has recommended changes for improvement at problematic sites. The bus loading and unloading areas at school sites continue to be monitored by site security “yellow jackets” on a regular basis to ensure student safety. Signs indicating bus loading areas and signs directing vehicular traffic have been placed at schools. Curbs have been painted. The district is discussing with the city the possibility of establishing one-way streets at certain school sites. The city is assisting the district in conducting traffic studies at these sites. The district’s relationship with the city of Compton has been positive under the new city administration.
3. As reported in an earlier six-month progress report, the district facilities committee examined school attendance boundaries. The district had planned to build and open a new elementary school in September 2001 with modular buildings, which would have prompted the establishment of new school attendance boundaries in the area. However, as the district had not received modernization or new construction funds from the state, the time line for this school was postponed. The district is considering a Certificate of Participation (COP) for \$16 million to build a new elementary school behind Dominguez High School. The new projected timeline for this new school is September 2002. The district is hopeful that boundary revisions will enable students to attend their neighborhood school, reducing the need to transport students to school in another neighborhood.
4. The architectural plans for new schools in the district include designs for new bus loading/unloading points. Student safety has been a consideration in the development of the designs.

Standard Implemented: Partially Implemented

February 1999 Rating: 0
August 1999 Rating: 6
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 6
August 2001 Rating: 6
February 2002 Self Rating: 8
February 2002 New Rating: 7



1.7 School Safety – Installation and Operation of Outside Security Lighting

Professional Standard

Outside lighting is properly placed and monitored on a regular basis to ensure the operability/ adequacy of such lighting to ensure safety while activities are in progress in the evening hours. Outside lighting should provide sufficient illumination to allow for the safe passage of students and the public during after hour activities. Lighting should also provide security personnel with sufficient illumination to observe any illegal activities on campus.

Consent Decree Stipulation

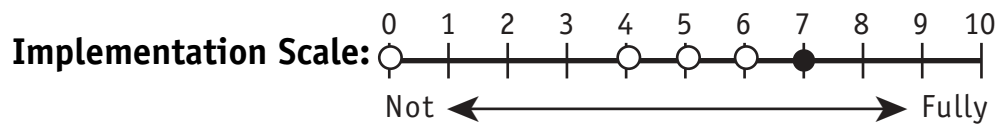
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. All campuses have outside security lights. Energy conservation practices are being implemented. Many of the lights and systems have been changed to be more energy efficient. A retrofit of lights has taken place at Davis Middle School, Roosevelt Middle School, Emerson Elementary and Vanguard Middle School. The district has used deferred maintenance funds to provide these needed repairs, setting aside \$470,000 to retrofit lights at seven school sites. The district's modernization projects will still need to continue to address this standard when state funds are provided.
2. The mobile repair teams are assigned to school sites on a rotational basis and replace lights and light fixtures as needed. The site staff monitors for working lighting fixtures and reports fixtures that need repair. The district included improvements to its outdoor security lights for its campuses in its modernization plans.
3. As indicated in previous six-month progress reports, the district has reduced the number of evening hour activities held on school campuses, and has increased the amount of security at major evening events. The district has reduced the number of facility use permits it grants to minimize after hours traffic on campus.
4. Periodic, unannounced school visits continue to be conducted by a FCMAT representative to monitor compliance with the stipulations.

Standard Implemented: Partially Implemented

February 1999 Rating: 0
August 1999 Rating: 4
February 2000 Rating: Not Reviewed
August 2000 Rating: 4
February 2001 Rating: 5
August 2001 Rating: 6
February 2002 Self Rating: 8
February 2002 New Rating: 7



1.8 School Safety – Graffiti and Vandalism Abatement Plan

Professional Standard

The district has a graffiti and vandalism abatement plan. The district should have a written graffiti and abatement plan that is followed by all district employees. The district provides district employees with sufficient resources to meet the requirements of the abatement plan.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

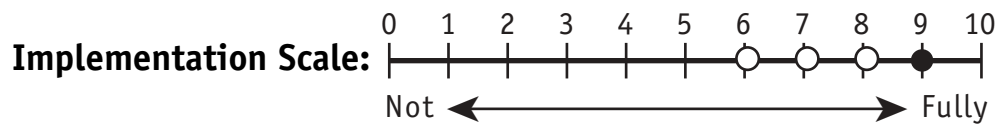
Additional related stipulations (Section 16) include that all schools are clean and free from graffiti, that unusable playground equipment is removed or repaired, that schools are free of litter and that a community service program of five hours per semester has been developed for students.

Progress on Recommendations and Recovery Steps

1. The district continues to implement its graffiti abatement program, which is one of immediate removal. This continues to be a major priority. Site security personnel, or “yellow jackets,” are assigned to patrol specific sections or “hot spots” on the campus to supervise graffiti-prone areas. The monitoring by on-site staff remains key to eliminating graffiti.
2. As reported in previous six-month reports, the district has assigned one district maintenance employee to remove graffiti at district schools, visiting each high school every day. In addition, the school custodial staffs have targeted graffiti as a priority for removal every day. Site custodians handle the small paint jobs, and call the district for help on the big paint jobs. School sites are provided with paint in matching colors, to avoid the patchwork appearance often caused by graffiti removal.
3. The district has established an emergency “hot line” (extension 55377) for the reporting of graffiti that the school custodians cannot handle on their own. The district’s expected response time to the site is 15 minutes.
4. Paints and cleaning materials are made available to the school sites to remove graffiti immediately. Color matching has been addressed with employees, to minimize the patchwork effect of painting over graffiti. Staff are urged to take more care to eliminate sloppy, dripping paint. Staff are being more closely monitored to improve accountability. Non-productive employees are being provided training to improve, reassigned, or evaluated out if necessary.
5. Periodic, unannounced school visits continue to be conducted by a FCMAT representative to monitor compliance with the stipulations. School campuses are inspected regularly and appear to be relatively free from graffiti. The elementary and middle school campuses are clean and graffiti-free. The high school campuses remain a constant challenge for staff.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 6
August 1999 Rating: 6
February 2000 Rating: Not Reviewed
August 2000 Rating: 7
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Self Rating: 10
February 2002 New Rating: 9



1.9 School Safety – School Site Emergency Procedures Plan

Legal Standard

Each public agency is required to have on file written plans describing procedures to be employed in case of emergency. [EC 32000-32004, 32040, 35295-35297, 38132, 46390-46392, 49505, GC 3100, 8607]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

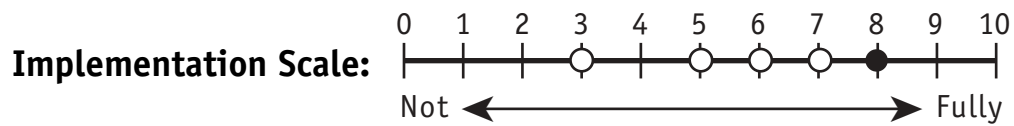
Additional related stipulations (Section 15) include that each school site has a fire warning system by September 1, 1999, that each school site has earthquake emergency procedure system, that fire drills and earthquake drop procedures are conducted according to education code, that written logs of fire and earthquake drop drills are maintained, that the written logs are available for public inspection and that the State Administrator conduct periodic reviews to ensure the log is being maintained.

Progress on Recommendations and Recovery Steps

1. The district is working to establish a district level disaster response team to operate out of a centrally located emergency operations center. The district is identifying the special skills of staff, and determining probable command posts. The district is working with the city to identify school sites to be used as temporary shelters. School sites continue to maintain their emergency disaster kits.
2. As reported in earlier six-month progress reports, written emergency plans are available at the school sites for earthquakes and other disasters. School site safety plans include fire evacuation plans, bomb threats or disturbances, and staff assignments in cases of emergencies. The availability of the school's site plans are checked during site visitations by district personnel and by FCMAT members.
3. Schools are required to conduct emergency drills according to Education Code and to maintain records of drills conducted. This process is verified for each site. The school's records are reviewed by district personnel and by FCMAT members. Periodic, unannounced site visits are conducted by a FCMAT representative to review the written logs of the scheduled drills held on the campus.
4. All schools have a fire alarm system in place. Twenty-three sites have a fully supervised, monitored system. Thirteen schools use a bell system and are awaiting conversion to a strobe fire alarm system. Facilities staff indicated that plans for the upgraded fire alarm systems that were approved by DSA were not approved by the Fire Marshall. The district has therefore resubmitted plans to DSA for new approval, and is waiting for the two agencies to come to agreement. The district is currently conducting on-site fire alarm drills with the fire department to test the schools' systems. District office staff, school police and plant staff are participating in the monitoring of these drills.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 3
August 1999 Rating: 3
February 2000 Rating: Not Reviewed
August 2000 Rating: 5
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Self Rating: 8
February 2002 New Rating: 8



1.12 School Safety – Inspection and Correction of Unsafe Conditions

Legal Standard

Building examinations are performed, and required actions are taken by the governing board upon report of unsafe conditions. [EC 173679(a)]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Additional related stipulations (Sections 9 and 18) include replacing boarded up windows, replacing broken windows within 72 hours, affixing a date and time to temporary material placed on broken windows; establishing site committees to inventory and prioritize repair and maintenance needs, and reporting to the State Administrator and board at least once a semester.

Progress on Recommendations and Recovery Steps

1. FCMAT team members and representatives of the American Civil Liberties Union continue to conduct periodic, random site inspections of district facilities. In addition, a FCMAT representative and district personnel conduct redundant, periodic, unannounced school site visitations on a monthly basis to monitor conditions of school facilities. Schools receive a letter grade based on a criteria checklist. Letter grades may change at each site inspection.

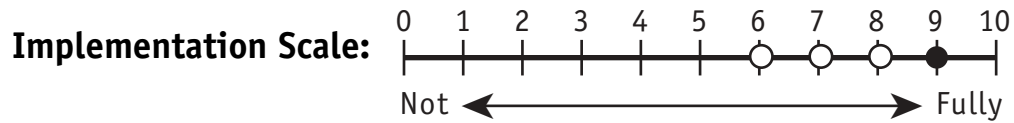
FCMAT site inspection reports continue to be shared with the ACLU, the State Administrator, and the Facilities Division. Reports of maintenance actions taken to remedy any deficiencies identified during inspections are reported back to the sites and the FCMAT inspector. Follow-up inspections are conducted. The district continues to comply with the speedy replacement of broken windows.

2. The district has established a maintenance request flow chart and forms to track all maintenance requests from the sites. The district has established a five-day completion timeline to complete the requested maintenance. If a request is complex and will require more than two days to complete, the request is assigned to the facilities division as a project, and sites are informed that the five-day timeline cannot be met, with an explanation of the planned date of completion. Logs of the maintenance requests are kept for each school. Individual sites receive copies of all responses to the requests generated by the site. The district has also established regular maintenance schedules for recurring work, such as tree trimming and gutter cleaning. The district is following the Facilities Master Plan in scheduling work for roofing, upgrading restrooms, retrofitting lighting, redoing asphalt, etc.
3. The district has established two mobile maintenance teams that are assigned to a school site for 7-10 days at a time to address school site repairs and maintenance. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site.

4. In addition, the maintenance department will immediately address emergency calls to the maintenance hot line (extension 55377). A memo developed in May 2001 identifies the types of situations that are emergencies, such as lack of heat, roof leaks, broken pipes, broken windows, odors, inoperable locks, inoperable lights, main line stoppage, broken or lost keys, bells or alarms not working, serious graffiti or vandalism, or fire.
5. The maintenance department handles any deficiency reported on the FCMAT site inspection reporting forms right away. The department has established new criteria for determining the emergency status of a project. Emergency projects become the new priority. The mobile maintenance teams are used to address any site inspection deficiencies that surface in an ACLU inspection.
6. Plant managers have been directed to conduct electrical inspections of their site on a monthly basis and to report in writing, any potentially hazardous electrical condition. A form for the documentation of these monthly reviews was developed, and records of the monthly reports from the sites are being maintained. Follow-up work conducted on any reported electrical condition is tracked for each site. Records of these reports were shared with the review team.
7. Plant managers are also required to report the monthly attendance of their staff to the district office. Both the staff attendance form and the electrical inspection form are due to the district office by the fifth of the month.
8. Monthly training meetings are held with the plant managers on district procedures and/or on improving employee skills, such as the proper handling of cleaning chemicals. Plant managers are expected to train their site staff on the procedures and/or techniques learned.
9. The district conducted a workshop with the governing board on the district's Facilities Master Plan and Implementation Plan in January 2002. Staff reported that the board was positive in their response to the documents and have been very supportive in addressing the facilities needs of the district. The board has decided not to try for a General Obligation Bond (GOB) at this time, but is considering a COP of \$16 million to build the new elementary school near Dominguez High School which had been scheduled to open in September 2001. The new timeline for this school is September 2002.
10. Board subcommittees have been organized in several school operational areas. The new board president is chair of the facilities area, and he, the superintendent, a parent, a teacher and the principal walk two school sites each week to identify any facilities needs at the site. The board has been supportive of facilities project requests.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 6
August 1999 Rating: 6
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Self Rating: 9
February 2002 New Rating: 9



1.14 School Safety – Sanitation is Maintained and Fire Hazards are Corrected

Legal Standard

Sanitary, neat and clean conditions of the school premises exist and the premises are free from conditions that would create a fire hazard. [CCR Title 5 §633]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Additional related stipulations (Sections 16 and 18) include that all schools are clean and free from graffiti, that unusable playground equipment is removed or repaired, that schools are free of litter and that a community service program of five hours per semester has been developed for students; other stipulations include establishing site committees to inventory and prioritize repair and maintenance needs, and reporting to the State Administrator and board at least once a semester.

Progress on Recommendations and Recovery Steps

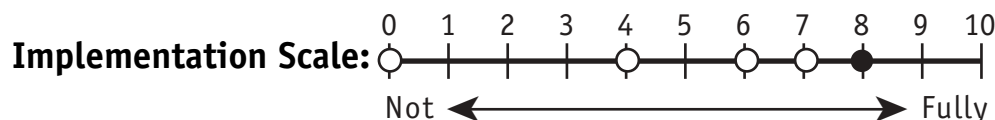
1. Random, unannounced site inspections continue to keep all staff focused on maintaining the cleanliness of the school sites. The increased attention given to improving facilities and site cleanliness has resulted in cleaner campuses. Principals are required to inspect student restrooms three times a day and to take action to remedy any problems. Daily inspections by site principals have also improved campus cleanliness.
2. A FCMAT site inspection checklist is used in the site inspection process, and a letter grade is given to a school based on the number of checklist criteria met. The maintenance department handles any deficiency reported on the site inspection reporting forms right away. The department has established new criteria for determining emergency status of a project. Emergency projects become the new priority. Two mobile maintenance teams have been established to do routine maintenance at school sites. However, the teams are used to address any site inspection deficiencies that surface in an ACLU inspection. When scheduled on a rotational basis to the sites, the teams are assigned to a school site for approximately 7-10 days. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site.
3. Sites are free from fire hazards. Any hazardous conditions have been addressed by the district. If a random site inspection turns up any potential new hazard, it is addressed by the district right away. The site reviews conducted by the fire department have indicated minor issues that the district has addressed. All schools have an operational fire alarm system in place as discussed in Standard 1.9.
4. Custodial staffs receive structured monthly training to improve site safety and cleanliness, and are directed to keep storage areas clean and exits free of obstructions. All

doors that might constitute a safety hazard are being changed. Training workshops are being conducted in collaboration with the district's Risk Manager. The district continues to maintain its emphasis on safety and cleanliness.

5. The maintenance department is working with the site plant managers to structure the work day of the site custodians and grounds workers. Sample schedules of typical work assignments are being developed to help the plant managers better direct and monitor the work of their staff.
6. As reported in earlier six-month progress reports, a district maintenance employee has been assigned to remove graffiti at district schools, and makes an inspection of each high school every day. The district has assigned an additional classified employee to each of the three high schools to be responsible for landscaping and grounds at their site. The district conducts regular meetings with site principals and plant managers in attendance together to address cleanliness issues.
7. School site safety committees continue to make site inspections, and monitor facilities needs at the school. Site inspections conducted by a FCMAT representative, verifies committee agendas and meeting minutes. The new board president, superintendent, a parent, a teacher and the site principal visit two school sites each week to inspect the facilities and identify facilities needs.
8. Both classified and certificated staff remain responsible for addressing the daily removal of litter. Students at some schools also participate in school cleanliness activities as part of a community service emphasis.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating:	0
August 1999 Rating:	4
February 2000 Rating:	Not Reviewed
August 2000 Rating:	6
February 2001 Rating:	6
August 2001 Rating:	7
February 2002 Self Rating:	8
February 2002 New Rating:	8



1.17 School Safety – All Exits are Free of Obstructions

Legal Standard

All exits are free of obstructions. [CCR Title 8 §3219]

Consent Decree Stipulation

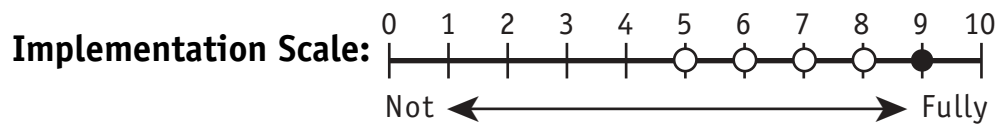
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. Random, unannounced site inspections continue to be conducted to monitor the sites. The continual focus on site inspections has helped to ensure that established procedures are being implemented, and that school campuses are being kept clean with no potential safety hazards.
2. The district reports that all exit doors are free of obstructions. All doors that might constitute a safety hazard are being changed. Any hazardous conditions have been addressed by the district. If a random site inspection turns up any potential new hazard, it is addressed by the district right away. The site reviews conducted by the fire department have indicated minor issues that the district has addressed. All schools have an operational fire alarm system in place as discussed in Standard 1.9.
3. The district is using deferred maintenance funds to address the safety needs in the district's Facilities Master Plan as modernization funds are not available. The acquisition of modernization money will be necessary to complete all the identified needs in the Plan.
4. Custodial staffs receive structured monthly training to improve site safety and cleanliness. Staff has been directed to keep storage areas clean and exits free of obstructions.
5. Intrusion alarms at school sites have improved security of district property. The district's Police Services responds well. Incidents of break-ins have decreased. Security efforts by site staff, such as checking locked doors and windows, have increased.
6. Illuminated exit signs have been placed at exit doors in gyms, auditoriums and cafeterias. Exit signs have been placed at both a high level and at knee-high level in case smoke forces evacuees to crawl along the floor toward the exits.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 5
August 1999 Rating: 5
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Self Rating: 9
February 2002 New Rating: 9



1.20 School Safety – Compliance for Under/Above Ground Storage Tanks

Legal Standard

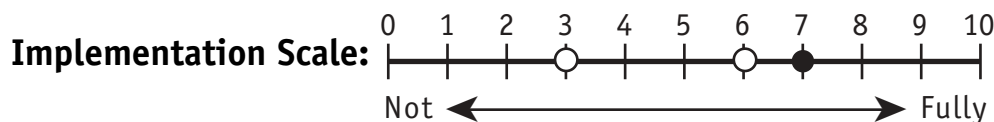
Requirements are followed pertaining to underground storage tanks. [H&SC 25292, CCR Title 26 §477, Title 23 §2610]

Progress on Recommendations and Recovery Steps

1. The district has removed all but two underground storage tanks: a tank at the maintenance yard, and a small tank on the district office site which is scheduled for removal this year. All district underground storage tanks were inspected on November 9, 1998 and found to be in compliance with Sections 25291 and 25292 of the California Health and Safety Code. The inspections have been maintained.
2. The district is planning to build its new elementary school behind Dominguez High School on district property. Dominguez High School has an above ground storage tank, which does not pose a problem to the school, as it is an existing school approved under different new campus requirements. However, the district was required to treat Dominguez High as though it were a new campus, take steps to meet all new campus land requirements, and mitigate any toxic concerns in order to build the elementary school adjacent to the high school. The district was recently informed by the Department of Toxic Substances Control that the land has been approved for the new elementary school.

Standard Implemented: Partially Implemented

February 1999 Rating: 3
August 1999 Rating: 6
February 2000 Rating: Not Reviewed
August 2000 Rating: Not Reviewed
February 2001 Rating: Not Reviewed
August 2001 Rating: 6
February 2002 Self Rating: 7
February 2002 New Rating: 7



1.26 School Safety – Conduct of Periodic Safety Training for Employees

Professional Standard

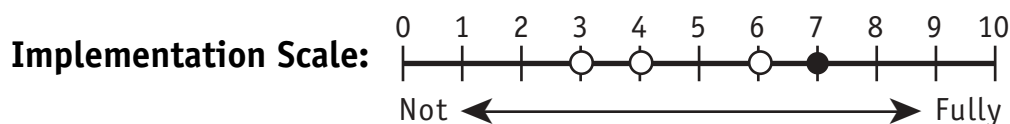
The district conducts periodic safety training for employees. District employees should receive periodic training on the safety procedures of the district.

Progress on Recommendations and Recovery Steps

- 1 The district has established an extensive training program for its classified site and district employees. The maintenance department conducts monthly training meetings with plant managers to provide training on district procedures and to improve the work and skills of site employees. Plant managers are expected to provide subsequent training to site custodians and grounds workers at their site. Transportation bus driver also attend monthly meetings regarding safety training
- 2 ENCORP, in concert with the district's risk manager, provides continual training to principals and staff. Subject matter includes health and safety issues such as dealing with the hazardous materials of asbestos, lead, chemicals, and issues that affect indoor air quality. The three-year AHERA inspection has recently been completed and the information is being disseminated to all employees. Other training includes workshop on Blood-borne Pathogens, Child Abuse Identification and Reporting, Diversity Awareness, FRISK evaluation training, Sexual Harassment, Substance-Abuse, Workers Compensation, etc. Documentation of types of training provided and sign-in list of attendees were provided for the study team to review
- 3 The district's Human Resources and Employee Development division maintain records of dates of employee attendance and ensures that employees meet mandated training requirements

Standard Implemented: Partially Implemented

February 1999 Rating:	3
August 1999 Rating	3
February 2000 Rating:	Not Reviewed
August 2000 Rating:	4
February 2001 Rating:	6
August 2001 Rating:	Not Reviewed
February 2002 Self Rating:	8
February 2002 New Rating:	7



2.1 Facility Planning – Maintenance of a Long-Range Facilities Master Plan

Professional Standard

Compton Unified School District should have a long-range school facilities master plan.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. B 174282, as needing to reach a rating of 8 to be deemed compliant

Additional related stipulations (Section 25) include developing a comprehensive facilities plan with time lines, submitting the plan to FCMAT for approval, and FCMAT soliciting comment from plaintiff's counsel

Progress on Recommendations and Recovery Step

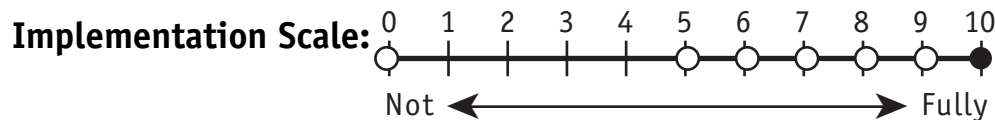
- 1 The district has met this Consent Decree stipulation and standard. The board adopted a long-range Comprehensive Facilities Master Plan on July 13, 1999. The district completed a Facilities Implementation Plan which was approved by FCMAT effective August 10, 2001. The implementation plan provides a timeline to address the district's most pressing facilities needs and provides a priority for the modernization and new construction projects to be completed by the district as state funds become available
- 2 All district facilities projects that are being undertaken are based on the long-range Facilities Master Plan. Decisions about the use of the district's deferred maintenance funds are also being guided by the Plan. The district is currently using its deferred maintenance funds to address the safety needs identified in the Facilities Master Plan. Five million additional dollars of general fund money has been budgeted this year to support facilities projects. Staff feels they are "on track" in addressing the safety needs identified for the first year of the Implementation Plan. Asphalt has been laid, playground equipment replaced, lighting retrofitting has been completed at several schools, and \$660,000 has been targeted for renovating 21 restrooms at Anderson Bunch, Caldwell, Dickerson, and Kennedy school sites
- 3 As reported in earlier six-month progress reports, the full implementation of the Facilities Master Plan will require state funds for modernization and new construction. The district had qualified to receive state financial hardship funds to support its share of the modernization (20%) and new construction (50%) match. Unfortunately, the state has exhausted its supply of modernization and new construction funds to support school projects. The district will be unable to implement the many projects it has had approved by DSA and OPSC until more state funds become available. The district's projects have been placed on the waiting list of approved projects to be funded
- 4 A workshop/meeting was conducted with the newly elected governing board in January to review the Facilities Master Plan and the Implementation Plan. The board is supportive of the Plan and has recommitted itself to implementing the Plan. The board has established committees in several district operational areas. The school board president chairs the committee for the facilities area. The board president, superintendent

dent, a parent, a teacher and the site principal visit two campus sites each week to review the condition of the facilities.

5. The district had hoped to establish a long-term lease of vacant district property to provide ongoing annual funds of \$600,000 to the district to support the implementation of the Facilities Master Plan. However, FCMAT has learned that the lease agreement fell through as the city did not support the use of the property by a trucking firm. The district is still interested in establishing a long-term lease, but must pursue another business client.
6. The governing board has decided not to pursue a General Obligation Bond (GOB) at this time. The district is considering a COP for \$16 million to build a new elementary school adjacent to Dominguez High School. This school was scheduled to open September 2001. The new scheduled opening is September 2002.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating:	0
August 1999 Rating:	5
February 2000 Rating:	6
August 2000 Rating:	7
February 2001 Rating:	8
August 2001 Rating:	9
February 2002 Self Rating:	10
February 2002 New Rating:	10



2.3 Facility Planning – Efforts to Seek State and Local Matching Funds

Professional Standard

Compton Unified School District should seek state and local funds.

Consent Decree Stipulation

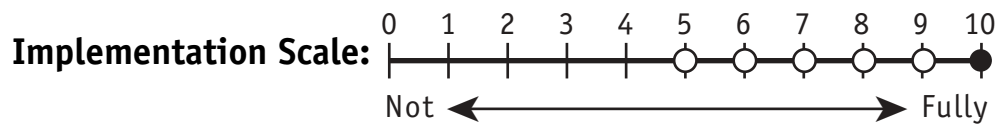
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. B 174282, as needing to reach a rating of 8 to be deemed compliant

Progress on Recommendations and Recovery Step

- 1 As reported in earlier six-month progress reports, the district continues to seek state funding for facilities improvement projects. The district received \$17 million in planning funds in 1999-2000 and is eligible to receive approximately \$135 million dollars for modernization and new construction projects. Currently, the state has no funds to support modernization and new construction projects. Future funding will be dependent on the success of the state or the district to pass future general obligation bonds. The state is considering placing a general obligation bond on the ballot in November 2002. The district has tried three times, unsuccessfully, to pass a general obligation bond in the past. The newly elected governing board has decided not to attempt a district GOB at this time. The board is considering a COP for \$16 million to build a new elementary school in the district that had been scheduled to open in September 2001 if state funds had been available
- 2 The district has continued to submit applications to maintain its hardship eligibility status in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. Districts would normally be required to provide a 20% match for modernization projects and a 50% match for new construction projects. All of the district's projects are on the list of approved projects awaiting state funds
- 3 The district conducted a workshop/meeting on the Facilities Master Plan and Implementation Plan in January 2002 to the newly elected governing board. The board has recommitted its support to the Facilities Master Plan and the Implementation Plan timelines and has been supportive of addressing facilities needs in the district. The board president, superintendent, a parent, a teacher, and the site principal walk two campuses each week to view the condition of the site facilities

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating: 5
August 1999 Rating: 6
February 2000 Rating: 7
August 2000 Rating: 8
February 2001 Rating: 8
August 2001 Rating: 9
February 2002 Self Rating: 10
February 2002 New Rating: 10



2.4 Facility Planning – Existence of a District Facility Planning Committee

Professional Standard

Compton Unified School District should have a facility planning committee.

Consent Decree Stipulation

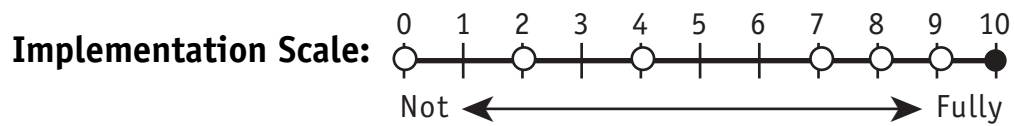
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. B 174282, as needing to reach a rating of 8 to be deemed compliant

Progress on Recommendations and Recovery Step

- 1 The district has met this Consent Decree stipulation and standard. As reported in earlier six-month progress reports, the district established a facilities master plan committee that included a wide representation of parents and community members to assist in the development of the district's facilities master plan. The committee remained active to address other district facilities concerns, such as assisting the district with asset mapping, decisions about school walking distances, revising school attendance boundaries, and the placement of portable classrooms at school sites
- 2 The committee conducted its work in three phases. Phase one identified the district's building assets; phase two established school walking distances and revised school attendance boundaries; phase three planned for the opening of a new elementary school, Rancho Dominguez Elementary, in September 2001. Because of lack of state funds for new construction, the opening of this school was postponed. The district is considering a \$16 million COP to construct this school as student enrollment compels the district to take action to alleviate overcrowding
- 3 The district has convened a new facilities planning committee to continue to advise the district as it implements the Facilities Master Plan and moves forward on various facilities projects. The committee is active and has held several meetings
- 4 The newly elected governing board has established board committees to work with district staff in several operational areas. The board president chairs the facilities committee and visits two campuses each week with a small representative committee to review the condition of the site facilities

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating: 0
August 1999 Rating: 2
February 2000 Rating: 4
August 2000 Rating: 7
February 2001 Rating: 8
August 2001 Rating: 9
February 2002 Self Rating: 10
February 2002 New Rating: 10



2.5 Facility Planning – Properly Staffed and Funded Facility Planning Function

Professional Standard

Compton Unified School District should have a properly staffed and funded facility planning department.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 The position of Chief Facilities Officer has been filled by the promotion of the Senior Facilities Director. The CFO position is a cabinet level management position. The facilities department is in discussion with administration to either fill the Senior Facilities Director position vacated by the CFO's promotion, or to provide another coordinator level and clerical position to the department
- 2 The district increased the staffing for the Division of Facilities Planning, Maintenance and Grounds 18 months ago. Four additional positions were added to the staff. The additional staff hired were trained in the trade areas. The district also hired construction management firms as project managers to oversee and assist in the completion of the district's construction projects
- 3 As reported in earlier progress reports, the district administration has followed through on recovery plan recommendations to evaluate existing staff, resulting in the release of some employees. Qualified employees were placed in vacated positions. Electricians, for example, are now licensed. With the increased scrutiny of campus site inspections, employee performance accountability is stressed, and classified employees are being evaluated more regularly. Maintenance is monitoring the quality and experience of its staff and provides numerous training opportunities for staff to improve their job skills
- 4 Facilities staff interviewed feel that they have a good team, that they are properly staffed, that they are being kept abreast of projects, and that they are receiving appropriate staff training. Staff are being recognized for their accomplishments

February 1999 Rating:	4
August 1999 Rating:	5
February 2000 Rating:	Not Reviewed
August 2000 Rating:	7
February 2001 Rating:	7
August 2001 Rating:	8
February 2002 Self Rating:	8
February 2002 New Rating:	8



2.6 Facility Planning – Implementation of an Annual Capital Planning Budget

Professional Standard

Compton Unified School District should develop and implement an annual capital planning budget.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 The district has allocated healthy annual budgets for facilities projects as this remain a continuing district priority. The budgeted funds are used to improve facilities that need immediate attention. Staff indicated that approximately \$10 million was spent on maintenance and construction in the 2000-2001 school year. Projects included new fencing, playground equipment, painting, asphalt and reconstruction projects, at several district schools
- 2 The district has provided \$4.6 million in deferred maintenance funds and \$5 million in general fund monies to the facilities division's annual budget for the 2001-2002 fiscal year
- 3 The district completed a Facilities Implementation Plan, approved effective August 10, 2001, to implement the district's Comprehensive Facilities Master Plan adopted in July 1999. Although the implementation plan relies on the receipt of state funds to implement modernization and new construction projects, the plan also identifies sources of district general funds for capital improvement projects and deferred maintenance, and provides a priority for the completion of construction projects as funds are received. In the Plan, the district committed \$2 million to \$2.6 million for capital improvement projects per year, and \$835,000 as the district's annual match for deferred maintenance projects
- 4 The district had hoped to establish a long-term lease of vacant district property to provide ongoing annual funds of \$600,000 to the district to support the implementation of the Facilities Master Plan. However, FCMAT has learned that the lease agreement fell through as the city did not support the use of the property by a trucking firm. The district is still interested in establishing a long-term lease, but must pursue another business client
- 5 The district received \$17 million in planning funds in 1999-2000 and is eligible to receive approximately \$135 million dollars for modernization and new construction projects. Currently, the state has no funds to support modernization and new construction projects. Future funding will be dependent on the success of the state or the district to pass general obligation bonds. The state is considering placing a general obligation bond on the ballot in November 2002. The district has tried three times unsuccessfully, to pass a general obligation bond in the past. The newly elected

governing board has decided not to attempt a district GOB at this time, but is considering a COP for \$16 million to build a new elementary school.

5. The district has continued to submit applications to maintain its hardship eligibility status in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. Districts would normally be required to provide a 20% match for modernization projects and a 50% match for new construction projects. All of the district's projects are on the list of approved projects awaiting state funds.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating

August 1999 Rating

February 2000 Rating

August 2000 Rating

February 2001 Rating

August 2001 Rating

February 2002 Self Rating

February 2002 New Rating 1

Implementation Scale



3.2 Facilities Improvement and Modernization – Use of Deferred Maintenance

Extreme Hardship Applications

Professional Standard

The Compton Unified School District has pursued State funding for deferred maintenance – critical hardship needs by filing applications through the Office of Public School Construction and the State Allocation Board. [State Allocation Board Regulation §1866]

Progress on Recommendations and Recovery Steps

- 1 The district has continued to renew its applications to remain eligible for the state's critical hardship grants in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. Districts would normally be required to provide a 20% match for modernization projects and a 50% match for new construction projects. All of the district's projects are on the list of approved projects awaiting state funds
- 2 All facilities managers have been trained on the various state facilities planning processes and required timelines, including the critical hardship eligibility and application process. The managers have attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning
- 3 The district has received state approval for its five-year \$95 million deferred maintenance plan

Standard Implemented: Fully Implemented – Substantia

February 1999 Rating	
August 1999 Rating	Not Reviewed
February 2000 Rating	Not Reviewed
August 2000 Rating	Not Reviewed
February 2001 Rating	
August 2001 Rating	Not Reviewed
February 2002 Self Rating	1
February 2002 New Rating	

Implementation Scale



3.3 Facilities Improvement and Modernization – Application to State

Allocation Board for Facilities Funding

Professional Standard

The Compton Unified School District applies to the State Allocation Board for facilities funding for all applicable projects.

Progress on Recommendations and Recovery Steps

- 1 All facilities managers have been trained on the various state facilities planning processes, application procedures and required timelines. The managers have attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning
- 2 The district has continued to renew its applications to remain eligible for the state's critical hardship grants in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. Districts would normally be required to provide a 20% match for modernization projects and a 50% match for new construction projects
- 3 As reported in earlier six-month progress reports, the district continues to seek state funding for facilities improvement projects. The district received \$17 million in planning funds in 1999-2000 and is eligible to receive approximately \$135 million dollars for modernization and new construction projects. All of the district's projects are on the list of approved projects awaiting state funds. Currently, the state has no funds to support modernization and new construction projects. Future funding will be dependent on the success of the state or the district to pass future general obligation bonds

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating	
August 1999 Rating	Not Reviewed
February 2000 Rating	
August 2000 Rating	Not Reviewed
February 2001 Rating	
August 2001 Rating	Not Reviewed
February 2002 Self Rating	1
February 2002 New Rating	1

Implementation Scale



3.4 Facilities Improvement and Modernization – Determination of

Maximum Eligibility for State Funding

Professional Standard

The CUSD consistently reviews and monitors its eligibility for State funding so as to capitalize upon maximal funding opportunities.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action Serna v Eastin, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 The district consistently reviews and monitors its eligibility for state funding. Last year the district submitted new eligibility applications to the State Allocations Board Form SB50-03 Eligibility Determination and Form SB50-04 Application for Funding. These documents were resubmitted to reflect an increase in CBEDS enrollment and Special Education enrollment increases. The increased student enrollment provides an increase in funding eligibility.
- 2 The district has continued to submit applications to maintain its hardship eligibility status in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. All of the district's projects are on the list of approved projects awaiting state funds.
- 3 All facilities managers have been trained on the various state facilities planning processes, application procedures and required timelines. The managers have attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating

August 1999 Rating

February 2000 Rating

August 2000 Rating

February 2001 Rating

August 2001 Rating 1

February 2002 Rating 1

Implementation

Scale:

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3.6 Facilities Improvement and Modernization – Maintenance of a System for

Tracking Project Progress

Professional Standard

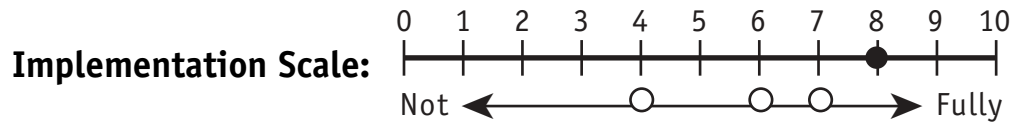
The Compton Unified School District has established and maintains a system for tracking the progress of individual projects.

Progress on Recommendations and Recovery Steps

- 1 The district is utilizing Microsoft software, Project 2000 to track its maintenance projects. In addition, several written forms have been developed to track the completion of maintenance projects
- 2 The district has established a maintenance request flow chart and forms to track all maintenance requests from the sites. The district has established a five-day completion timeline to complete the requested maintenance or to inform the site if the five-day timeline cannot be met, with an explanation of the date of completion. Maintenance requests are assessed, and if complex, assigned as a project to the facilities division. Logs of the maintenance requests are kept for each school. Individual sites receive copies of all responses to the requests generated by the site
- 3 The district has also established regular maintenance schedules for recurring work such as tree trimming and gutter cleaning. The district is following the Facilities Master Plan in scheduling work for roofing, upgrading restrooms, retrofitting lighting, redoing asphalt, etc
- 4 The district has established two mobile maintenance teams that are assigned to school sites for 7-10 days at a time to address school site repairs and maintenance. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site
- 5 The maintenance department has established an emergency "hot line" to address emergencies (extension 55377). A memo developed in May 2001 identifies the type of situations that are emergencies, such as lack of heat, roof leaks, broken pipes, broken windows, odors, inoperable locks, inoperable lights, main line stoppage, broken or lost keys, bells or alarms not working, serious graffiti or vandalism, or fire. The district's planned response time is 15 minutes to the site in an emergency.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 4
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 7
August 2001 Rating: Not Reviewed
February 2002 Self Rating: 9
February 2002 New Rating: 8



3.8 Facilities Improvement and Modernization – Approval of Plans and

Specifications Prior to Contract Award

Legal Standard

The CUSD obtains approval of plans and specifications from the Division of the State Architect and the Office of Public School Construction (when required) prior to the award of a contract to the lowest, responsible bidder. [EC 17263, 17267]

Consent Decree Stipulation

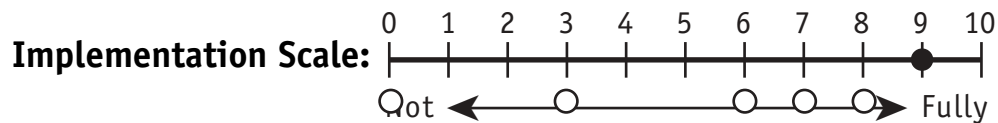
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 The district has met this Consent Decree stipulation and standard. All of the district's modernization and new construction projects have received approval from the appropriate state agency. All 28 district modernization projects and 8 new construction projects have been approved by both California Department of Education (CDE) and the Department of the State Architect (DSA). When funds become available, the district will award a contract to the lowest, responsible bidder
- 2 As state funds are currently not available to initiate the district's new construction projects, the newly elected district governing board is considering a COP for \$1 million to construct a new elementary school to alleviate overcrowding
- 3 The district has continued to renew its applications to remain eligible for the state's critical hardship grants in order to receive 100% of state funding, instead of 80% for modernization projects and 50% for new construction. Districts would normally be required to provide a 20% match for modernization projects and a 50% match for new construction projects. All of the district's projects are on the list of approved projects awaiting state funds
- 4 All facilities managers have been trained on the various state facilities planning processes, application procedures and required timelines. The managers have attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 0
August 1999 Rating: Not Reviewed
February 2000 Rating: 3
August 2000 Rating: 6
February 2001 Rating: 7
August 2001 Rating: 8
February 2002 Self Rating: 9
February 2002 New Rating: 9



3.10 Facilities Improvement and Modernization – Plan for Maintenance and

Modernization Exists

Legal Standard

The CUSD maintains a plan for the maintenance and modernization of its facilities. [EC 17366]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. B 174282, as needing to reach a rating of 8 to be deemed compliant

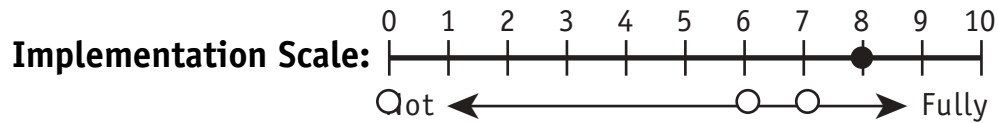
Additional related stipulations (Section 25) include developing a comprehensive facilities implementation plan with time lines, submitting the plan to FCMAT for approval, and FCMAT soliciting comments from plaintiff's counsel

Progress on Recommendations and Recovery Step

- 1 The district has met this standard and Consent Decree stipulation. As reported in earlier six-month progress reports, the district developed a Comprehensive Facilities Master Plan, adopted by the Board in July 1999. The district completed a Facilities Implementation Plan, approved by FCMAT effective August 10, 2001, to implement the district's Comprehensive Facilities Master Plan. Although the implementation plan relies on the receipt of state funds to implement modernization and new construction projects, the plan also identifies sources of district general funds for capital improvement projects and deferred maintenance, and provides a priority for the completion of construction projects as funds are received. The district has committed \$2 million to \$2.6 million for capital improvement projects per year, and \$835,000 as the district's annual match for deferred maintenance projects
- 2 The district has allocated healthy annual budgets for facilities projects as this remains a continuing district priority. The budgeted funds are used to improve facilities that need immediate attention. Staff indicated that approximately \$10 million was spent on maintenance and construction during the 2000-2001 school year. Projects include new fencing, playground equipment, painting, asphalt and reconstruction projects at several district schools. For school year 2001-2002, \$4.6 million in deferred maintenance funds and \$5 million from the general fund have been budgeted to support facilities projects
- 3 All district facilities projects that are being undertaken are based on the long-range Facilities Master Plan. Decisions about the use of the district's deferred maintenance funds are also being guided by the Plan. The district is currently using its deferred maintenance funds to address the safety needs identified in the Facilities Master Plan. Staff feels they are "on track" in addressing the safety needs identified for the first year of the Implementation Plan. Asphalt has been laid, playground equipment replaced, lighting retrofitting has been completed at several schools, and \$660,000 has been targeted for renovating 21 restrooms at Anderson, Bunch, Caldwell, Dickerson and Kennedy school sites

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 0
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Self Rating: 9
February 2002 New Rating: 8



3.13 Facilities Improvement and Modernization – Knowledge of Office of

Public School Construction Procedures

Professional Standard

Staff within the Compton Unified School District is knowledgeable of procedures within the Office of Public School Construction (OPSC).

Progress on Recommendations and Recovery Steps

- 1 All facilities division managers have been trained on the various state facilities planning processes, application procedures and required timelines. Four managers have attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. They are knowledgeable of the procedures to follow to obtain project approval from the Office of Public School Construction

Standard Implemented: Fully Implemented – Substantia

February 1999 Rating	
August 1999 Rating	Not Reviewed
February 2000 Rating	Not Reviewed
August 2000 Rating	Not Reviewed
February 2001 Rating	
August 2001 Rating	Not Reviewed
February 2002 Self Rating	
February 2002 New Rating	

Implementation Scale

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3.14 Facilities Improvement and Modernization – Knowledge of Division of

State Architect Procedures

Professional Standard

Staff within the Compton Unified School District is knowledgeable of procedures within the Division of the State Architect.

Progress on Recommendations and Recovery Steps

- 1 All facilities managers have been trained on the various state facilities planning processes, application procedures and required timelines. Four managers have attended a year-long training program offered by the University of California at Riverside and are now certified in Facilities Planning. They are knowledgeable of the procedures to follow to obtain project approval from the Division of the State Architect

Standard Implemented: Fully Implemented – Substantia

February 1999 Rating	
August 1999 Rating	Not Reviewe
February 2000 Rating	
August 2000 Rating	Not Reviewe
February 2001 Rating	
August 2001 Rating	Not Reviewe
February 2002 Self Rating	
February 2002 New Rating	

Implementation Scale



4.1 Construction of Projects – An Appropriate Project Management Structure

Professional Standard

The Compton Unified School District maintains an appropriate structure for the effective management of its construction projects.

Progress on Recommendations and Recovery Steps

- 1 The district's construction projects are tracked and monitored. The Facilities Division holds monthly meetings with the superintendent to inform the administration of the status of the district's construction projects
- 2 The district's current construction projects have addressed the modernization identified in the district's Facilities Master Plan. As modernization and new construction funds from the state have not been made available to the district, the district has used deferred maintenance funds to address the most pressing facilities needs to maintain student/employee health and safety. The district has utilized construction managers in the past to manage large construction projects
- 3 As reported in earlier six-month progress reports, the district continues to seek state funding for facilities improvement projects. The district received \$17 million in planning funds in 1999-2000 and is eligible to receive approximately \$135 million dollars for modernization and new construction projects. All of the district's projects are on the list of approved projects awaiting state funds
- 4 The newly elected governing board has decided not to attempt to place a general obligation bond on the ballot at this time but is considering a \$16 million COP to build a needed elementary school

Standard Implemented: Fully Implemented – Substantia

February 1999 Rating	
August 1999 Rating	Not Reviewed
February 2000 Rating	
August 2000 Rating	
February 2001 Rating	
August 2001 Rating	Not Reviewed
February 2002 Self Rating	
February 2002 New Rating	

Implementation Scale



6.2 Special Education Facilities – Equity, Appropriate to

Educational Program

Professional Standard

The CUSD provides facilities for its Special Education programs which ensure equity with other educational programs within the district and provides appropriate learning environments in relation to educational program needs.

Consent Decree Stipulation

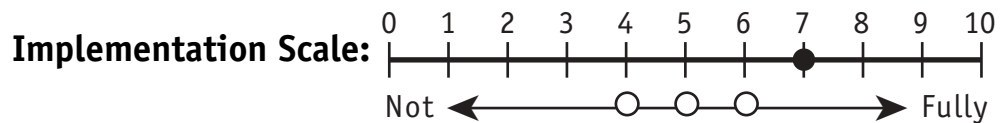
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 As reported in earlier six-month progress reports, the district conducted a facilities inventory/assessment to determine the space allocation for special education programs. The district relocated some special education programs to more appropriate locations, i.e., Walton Elementary. The district has addressed special education facilities at various sites with some facilities adjustments such as providing newer portable at Compton and Centennial High Schools for the special education classes. As state modernization funds are not available to the district, the district is utilizing deferred maintenance funds to provide limited facilities upgrades at this time, and handle requests for facilities projects on a case by case basis depending on need
- 2 A new facility is being designed for Caldwell Elementary for students with severe disabilities from the county special education program. The project application and plans are with the Division of State Architect for approval
- 3 The Facilities Division considers maintenance requests to meet the needs of the special education population a high priority. Site principals are expected to consider the needs of their students when assigning the various instructional programs to existing site facilities and classrooms. The district's planned modernization project should provide more appropriate facilities for all district programs, including special education

Standard Implemented: Partially Implemented

February 1999 Rating: 4
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 4
February 2001 Rating: 5
August 2001 Rating: 6
February 2002 Self Rating: 8
February 2002 New Rating: 7



6.3 Special Education Facilities – Adequacy for Instructional Program Needs

Professional Standard

The CUSD provides facilities for its Special Education programs which provide appropriate learning environments in relation to educational program needs.

Consent Decree Stipulation

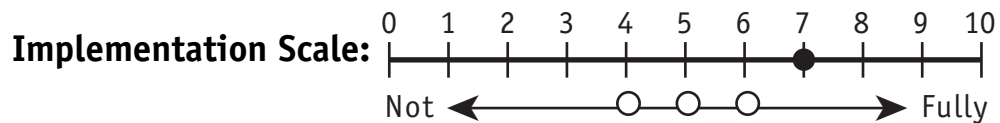
This standard was identified in the Consent Decree in the action Serna v Eastin, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 As reported in earlier six-month progress reports, the district conducted a facilities inventory/assessment to determine the space allocation for special education programs. The district relocated some special education programs to more appropriate locations, i.e., Walton Elementary. The district has addressed special education facilities at various sites with some facilities adjustments such as providing newer portable at Compton and Centennial High Schools for the special education classes. As state modernization funds are not available to the district, the district is utilizing deferred maintenance funds to provide limited facilities upgrades at this time, and handle requests for facilities projects on a case by case basis depending on need
- 2 A new facility is being designed for Caldwell Elementary for students with severe disabilities from the county special education program. The project application and plans are with the Division of State Architect for approval
- 3 The Facilities Division considers maintenance requests to meet the needs of the special education population a high priority. Site principals are expected to consider the needs of their students when assigning the various instructional programs to existing site facilities and classrooms. The district's planned modernization project should provide more appropriate facilities for all district programs, including special education

Standard Implemented: Partially Implemented

February 1999 Rating:	4
August 1999 Rating:	Not Reviewed
February 2000 Rating:	4
August 2000 Rating:	4
February 2001 Rating:	5
August 2001 Rating:	6
February 2002 Self Rating:	8
February 2002 New Rating	7



8.1 Facilities Maintenance and Custodial – Implementation of An Energy

Conservation Program

Professional Standard

The district should have an adopted policy for energy conservation and should take steps to implement an effective energy conservation program.

Progress on Recommendations and Recovery Steps

- 1 In May 2001, the governing board adopted Resolution No. 00/01-4097 Energy Management Conservation, and Administrative Regulations (AR 3511,a-e) that commit the district to implementing energy conservation guidelines. The guidelines provide specific direction to staff concerning energy consumption, thermostat controls, and the appropriate use of lights and air conditioning. The district is monitoring compliance of the regulations at all sites
- 2 All district modernization and new construction projects identified in the Facilities Master Plan address energy conservation in proposed equipment, infrastructure, and construction. The Facilities Division, along with the district's architects, has developed master specs for the installation of all electrical and mechanical equipment
- 3 All current projects undertaken by the Facilities Division are intended to reduce energy consumption. Lighting upgrades have included retrofitting of lighting system at several campuses to reduce energy while increasing lumens. Heating and air conditioning systems have been upgraded to be more energy efficient

Standard Implemented: Fully Implemented – Substantia

February 1999 Rating	
August 1999 Rating	Not Reviewe
February 2000 Rating	
August 2000 Rating	
February 2001 Rating	Not Reviewe
August 2001 Rating	Not Reviewe
February 2002 Self Rating	1
February 2002 New Rating	

Implementation Scale

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8.2 Facilities Maintenance and Custodial – Preparation of Energy Analyses

Professional Standard

The district should have a comprehensive analysis of its utility bills (all sites) as it relates to its energy consumption.

Progress on Recommendations and Recovery Steps

- 1 The district has worked with ENVIRON to assess ways to increase energy efficiency in the district. ENVIRON visited the various school sites, assisted the district in analyzing its utility bills and patterns of energy consumption, and made recommendations to the district for future energy savings
- 2 All district modernization and new construction projects identified in the Facilities Master Plan address energy conservation in proposed equipment, infrastructure, and construction. The Facilities Division, along with the district's architects, has developed master specs for the installation of all electrical and mechanical equipment

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating

August 1999 Rating

February 2000 Rating Not Reviewed

August 2000 Rating

February 2001 Rating Not Reviewed

August 2001 Rating Not Reviewed

February 2002 Self Rating

February 2002 New Rating

Implementation Scale



8.4 Facilities Maintenance and Custodial – Incorporation in Applications for

Modernization/Construction

Professional Standard

The district should have a policy that incorporates the Energy Conservation Recommendations into its modernization and construction projects.

Progress on Recommendations and Recovery Steps

- 1 As indicated in Standard 8.1, the governing board, in May 2001, adopted Resolution No. 00/01-4097 Energy Management Conservation, and Administrative Regulation (AR 3511,a-e) that commit the district to implementing energy conservation guidelines. The guidelines provide specific direction to staff concerning energy consumption, thermostat controls, and the appropriate use of lights and air conditioning. The district is monitoring compliance of the regulations at all sites
- 2 All district modernization and new construction projects identified in the Facilities Master Plan address energy conservation in proposed equipment, infrastructure, and construction. The Facilities Division, along with the district's architects, has developed master specs for the installation of all electrical and mechanical equipment
- 3 All current projects undertaken by the Facilities Division are intended to reduce energy consumption. Lighting upgrades have included retrofitting of lighting system at several campuses to reduce energy while increasing lumens. Heating and air conditioning systems have been upgraded to be more energy efficient

Standard Implemented: Fully Implemented – Substantia

February 1999 Rating	
August 1999 Rating	Not Reviewe
February 2000 Rating	Not Reviewe
August 2000 Rating	Not Reviewe
February 2001 Rating	
August 2001 Rating	Not Reviewe
February 2002 Self Rating	
February 2002 New Rating	

Implementation Scale



8.5 Facilities Maintenance and Custodial – Adequate Maintenance Records

and Inventories

Professional Standard

Adequate maintenance records and reports are kept, including a complete inventory of supplies, materials, tools and equipment. All employees required to perform maintenance on school sites should be provided with adequate supplies, equipment and training to perform maintenance tasks in a timely and professional manner. Included in the training is how to inventory supplies and equipment and when to order or replenish them.

Consent Decree Stipulation

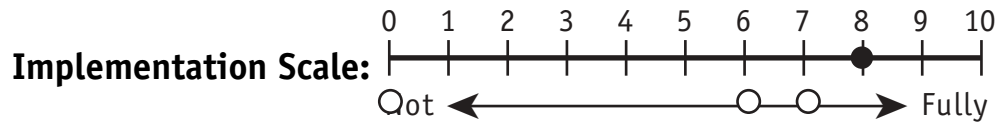
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. The district has established a maintenance request flow chart and forms to track all maintenance requests from the sites. The district has established a five-day completion timeline to complete the requested maintenance. If a request is complex and will require more than two days to complete, the request is assigned to the facilities division as a project, and sites are informed that the five-day timeline cannot be met, with an explanation and scheduled date of completion. A Project Status Report on the project is maintained.
2. The establishment of the two mobile maintenance teams provides for better tracking of the supplies and tools needed for the work conducted at the school sites. The facilities division monitors purchases on several open purchase orders that are provided to the division.
3. School site employees are being provided the supplies, materials and tools necessary to perform their work. Site custodial supplies budgets are currently being administered by the site principals. The facilities division is hopeful that budget oversight may be returned to the maintenance department so that funds are more efficiently expended.
4. Continuous training and staff meetings are held to keep staff informed and up-to-date. Monthly meetings of plant managers are conducted to provide training on district processes and procedures, and to improve job skills. Managers are expected to provide the training to site employees. Training has been provided to plant managers on maintaining equipment and equipment inventories.
5. The facilities division is working with plant managers to provide a structured work schedule for site maintenance employees for each day and each week. The division is developing sample templates for plant managers to modify for their individual site needs. This will assist the managers to more efficiently monitor work completion and quality of work performed.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 0
August 1999 Rating: 6
February 2000 Rating: 6
August 2000 Rating: 6
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Self Rating: 8
February 2002 New Rating: 8



8.6 Facilities Maintenance and Custodial – Procedures for Evaluation of

Maintenance and Operations Staff

Professional Standard

Procedures are in place for evaluating the work quality of maintenance and operations staff. The quality of the work performed by the maintenance and operations staff should be evaluated on a regular basis using a board-adopted procedure which delineates the areas of evaluation and the types of work to be evaluated.

Consent Decree Stipulation

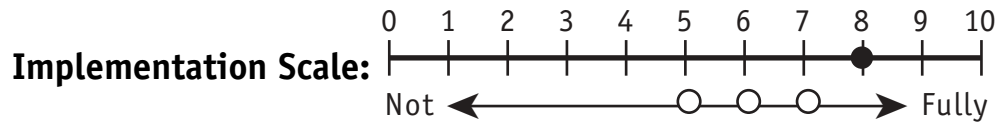
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. Annual evaluations of all permanent employees in the Facilities Division are being conducted. Employees have clear expectations for their work. Thorough evaluation and strong communication occur between the maintenance shops. Facilities administrators are conducting spot checks of the school sites and facilities and noting areas that need improvement. At present, site maintenance staff are evaluated by the site principal. The facilities division and maintenance department are dialoguing with the superintendent and cabinet about including the facilities division administrators in the evaluation process of site personnel.
2. The district's personnel office provides ongoing training workshops for supervisory personnel in evaluation procedures and in properly documenting unsatisfactory performance of employees. Workshops include discussion on how to monitor an employee's performance, and stress meeting probationary evaluation deadlines.
3. Performance evaluations are conducted to assess the work quality of the staff. Evaluation forms now include a "quality of work" section. The probation period is being taken seriously by both supervisor and new employee, and new employees are being closely monitored. Facilities staff indicates that better results are evident in the quality of work performance of employees.
4. The facilities division is working with plant managers to provide a structured work schedule for site maintenance employees for each day and each week. The division is developing sample templates for plant managers to modify for their individual site needs. This will assist the managers to more efficiently monitor work completion and quality of work performed.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 5
August 1999 Rating: Not Reviewed
February 2000 Rating: 5
August 2000 Rating: 5
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Self Rating: 8
February 2002 New Rating: 8



8.8 Facilities Maintenance and Custodial – Availability of Custodial

Supplies and Equipment

Professional Standard

Necessary supplies, tools and equipment for the proper care and cleaning of the school(s) are available to staff. Operational staff should be expected to keep the campuses clean. In order for the staff to meet these expectations, they must be provided with the necessary supplies, tools and equipment as well as the training associated with the proper use of such.

Consent Decree Stipulation

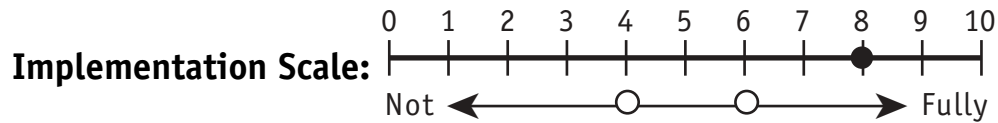
This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. Funds to provide the necessary supplies, tools and equipment for the care and cleaning of the school are allocated to the site by formula. The school's custodial budget is based on the number of plant workers assigned to the site. The number of custodial staff at a school is allocated by formula based on the number of students at the site at a ratio of approximately 200:1. In addition, funds are allocated to the district's facilities budget to replace equipment and tools at the site and to address additional supply needs. Equipment for the sites is purchased by the maintenance department.
2. School site employees are being provided the supplies, materials and tools necessary to perform their work. Site custodial supplies budgets are currently being administered by the site principals. The facilities division is hopeful that budget oversight may be returned to the maintenance department so that funds are more efficiently expended.
3. Continuous training and staff meetings are held to keep staff informed and up-to-date. Monthly meetings of plant managers are conducted to provide training on district processes and procedures, and to improve job skills. Managers are expected to provide the training to site employees.
4. Monthly meetings are being conducted with both the principals and plant managers in attendance together to discuss site and facilities issues.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 4
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 6
August 2001 Rating: 6
February 2002 Self Rating: 9
February 2002 New Rating: 8



8.9 Facilities Maintenance and Custodial – Implementation of a Preventive

Maintenance Program

Professional Standard

The district has an effective preventive maintenance program. The district should have a written preventive maintenance program that is scheduled and followed by the maintenance staff. This program should include verification of the completion of work by the supervisor of the maintenance staff.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 The district has taken steps to be proactive in maintaining its facilities, determining life expectancies for its roofs, asphalt, painting, etc. and including these in a replacement schedule. The maintenance department has also scheduled regular maintenance for recurring projects such as tree trimming, checking heating and air conditioning systems, cleaning gutters and drains, etc
- 2 The district, with assistance from its architects, has developed maintenance specs for all electrical and mechanical work. These specs establish standards that help provide conservation efficiency. The specs are used in all repair and maintenance work conducted by the district
- 3 Two mobile maintenance teams have been established to address maintenance requests before they become major problems. The teams have been established to do routine maintenance at school sites. They are scheduled on a rotational basis to a school site for approximately 7-10 days at a time. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site. The rotational schedules of the teams are sometimes interrupted to address emergencies, or any site inspection deficiencies that surface in an ACLU inspection
- 4 The district has established a maintenance request flow chart and forms to track all maintenance requests from the sites. The district has established a five-day completion timeline to complete the requested maintenance. If a request is complex and will require more than two days to complete, the request is assigned to the facilities division as a project, and sites are informed that the five-day timeline cannot be met, with an explanation and scheduled date of completion. A Project Status Report on the project is maintained
- 5 All maintenance requests from the sites are tracked and monitored. Communication between the maintenance department and the sites has increased, and sites receive timely information as to the status or disposition of their work requests
6. Monthly meetings are held with the site principals and plant managers in attendance together. Weekly training meetings are held with plant managers to provide continual

training on safety procedures, ways of improving work performance, and expectations on complying with district processes and procedures.

Standard Implemented: Partially Implemented

February 1999 Rating

August 1999 Rating Not Reviewe

February 2000 Rating

August 2000 Rating

February 2001 Rating

August 2001 Rating

February 2002 Self Rating

February 2002 New Rating

Implementation Scale

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8.10 Facilities Maintenance and Custodial – Adequate Repair and Supervision of School Buildings

Legal Standard

The governing board shall keep the school buildings in repair and supervised. [EC 17593]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. B 174282, as needing to reach a rating of 8 to be deemed compliant

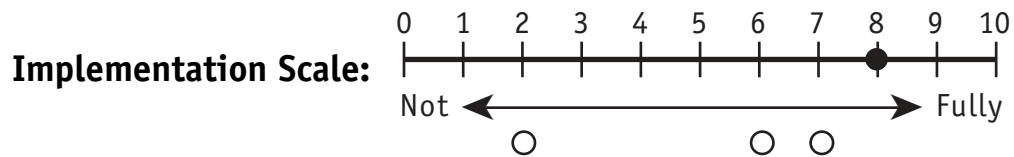
An additional related stipulation (Section 17) includes that drinking water will be readily available to all students

Progress on Recommendations and Recovery Step

- 1 The newly elected governing board has been supportive of actions to address the facilities needs of the district. At a workshop/meeting in January, staff reviewed the district's Facilities Master Plan and Implementation Plan and the board recommitted its support for the Plan. The board has established committees to work with district staff in several district operational areas. The board president chairs the facilities operational area and conducts school site visitations each week with the superintendent, a teacher, a parent and the site principal to review the site facilities
- 2 The ongoing, random, unannounced site inspections keep staff focused on campus cleanliness and the safe condition of school site facilities. Staff acknowledge that the ACLU inspections have had a direct impact in this area
- 3 A FCMAT representative uses an inspection checklist to monitor compliance with Consent Decree stipulations. Follow-up exit conferences are held with the site administrators. Schools are given a letter grade at least once per quarter based on the monitoring checklist. The condition of student drinking fountains is checked during monthly site inspections. Inoperable fountains are reported to maintenance staff for correction
- 4 Facilities deficiencies identified during site inspections are shared with the facilities division for remedy. A written report of action taken is sent to the site principal and the FCMAT inspector for a follow-up visit. Mobile maintenance teams address an checklist deficiency right away. Repair work on site facilities is continuous

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 2
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 6
February 2001 Rating: 6
August 2001 Rating: 7
February 2002 Self Rating: 8
February 2002 New Rating: 8



8.12 Facilities Maintenance and Custodial – Implementation of a Planned Program Maintenance System

Professional Standard

The district has implemented a planned program maintenance system. The district should have a written planned program maintenance system that includes an inventory of all facilities and equipment that will require maintenance and replacement. This program should include purchase prices, anticipated life expectancies, anticipated replacement time lines and budgetary resources necessary to maintain the facilities.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. As indicated in Standard 8.9, the district has taken steps to be proactive in maintaining its facilities and equipment, determining the life expectancies for its roofs, asphalt, painting, equipment, etc. and including these in a replacement schedule. The maintenance department has also scheduled a regular maintenance schedule for recurring projects such as tree trimming, checking heating and air conditioning systems, cleaning gutters and drains, etc.
2. The facilities division is utilizing a computer software program to maintain a database of its maintenance equipment inventory. The projected life expectancy of the equipment is included to determine a schedule of maintenance and replacement of items.
3. The district, with assistance from its architects, has developed maintenance specs for all electrical and mechanical work. These specs establish standards that help provide conservation efficiency. The specs are used in all repair and maintenance work conducted by the district.
4. Two mobile maintenance teams have been established to address maintenance requests before they become major problems. The teams have been established to do routine maintenance at school sites. They are scheduled on a rotational basis to a school site for approximately 7-10 days at a time. Sites are inspected ahead of the time the mobile team is scheduled to arrive to identify specific site needs. The mobile maintenance team lead also holds a meeting with the principal and plant manager upon arrival at the site. The rotational schedules of the teams are sometimes interrupted to address emergencies, or any site inspection deficiencies that surface in an ACLU inspection.
5. The district has developed a Comprehensive Facilities Master Plan which was adopted by the Board in July 1999. The district completed a Facilities Implementation Plan, approved by FCMAT effective August 10, 2001. Although the implementation plan relies on the receipt of state funds to implement modernization and new construction projects, the plan also identifies sources of district general funds for capital improvement projects and deferred maintenance, and provides a priority for the completion of

construction projects as funds are received. The district is currently using deferred maintenance and budgeted general fund monies to address health and safety facilities needs.

6. The facilities division needs to continue monitoring the effectiveness of the preventive maintenance processes it has established.

Standard Implemented: Partially Implemented

February 1999 Rating

August 1999 Rating

February 2000 Rating Not Reviewe

August 2000 Rating

February 2001 Rating

August 2001 Rating

February 2002 Self Rating

February 2002 New Rating

Implementation Scale



9.3 Instructional Program Issues – Lunch Areas are Warm, Healthful and Safe

Legal Standard

The governing board shall provide a warm, healthful place in which children who bring their own lunches to school may eat their lunch. [EC 17573, CCR Title 5 §14030]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

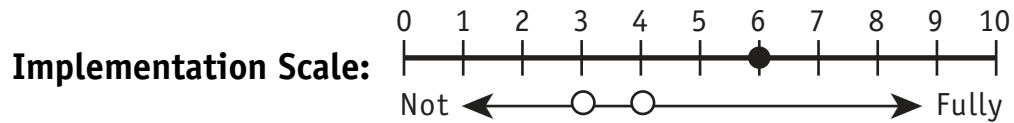
An additional related stipulation (Section 21) includes that any inspections conducted by the LA County Health Department should be shared with the school site committee.

Progress on Recommendations and Recovery Steps

- 1 The district completed its feasibility study for a central district kitchen, referenced in the master plan, to serve all district schools. The district applied to the Department of Agriculture for a waiver to use the surplus funds in the Food Services reserve accounts, earmarked for equipment, to build the central kitchen. The waiver, however, has not been granted. The governing board has decided to table the central kitchen project, and instead, to upgrade and remodel five existing cafeterias to make them more attractive and increase student lunch participation. The board is considering a remodeling proposal that will cost \$200,000 for each of the five school cafeterias they intend to upgrade.
- 2 High schools have been equipped with four outdoor kiosks at each site to provide for lunch vendors (working with food services) to provide a variety of lunch options for students, in addition to the cafeteria lunch. Colorfully painted trash barrels with round holes on the top of them have been placed in the lunch courtyards to encourage students to throw their trash through the holes into the trash cans. Outdoor benches have been made available to students. Heating is provided to all current cafeterias.
- 3 The district adopted a Comprehensive Facilities Master Plan in July 1999. All district facilities projects being undertaken are based on this long-range master plan. The district anticipates that completion of its 28 approved modernization projects and three new construction projects will provide modernized school lunch rooms and other areas of campus for students to enjoy their lunches.
- 4 The inspections of the various site cafeterias by the Los Angeles County Health Department for the 2000-01 school year were shared with the school site councils in fall 2001.

Standard Implemented: Partially Implemented

February 1999 Rating: 3
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 4
February 2001 Rating: 4
August 2001 Rating: 4
February 2002 Self Rating: 6
February 2002 New Rating: 6



9.4 Instructional Program Issues – Bathroom Facilities are Clean and Operable

Legal Standard

The governing board of every school district shall provide clean and operable flush toilets for the use of pupils. [EC 17576; CCR Title 5 §14030]

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Additional related stipulations (Section 7) include that all bathrooms used by children are safe, sanitary and operable, regularly cleaned and stocked with supplies, and accessible when school is in session; principals are to inspect bathrooms prior to the start of school, prior to and after the lunch period, and are to take corrective action; principals will maintain daily inspection records on a form developed by the State Administrator and make them available for public inspection.

Progress on Recommendations and Recovery Steps

1. The district has renovated restroom facilities at a number of schools. Last school year, fourteen restroom renovation projects were completed at Compton High School, and Bunch, Willowbrook and Washington Elementary Schools. The board has approved \$660,000 for an additional 21 restrooms to be renovated during this school year.
2. The maintenance department has established an emergency hot line for sites to call for emergency services. The maintenance department considers a non-functioning toilet an emergency. The maintenance department has set goals for response times for the central office maintenance staff. For example, maintenance staff is to respond to an emergency call in 15 minutes, and complete repairs to a non-functioning toilet within 24 hours. The maintenance department is tracking the number and types of emergency and non-emergency calls it receives.
3. Four restroom monitors have been assigned to each high school to monitor the restrooms throughout the school day. The monitors have helped to insure restroom cleanliness. The monitoring of the restrooms by full-time monitors has worked so well, the district is considering expanding the use of restroom monitors to other campuses.
4. Staff indicates that although the general condition of campus restrooms needs improvement, toilet facilities are operable. As the district has not received modernization funds to modernize the restrooms, the district is upgrading restroom facilities as deferred maintenance and general fund monies allow.
4. All site restrooms continue to be inspected a minimum of three times daily by the principal and/or other staff. Records of this monitoring process are maintained at the site for inspection.
5. The condition of school site facilities continues to be monitored during periodic,

unannounced site visits to school campuses. A FCMAT representative uses an inspection checklist to monitor compliance with Consent Decree stipulations. All written documents and logs are reviewed. Follow-up exit conferences are held with the site administrators. Schools are given a letter grade at least once per quarter based on the monitoring checklist. Student restrooms are inspected during every campus visit.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating

August 1999 Rating Not Reviewe

February 2000 Rating Not Reviewe

August 2000 Rating

February 2001 Rating

August 2001 Rating

February 2002 Self Rating

February 2002 New Rating

Implementation Scale

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9.7 Instructional Program Issues – Adequate Heating and Ventilation Exists

in All Schools

Professional Standard

All schools shall have adequate heating and ventilation.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

1. Facilities staff indicated that the district has responded to heating requests and replaced several heating units in the schools. The Facilities Division estimates that 90% to 93% of all heating units are operable this winter and that heating unit problems have been speedily addressed. New heaters were installed at Davis, Centennial, Anderson, and Lincoln schools.
2. The district's modernization and new construction plans address heating and ventilation for the district schools. HVAC and lighting/electrical systems are included in the scope of the projects contained within the plans. However, since the state has no funds to support school modernization projects, the district has utilized its deferred maintenance funds to address heating and electrical repairs.
3. The district has worked with ENVIRON to assess ways to increase energy efficiency in the district. ENVIRON visited the various school sites, assisted the district in analyzing its utility bills and patterns of energy consumption, and made recommendations to the district for future energy savings. The company recommended the reduction of the number of dissimilar systems utilized in the district which required varied maintenance services. The district has defined district standards for unit brands and types of systems to standardize maintenance and replacement component issues.
4. All district modernization and new construction projects identified in the Facilities Master Plan address energy conservation in proposed equipment, infrastructure, and construction. The Facilities Division, along with the district's architects, has developed master specs for the installation of all electrical and mechanical equipment.

Standard Implemented: Partially Implemented

February 1999 Rating
August 1999 Rating
February 2000 Rating
August 2000 Rating
February 2001 Rating
August 2001 Rating
February 2002 Self Rating
February 2002 New Rating

Implementation Scale



9.8 Instructional Program Issues – Adequate Lighting and Electrical Service

is Provided

Professional Standard

All schools shall have adequate lighting and electrical service.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. B 174282, as needing to reach a rating of 8 to be deemed compliant

Additional related stipulations (Section 10) include monthly inspections by the district with written records of these monthly inspections maintained, the inspection before September 1 1999, by a licensed electrical inspector of sites identified by plaintiff's counsel and a copy of the report delivered to counsel for plaintiffs and available for public inspection, the correction of any electrical problems

Progress on Recommendations and Recovery Step

- 1 The district's modernization and new construction plans address lighting and heating for the district schools. HVAC and lighting/electrical systems are included in the scope of the projects contained within the plans. However, since the district receives no funds for its school modernization projects, the district has been utilizing its deferred maintenance and general fund monies to address heating and electrical repairs. The district's five-year \$95 million deferred maintenance plan was approved by the state.
- 2 A retrofit of lights has taken place at Davis Middle School, Roosevelt Middle School, Emerson Elementary and Vanguard Middle School. The district has used deferred maintenance funds to provide these needed repairs, setting aside \$470,000 to retrofit lights at seven school sites. The district's modernization projects will continue to address this standard when state funds are provided.
- 3 The mobile repair teams are assigned to school sites on a rotational basis and replace lights and light fixtures as needed. The site staff monitors for working lighting fixtures and reports fixtures that need repair.
- 4 The Facilities Division, along with the district's architects, has developed master specifications for the installation of all electrical and mechanical equipment.
- 5 In response to the Consent Decree stipulation, the district and plaintiff's counsel selected a licensed electrician to conduct site inspections of specific identified sites during the 2000-2001 school year. Inspections were conducted at Compton High School and Centennial High School during late Fall 2000. An electrical inspection of Dominguez High School was conducted in May 2001. The district's Facilities Division addressed the deficiencies identified during the electrical inspections.
6. Site plant managers have been directed to conduct electrical inspections of their site.

on a monthly basis and to report in writing, any potentially hazardous electrical condition. Electrical hazards are considered an emergency condition that should be reported through the emergency hot line for immediate response. Electrical hazards are considered a priority concern and corrected as soon as possible. A form for the documentation of the monthly reviews was developed, and records of the monthly reports from the sites are being maintained. Follow-up work conducted on any reported electrical condition is tracked for each site. Records of these reports were shared with the review team. The electrical inspection form is due to the district office by the fifth of the month.

Standard Implemented: Partially Implemented

February 1999 Rating

August 1999 Rating Not Reviewe

February 2000 Rating

August 2000 Rating

February 2001 Rating

August 2001 Rating

February 2002 Self Rating

February 2002 New Rating

Implementation Scale



9.10 Instructional Program Issues – Environment Conducive to High Quality

Teaching Learning

Professional Standard

The learning environments provided within respective school sites within the CUSD are conducive to high quality teaching and learning.

Consent Decree Stipulation

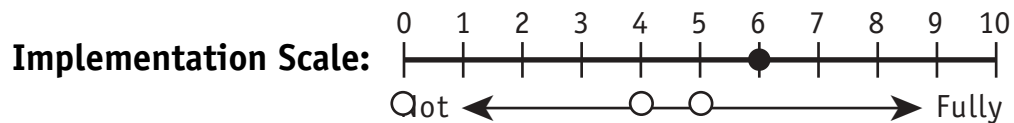
This standard was identified in the Consent Decree in the action Serna v Eastin, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Progress on Recommendations and Recovery Steps

- 1 The district has completed the infrastructure for placing computers in every classroom, and is constantly upgrading the networking system. Extra conduits are being installed at all sites. Internet access is increasing each year to additional classrooms. The district is now wiring the new portables that were added to the campuses this school year. The telephone system in the district has been upgraded. Telephones have been placed in classrooms districtwide. The district has continued to benefit from it e-rate applications over the last few years
- 2 The district adopted a long-range, Comprehensive School Facilities Master Plan in July 1999. The district completed a Facilities Implementation Plan that provides timeline for the construction projects for the next ten years and identifies sources of district and state funding to support the projects. All district facilities projects being undertaken are being driven by this long-range master plan. The district anticipates that completion of its 28 approved modernization projects and three new construction projects will improve the learning environment for students
- 3 The condition of school site facilities continues to be monitored during periodic unannounced site visits to school campuses. A FCMAT representative uses an inspection checklist to monitor compliance with Consent Decree stipulations. All written documents and logs are reviewed. Follow-up exit conferences are held with the site administrators. Schools are given a letter grade once per quarter based on the monitoring checklist

Standard Implemented: Partially Implemented

February 1999 Rating: 0
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 4
February 2001 Rating: 4
August 2001 Rating: 5
February 2002 Self Rating: 8
February 2002 New Rating: 6



9.11 Instructional Program Issues – Facilities Reflect Community Standards

and Expectations

Professional Standard

Facilities within the CUSD reflect the standards and expectations established by the community.

Consent Decree Stipulation

This standard was identified in the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, as needing to reach a rating of 8 to be deemed compliant.

Additional related stipulations (Section 18) include establishing site committees to inventory and prioritize repair and maintenance needs, and reporting to the State Administrator and board at least once a semester.

Progress on Recommendations and Recovery Steps

1. As reported in earlier six-month progress reports, the district involved a representative community committee in the development of the district's Comprehensive Facilities Master Plan. The plan, therefore, reflects the standards and expectations of the community for its school facilities. Several public meetings and hearings were conducted in addition to the committee's meetings, to solicit wider community input into the long-range facilities plan. The committee also provided input to the district on a number of operational decisions such as reviewing and revising school boundaries, and placement of portables on school campuses. The Facilities Division has reconvened the committee which has been conducting regular meetings.
2. The board has been responsive to the community, involving community members on various ad hoc committees, and encouraging community participation at board meetings. The board is considering adding a student member to the board.
3. The Comprehensive Facilities Master Plan and the Facilities Implementation Plan rely heavily on state funding to implement the many facilities projects. As the district has received no state funds for its modernization and new construction projects, the district continues to utilize its deferred maintenance and general fund monies to address as many of the district's most pressing facilities needs as possible.
4. The district is doing a better job of keeping parents and the community informed of projects and improvements in the schools. This appears to be having a positive result, as facilities staff have indicated that parents and community members have been reporting their appreciation to the district for the "drastic improvements" that have occurred in the district's facilities.
5. As reported in earlier progress reports, site safety committees have been established at each school site. The composition of the committees are specified in the consent decree stipulation, and should be composed largely of parents (60%). The committees are responsible for periodically inspecting their school sites and identifying repair and maintenance priorities. Copies of agendas and minutes are checked by a FCMAT

representative during periodic, unannounced visits to the school sites.

Standard Implemented: Partially Implemented

February 1999 Rating

August 1999 Rating Not Reviewe

February 2000 Rating

August 2000 Rating

February 2001 Rating

August 2001 Rating

February 2002 Self Rating

February 2002 New Rating

Implementation Scale



10.1 Community Use of Facilities – Plan to Promote Community Involvement

Professional Standard

The district should have a plan to promote community involvement in schools.

Consent Decree Stipulation

Section 23 of the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, includes the following stipulations: the district is to develop a parent involvement plan, develop a form to record voluntarism, recruit parents to volunteer 40 hours per year, keep records of the number of volunteer hours at the schools, conduct monthly recognition programs and provide a certificate to the volunteer of the month.

Progress on Recommendations and Recovery Step

- 1 The district has met this standard and Consent Decree stipulation as reported in earlier six-month reporting periods. The district continues to promote community involvement in its schools, and continues to implement the “Volunteers in Public Schools (VIPS)” guide. The VIPS handbook, developed in the 1999-2000 school year, provides direction to volunteers about becoming involved in the district schools. Schools continue to monitor volunteer participation and the number of parent volunteer hours with sign-in sheets that are monitored by district staff and a FCMAT representative. Training and workshops continue to be provided to parents and school volunteers. Each school has at least one or more parent coordinators to promote parent involvement and assist parents in volunteer activities.
- 2 Parents and community members were involved in the recent superintendent search process, serving on a community interview panel. Parents were surveyed in the district deliberations to expand kindergarten to a full-day program, which was implemented in September 2001.
- 3 The district continues to provide training workshops to its classified personnel, particularly front office staff, about providing “customer service” to parents and school visitors. Parent handbooks are updated at the beginning of the school year and distributed to students for their parents. The parent handbooks communicate information on school operations and district requirements to help parents understand the school system.
- 4 Parent centers are available at 14 of 34 school sites, and all schools have a designated area for parents to meet. Parent centers are included in the district’s Comprehensive Facilities Master Plan for all district schools as part of the planned modernization projects.
- 5 The district conducted a volunteer recognition dinner at the end of the 2001 school year.

year to show its appreciation for the many outstanding parent and community volunteers who have worked with the schools. More than 70 volunteers, two from each school, were recognized. More than 250 people attended the event.

6. Parent involvement is a major component of several grant programs awarded to the district. The Voluntary Desegregation grant, for example, requires a strong parent involvement program with documentation including parents' name, school, organization, etc. The Read Across America program requires each site to develop a plan to involve parents and community members as readers. The Immediate Intervention/ Underperforming Schools Program (II/USP) requires the involvement of community members and parents on the school action team that develops the school's Action Plan for implementation. The Title I program requires a parent involvement component to meet program compliance.

Standard Implemented: Fully Implemented – Sustained

February 1999 Rating

August 1999 Rating Not Reviewe

February 2000 Rating Not Reviewe

August 2000 Rating

February 2001 Rating

August 2001 Rating 1

February 2002 Rating 1

Implementation Scale

○ ○

11.2 Communication – Communication of Actions Taken, Planned, Progress

Professional Standard

The district should apprise students, staff and community of efforts to rectify any substandard conditions.

Consent Decree Stipulations

Section 22 of the Consent Decree in the action *Serna v Eastin*, Case No. BC 174282, includes the following stipulations: the district is to establish a central telephone number for complaints about the condition of school facilities, distribute and post the telephone number for the public, develop a form for recording calls, record all calls on the developed form, prepare quarterly reports concerning the calls received at the school and district levels.

Progress on Recommendations and Recovery Steps

1. The district recognizes that the condition of the district's facilities continues to be an important issue for staff and community members. The district provides ongoing communication about the district's activities and positive achievements to its community. The newly elected board has also taken a strong interest in the district's facilities, has been supportive of addressing facilities needs, and has recommitted itself to the district's Facilities Master Plan.
2. The district is doing a better job of keeping parents and the community informed of projects and improvements in the schools. This appears to be having a positive result, as facilities staff have indicated that parents and community members have been reporting their appreciation to the district for the "drastic improvements" that have occurred in the district's facilities.
3. The district receives public complaints through the district's central telephone number, the public information office, the superintendent's office, or open board meetings. School complaints are generally referred to the site principal for resolution. Complaints about security issues are made to the Police Services department. Facilities complaints are made to school principals, board members or the superintendent.
4. The rating for this standard was decreased in the August 2000 progress report because the district had not established a central telephone number or publicized a telephone number for community members to call concerning facilities issues. The Facilities Division has now established an emergency hot line for the sites to report facilities emergencies. The district central telephone system directs public callers to the Facilities Division. The district's Police Services takes complaints or emergency calls from the community.
5. The district needs to publicize a telephone number to the public for facilities issues. It may be the maintenance emergency hot line, it may be the Facilities Division extension, or it may be another number the Facilities Division chooses. The number should be widely publicized in district communications. The district should also track the

number and types of facilities complaints it receives and make periodic reports to the board.

Standard Implemented: Fully Implemented – Substantial

February 1999 Rating: 9
August 1999 Rating: Not Reviewed
February 2000 Rating: Not Reviewed
August 2000 Rating: 7
February 2001 Rating: 7
August 2001 Rating: 7
February 2002 Self Rating: 8
February 2002 New Rating: 8

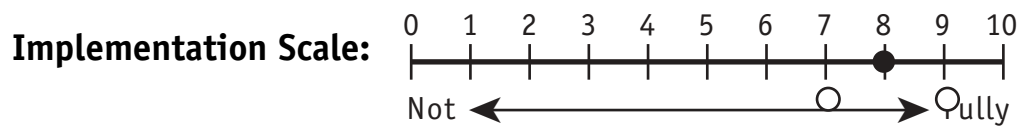





Chart of Facilities Management Standards

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Progress Ratings Toward Implementation of the Recovery Plan

Facilities Management										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
1.1	All school administrators should be thoroughly familiar with the California Department of Education, Civil Defense and Disaster Planning guide for School Officials, 1972.	8	NR	NR	NR	10	NR	NR		Implemented
1.2	The district includes the appropriate security devices in the design of new buildings as well as in modernized buildings.	8	NR	8	NR	NR	NR	NR		Implemented
1.3 *	Demonstrate that a plan of security has been developed which includes adequate measures of safety and protection of people and property.	5	6	7	7	8	8	9		Implemented
1.4	To ensure that the custodial and maintenance staff are regularly informed of restrictions pertaining to the storage and disposal of flammable or toxic materials.	4	6	NR	NR	NR	7	NR		June 2001
1.5	The district has a documented process for the issuance of master and sub-master keys. A district-wide standardized process for the issuance of keys to employees must be followed by all district administrators.	0	6	NR	NR	NR	7	NR		June 2001
1.6 *	Bus Loading and unloading areas, delivery areas, and parking and parent loading/unloading areas are monitored on a regular basis to ensure the safety of the students, staff and community. Students, employees and the public should feel safe at all times on school premises.	0	6	NR	6	6	6	7		July 2002
1.7 *	Outside lighting is properly placed and monitored on a regular basis to ensure the operability/adequacy of such lighting to ensure safety while activities are in progress in the evening hours. Outside lighting should provide sufficient illumination to allow for the safe passage of students and the public during after-hours activities. Lighting should also provide security personnel with sufficient illumination to observe any illegal activities on campus.	0	4	NR	4	5	6	7		July 2002

NR not reviewed

 targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)

Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 2001	Aug. 2002 Rating	Timeline/ Goal
1.8*	The district has a graffiti and vandalism plan. The district should have a written graffiti and abatement plan that is followed by all district employees. The district provides district employees with sufficient resources to meet the requirements of the abatement plan.	6	6	NR	7	7	8	9	<input type="checkbox"/>	Implemented
1.9*	Each public agency is required to have on file a written plan describing procedures to be employed in case of emergency.	3	3	NR	5	6	7	8	<input type="checkbox"/>	Implemented
1.10	Each elementary and intermediate school at least once a month, and in each secondary school not less than twice every school year, shall conduct a fire drill.	10	NR	NR	NR	NR	NR	NR		Implemented
1.11	Maintenance/custodial personnel have knowledge of chemical compounds used in school programs that include potential hazards and shelf life.	0	5	NR	NR	NR	6	NR		June 2001
1.12*	Building examinations are performed, and required actions are taken by the governing board upon report of unsafe conditions.	6	6	NR	6	7	8	9	<input type="checkbox"/>	Implemented
1.13	Each school which is entirely enclosed by a fence or partial buildings must have a gate of sufficient size to permit the entrance of ambulances, police and fire fighting equipment. Locking devices shall be designed to permit ready entrance.	10	NR	NR	NR	NR	NR	NR		Implemented
1.14*	Sanitary, neat and clean conditions of the school premises exist and the premises are free from conditions that would create a fire hazard.	0	4	NR	6	6	7	8	<input type="checkbox"/>	Implemented
1.15	The Injury and Illness Prevention Program (IIPP) requires periodic inspections of facilities to identify conditions.	9	9	NR	NR	NR	NR	NR		Implemented

NR not reviewed

☐ targeted for review

***** must reach score of 8 per consent decree

Facilities Management (continued)										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/Goal
1.16	Appropriate fire extinguishers exist in each building and current inspection information is available.	6	6	NR	6	NR	NR	NR		August 2000
1.17*	All exits are free of obstructions.	5	5	NR	6	7	8	9	<input type="checkbox"/>	Implemented
1.18	A comprehensive school safety plan exists for the prevention of campus crime and violence.	8	NR	NR	NR	NR	NR	NR		Implemented
1.19	An emergency plan exists.	8	8	NR	NR	NR	NR	NR		Implemented
1.20	Requirements are followed pertaining to underground storage tanks.	3	6	NR	NR	NR	6	7		June 2001
1.21	All asbestos inspection and asbestos work completed in the US is performed by Asbestos Hazard Emergency Response Act (AHERA) accredited individuals.	3	4	NR	6	7	NR	NR		August 2000
1.22	All playground equipment meets safety code regulations and is inspected in a timely fashion as to ensure the safety of the students.	8	NR	NR	NR	NR	NR	NR		Implemented
1.23	Safe work practices exist with regard to boiler and fired pressure vessels.	6	NR	NR	NR	NR	7	NR		June 2002
1.24	Maintenance of Materials Safety Data Sheets.	8	NR	NR	NR	NR	NR	NR		Implemented
1.25	The district maintains a comprehensive employee safety program. Employees should be aware of the district safety program and the district provides in-service training to employees on the requirements of the safety program.	3	3	NR	4	6	NR	NR		January 2001
1.26	The district conducts periodic safety training for employees. District employees should receive periodic training on the safety procedures of the district.	3	3	NR	4	6	NR	7		June 2001
1.27	The district should conduct periodic first aid training for employees assigned to school sites.	0	5	NR	6	7	NR	NR		August 2000

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)

Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
2.1 *	Compton Unified School District should have a long-range school facilities master plan.	0	5	6	7	8	9	10	<input type="checkbox"/>	Implemented
2.2	Compton Unified School District should possess a California State Department of Education Facilities Planning and Construction Guide (dated 1991).	0	7	NR	8	NR	NR	NR		Implemented
2.3 *	Compton Unified School District should seek state and local funds.	5	6	7	8	8	9	10	<input type="checkbox"/>	Implemented
2.4 *	Compton Unified School District should have a facility planning committee.	0	2	4	7	8	9	10	<input type="checkbox"/>	Implemented
2.5 *	Compton Unified School District should have a properly staffed and funded facility planning department.	4	5	NR	7	7	8	8	<input type="checkbox"/>	Implemented
2.6 *	Compton Unified School District should develop and implement an annual capital planning budget.	5	6	7	8	8	9	10	<input type="checkbox"/>	Implemented
2.7	Compton Unified School District should have standards for real property acquisition and disposal.	0	5	6	NR	NR	NR	NR		July 2002
2.8	The CUSD seeks and obtains waivers from the State Allocation Board for continued use of its non-conforming facilities.	10	NR	NR	NR	NR	NR	NR		Implemented
2.9	The CUSD has established and utilizes a selection process for the selection of licensed architectural/engineering services.	8	NR	NR	NR	9	NR	NR		Implemented
2.10	Compton Unified School District should assess its local bonding capacity.	8	NR	NR	NR	9	NR	NR		Implemented
2.11	Compton Unified School District should develop a process to determine debt capacity.	6	NR	NR	NR	7	NR	NR		June 2001
2.12	Compton Unified School District should be aware of and monitor the assessed valuation of taxable property within its boundaries.	6	NR	NR	NR	7	NR	NR		August 2000

NR not reviewed

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* must reach score of 8 per consent decree

Facilities Management (continued)										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
2.13	Compton Unified School District should monitor its legal bonding limits.	8	NR	NR	NR	9	NR	NR		Implemented
2.14	Compton Unified School District should collect statutory school fees.	3	7	8	9	10	NR	NR		Implemented
2.15	Compton Unified School District should consider developing an asset management plan.	0	NR	2	4	6	NR	NR		June 2001
2.16	The CUSD has pursued State funding for joint-use projects through the filing of applications through the Office of Public Construction and the State Allocation Board.	9	NR	NR	NR	10	NR	NR		Implemented
3.1	The district has a restricted deferred maintenance fund and those funds are expended for maintenance purposes only. The deferred maintenance fund should be a stand-alone fund reflecting the revenues and expenses for the major maintenance projects accomplished during the year.	8	8	NR	NR	9	NR	NR		Implemented
3.2	The CUSD has pursued State funding for deferred maintenance - critical hardship needs by filing applications through the Office of Public School Construction and the State Allocation Board.	5	NR	NR	NR	6	NR	8		Implemented
3.3	The CUSD applies to the State Allocation Board for facilities funding for all applicable projects.	8	NR	9	NR	9	NR	10		Implemented
3.4*	The district consistently reviews and monitors its eligibility for state funding so as to capitalize upon maximal funding opportunities.	4	7	8	8	9	10	10	<input checked="" type="checkbox"/>	Implemented
3.5	The CUSD establishes and implements interim housing plans for use during the construction phase of modernization projects and/or additions to existing facilities.	6	7	NR	NR	NR	NR	NR		January 2001
3.6	The CUSD has established and maintains a system for tracking the progress of individual projects.	4	NR	NR	6	7	NR	8		Implemented

NR not reviewed

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* must reach score of 8 per consent decree

Facilities Management (continued)										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
3.7	Furniture and equipment items are routinely included within the scope of modernization projects.	6	NR	NR	7	NR	NR	NR		June 2002
3.8*	The CUSD obtains approval of plans and specifications from the Division of the State Architect and the Office of Public School Construction (when required) prior to the award of a contract to the lowest, responsible bidder.	0	NR	3	6	7	8	9	<input type="checkbox"/>	Implemented
3.9	All relocatables in use throughout the district meet statutory requirements.	8	NR	NR	NR	9	NR	NR		Implemented
3.10*	The CUSD maintains a plan for the maintenance and modernization of its facilities.	0	NR	NR	6	6	7	8	<input type="checkbox"/>	Implemented
3.11	The annual deferred maintenance contribution is made correctly. The district should annually transfer the maximum amount that the district would be eligible for in matching funds from the state.	10	NR	NR	NR	NR	NR	NR		Implemented
3.12	The district actively manages the deferred maintenance projects. The district should review the five-year deferred maintenance plan annually to remove any completed projects and include any newly eligible projects. The district should also verify that the expenses performed during the year were included in the State approved five-year deferred maintenance plan.	10	NR	NR	NR	NR	NR	NR		Implemented
3.13	Staff within the CUSD is knowledgeable of procedures within the Office of Public School Construction (OPSC).	5	NR	NR	NR	7	NR	8		Implemented
3.14	Staff within the CUSD is knowledgeable of procedures within the Division of the State Architect.	5	NR	5	NR	7	NR	8		Implemented
4.1	The CUSD maintains an appropriate structure for the effective management of its construction projects.	3	NR	4	6	7	NR	8		Implemented

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
4.2	Change orders are processed and receive prior approval from required parties before being implemented within respective construction projects.	9	NR	NR	NR	10	NR	NR		Implemented
4.3	The district maintains appropriate project records and drawings.	6	NR	7	8	NR	NR	NR		Implemented
4.4	Each Inspector of Record (IOR) assignment is properly approved.	10	NR	NR	NR	NR	NR	NR		Implemented
5.1	The district complies with formal bidding procedures.	9	NR	NR	NR	10	NR	NR		Implemented
5.2	The district has a procedure for requests/proposals.	9	NR	NR	NR	10	NR	NR		Implemented
5.3	The district maintains files of conflict of interest statements and complies with legal requirements. Conflict of interest statements should be collected annually by the superintendent and kept on file in the superintendent's office.	10	NR	NR	NR	NR	NR	NR		Implemented
5.4	The CUSD ensures that biddable plans and specifications are developed through its licensed architects/engineers for respective construction projects.	6	7	7	8	NR	NR	NR		Implemented
5.5	The CUSD ensures that requests for progress payments are carefully evaluated.	8	NR	NR	NR	9	NR	NR		Implemented
5.6	The district maintains contract award/appeal processes.	10	NR	NR	NR	NR	NR	NR		Implemented
6.1	The district complies with California Department of Education (CDE) requirements relative to the provision of Special Education Facilities.	10	NR	10	NR	NR	NR	NR		Implemented
6.2*	The CUSD provides facilities for its Special Education programs which ensure equity with other educational programs within the district and provides appropriate learning environments in relation to educational program needs.	4	NR	NR	4	5	6	7	<input type="checkbox"/>	July 2002

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)

Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
6.3*	The district provides facilities for its Special Education programs which provide appropriate learning environments in relation to educational program needs.	4	NR	4	4	5	6	7	<input type="checkbox"/>	July 2002
7.1	The district applies for state funding for class size reduction facilities. The district should apply for class size reduction facilities funding annually.	9	NR	NR	NR	10	NR	NR		Implemented
7.2	The CUSD has provided adequate facilities for the additional classes resulting from the implementation of Class Size Reduction.	9	NR	NR	NR	10	NR	NR		Implemented
7.3	The district has complied with CDE suggested space requirements relative to the provision of educational environments for the implementation of Class Size Reduction (CSR).	0	NR	4	4	4	6	NR		July 2005
7.4	The CUSD has developed a plan for the provision of permanent facilities in which to house its CSR programs.	0	NR	NR	5	NR	NR	NR		July 2005
8.1	The district should have an adopted policy for energy conservation and should take steps to implement an effective energy conservation program.	3	NR	4	5	NR	NR	8		Implemented
8.2	The district should have a comprehensive analysis of its utility bills (all sites) as it relates to its energy consumption.	0	5	NR	5	NR	NR	8		Implemented
8.3	The district should have identified all eligible sites for state funding and should have filed an application for each eligible site with the Office of Public School Construction.	9	NR	9	NR	10	NR	NR		Implemented
8.4	The district should have a policy that incorporates the Energy Conservation Recommendations into its modernization and construction projects.	6	NR	NR	NR	7	NR	8		Implemented

NR not reviewed

☐ targeted for review

***** must reach score of 8 per consent decree

Facilities Management (continued)										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
8.5 *	Adequate maintenance records and reports are kept, including a complete inventory of supplies, materials, tools and equipment. All employees required to perform maintenance on school sites should be provided with adequate supplies, equipment and training to perform maintenance tasks in a timely and professional manner. Included in the training is how to inventory supplies and equipment and when to order or replenish them.	0	6	6	6	6	7	8	<input type="checkbox"/>	Implemented
8.6 *	Procedures are in place for evaluating the work quality of maintenance and operations staff. The quality of the work performed by the maintenance and operations staff should be evaluated on a regular basis using a board-adopted procedure which delineates the areas of evaluation and the types of work to be evaluated.	5	NR	5	5	6	7	8	<input type="checkbox"/>	Implemented
8.7	Major areas of custodial and maintenance responsibilities and specific jobs to be performed have been identified. Custodial and maintenance personnel should have written job descriptions that delineate the major areas of responsibilities that they will be expected to perform and will be evaluated on.	6	NR	6	NR	NR	NR	NR		June 2001
8.8 *	Necessary supplies, tools and equipment for the proper care and cleaning of the school(s) are available to staff. Operational staff should be expected to keep the campuses clean. In order for the staff to meet these expectations, they must be provided with the necessary supplies, tools and equipment, as well as the training associated with the proper use of such.	4	NR	NR	6	6	6	8	<input type="checkbox"/>	Implemented

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)

Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
8.9*	The district has an effective preventive maintenance program. The district should have a written preventive maintenance program that is scheduled and followed by the maintenance staff. This program should include verification of the completion of work by the supervisor of the maintenance staff.	5	NR	5	5	5	6	7	<input type="checkbox"/>	June 2001
8.10*	The governing board shall keep the school buildings in repair and supervised.	2	NR	NR	6	6	7	8	<input type="checkbox"/>	Implemented
8.11	Toilet facilities are adequate and maintained. All buildings and grounds are maintained.	0	5	NR	NR	6	NR	NR		July 2003
8.12*	The district has implemented a planned program maintenance system. The district should have a written planned program maintenance system that includes an inventory of all facilities and equipment that will require maintenance and replacement. This program should include purchase prices, anticipated life expectancies, anticipated replacement timelines and budgetary resources necessary to maintain the facilities.	0	2	NR	5	5	6	7	<input type="checkbox"/>	July 2002
9.1	The CUSD has developed a plan for attractively landscaped facilities.	2	NR	NR	5	NR	NR	NR		June 2001
9.2	The goals and objectives of the technology plan should be clearly defined. The plan should include both the administrative and instructional technology systems. There should be a summary of the costs of each objective and a financing plan should be in place.	4	NR	NR	NR	6	NR	NR		June 2002
9.3*	The governing board shall provide a warm, healthful place in which children who bring their own lunches to school may eat their lunch.	3	NR	NR	4	4	4	6	<input type="checkbox"/>	July 2002

NR not reviewed

☐ targeted for review

***** must reach score of 8 per consent decree

Facilities Management (continued)										
Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
9.4*	The governing board of every school district shall provide clean and operable flush toilets for the use of pupils.	4	NR	NR	5	6	6	8	<input type="checkbox"/>	Implemented
9.5	The CUSD has plans for the provision of extended day programs within its respective school sites.	7	NR	NR	NR	8	NR	NR		Implemented
9.6	The CUSD has developed and maintains a plan to ensure equality and equity of its facilities throughout the district.	0	NR	2	4	5	NR	NR		January 2001
9.7*	All schools shall have adequate heating and ventilation.	0	2	2	4	5	6	7	<input type="checkbox"/>	July 2002
9.8*	All schools shall have adequate lighting and electrical service.	0	NR	2	4	6	6	7	<input type="checkbox"/>	July 2002
9.9	Classrooms are free of noise and other barriers to instruction.	8	NR	NR	NR	8	NR	NR		Implemented
9.10*	The learning environments provided within respective school sites within the CUSD are conducive to high quality teaching and learning.	0	NR	NR	4	4	5	6	<input type="checkbox"/>	July 2002
9.11*	Facilities within CUSD reflect the standards and expectations established by the community.	0	NR	2	4	4	5	7	<input type="checkbox"/>	July 2002
10.1	The district should have a plan to promote community involvement in schools.	8	NR	NR	8	9	10	10		Implemented
10.2	Education Code Section 38130 establishes terms and conditions of school facility use by community organizations, in the process requiring establishment of both "direct cost" and "fair market" rental rates, specifying what groups have which priorities and fee schedules.	10	NR	NR	NR	NR	NR	NR		Implemented
10.3	Districts should maintain comprehensive records and controls on civic center implementation and cash management.	10	NR	NR	NR	NR	NR	NR		Implemented

NR not reviewed

☐ targeted for review

* must reach score of 8 per consent decree

Facilities Management (continued)

Standard to be addressed		Feb. 1999 Rating	Aug. 1999 Rating	Feb. 2000 Rating	Aug. 2000 Rating	Feb. 2001 Rating	Aug. 2001 Rating	Feb. 2002 Rating	Aug. 2002 Focus	Timeline/ Goal
11.1	The district's public information office should coordinate a full appraisal to students, staff and community of the condition of the district's facilities.	8	NR	NR	NR	9	NR	NR		Implemented
11.2	The district should apprise students, staff and community of efforts to rectify any substandard conditions.	9	NR	NR	7	7	7	8		Implemented
11.3	The district should provide clear and comprehensive communication to staff of its standards and plans.	6	NR	NR	NR	7	NR	NR		January 2001
11.4	All stakeholder groups should be directly involved in a meaningful manner regarding the district's facilities and their operation.	10	NR	NR	NR	NR	NR	NR		Implemented

NR not reviewed

☐ targeted for review

***** must reach score of 8 per consent decree