Request for Approval: Fundraising Event

 **Name of School:**

**Name of Club:**

**Request for Fundraiser Approval**

**Fiscal Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date this form is completed: \_\_\_\_\_\_\_\_\_\_\_

Proposed event:

Description of fundraiser:

Requesting Club/Organization(s):

Proposed Date(s) of Event:

Club Contact Person:

ASB or Club Advisor:

Location of Proposed Activity:

Status of Event (check one):  New Event  Held Previously (Years): \_\_\_\_\_\_\_\_\_\_

Budget Plan for Activity (Attach Description)

Revenue Potential form completed?  Yes  No (attached form if completed)

Other Background Information (such as other schools or clubs that have held similar events):

*Approval*

Submitted and Approved by:

Student Club Representative:

 Signature, Title and Date

Club Advisor:

Signature, Title and Date

Student Council Recommendation  Yes  No

Student Council Representative:

 Signature, Title and Date

Principal/School Administrator or Designee Recommendation:  Yes  No

 Approved by:

 Principal/School Administrator:

 Signature, Title and Date

ASB Student Council President:

 Signature, Title and Date

Recorded in ASB Student Council Minutes on:

 Date

Presented to District Office, if applicable, on:

 Date

Reason for disapproval, if applicable: