

Regular Meeting of the FCMAT Board of Directors

October 14, 2018

10 a.m. – 1 p.m.

Pullman Hotel
223 Twin Dolphin Drive
Redwood City, CA 94065

Aster Room

Michael H. Fine
Chief Executive officer

AGENDA

**Regular Meeting of the
Fiscal Crisis and Management Assistance Team (FCMAT)
Governing Board
Pullman Hotel – San Mateo County
October 14, 2018
10:00 a.m. – 1:00 p.m.**

AGENDA

I.	General Functions	<u>Report</u>	<u>Action or Information</u>
A.	Call to Order The chairperson will call the meeting to order. Board members will introduce themselves.		
B.	Approval of Agenda The governing board is asked to approve the agenda of the October 14, 2018 governing board meeting.	Written	Action
C.	Approval of Minutes of June 24, 2018 The governing board is asked to approve the minutes of the June 24, 2018 governing board meeting.	Written	Action
D.	Welcome from FCMAT’s Administrative Agent Mary Barlow, Administrative Agent for the Fiscal Crisis and Management Assistance Team, will welcome the governing board and introduce new board members appointed to the governing board by their respective organizations as follows: <ul style="list-style-type: none"> • Nancy Albarrán, South Bay, Region 5 Superintendent, San Jose USD Appointed by the Association of California School Administrators	Oral	Information
E.	FCMAT Executive Committee Approval of selection of Tom Armelino as the representative of the California Collaborative for Educational Excellence to the FCMAT governing board The governing board is asked to approve the recommendation of the Chief Executive Officer, as approved by the Executive Committee, to appoint Tom Armelino, Executive Director, as the representative to the governing board from the California Collaborative for Educational Excellence.	Oral	Action

	<p>Executive Committee Approval of New Hires</p> <p>The governing board will receive an oral report by Mary Jane Burke, Chairperson, on recommendations of the Chief Executive Officer and approval by the Executive Committee, to hire or reclassify the following FCMAT/CSIS employees:</p> <ul style="list-style-type: none"> • FCMAT Chief Analyst: Diane Branham John Von Flue • CSIS Business Analyst: Christopher McDonald Summer Dawood • CSIS Chief Operations Officer: Amy Fong 	Oral	Information
	<p>Acknowledgment of leaving board members</p> <p>The governing board will receive an oral report by Mary Jane Burke, Chairperson, acknowledging the following governing board members whose terms have expired:</p> <ul style="list-style-type: none"> • Krystal Lomanto, South Bay – Region 5 Superintendent, San Benito COE • Marguerite Bulkin, Delta Sierra, Region 6 Superintendent, Tuolumne COE • Al Mijares, Southern, Region 9 Superintendent, Orange CDE • Ted Alejandre, RIMS, Region 10 Superintendent, San Bernardino CSS • Andres Zamora, Central Valley, Region 7 Superintendent, Livingston UESD • Ed Cora, Costa Del Sur, Region 8 Superintendent, Santa Paula USD • Kirsten Vital, Southern, Region 9 Superintendent, Capistrano USD • Darin Brawley, Los Angeles, Region 11 Superintendent, Compton USD 	Oral	Information
F.	<p>Legislative Report</p> <p>The governing board will receive an oral and written report from Michael Hulsizer, Chief Deputy for Governmental Affairs, Kern County Superintendent of Schools, updating activities of the California legislature.</p>	Oral/Written	Information
G.	<p>California Department of Education Report</p> <p>The governing board will receive an oral report from Nick Schweizer, Deputy Superintendent of Public Instruction, updating the activities of the California Department of Education.</p>	Oral	Information
H.	<p>California Community Colleges Report</p> <p>The governing board will receive an oral report from Christian Osmeña, Vice Chancellor of College Finance and Facilities</p>	Oral	Information

Planning Division, updating the activities of the California Community Colleges Chancellor's Office.

- | | | | |
|----|--|--------------|-------------|
| I. | Business and Administration Steering Committee Report
The governing board will receive an oral report from Denise Porterfield, Chairperson, updating the activities of Business and Administration Steering Committee of the California County Superintendents Educational Services Association. | Oral | Information |
| J. | California Collaborative for Educational Excellence Report
The governing board will receive an oral report from Tom Armelino, Executive Director, updating the activities of the California Collaborative for Educational Excellence. | Oral | Information |
| K. | Chief Executive Officer's Report
The governing board will receive an oral report from Michael Fine, Chief Executive Officer, updating the activities of the Fiscal Crisis and Management Assistance Team. | Oral | Information |
| | Introduction of New Staff
The Chief Executive Officer will introduce new staff members. | Oral | Information |
| | 2017-18 FCMAT Annual Report
The governing board is asked to approve the 2017-18 annual report of the Fiscal Crisis and Management Assistance Team. | Written | Action |
| | 2017-18 Financial Report
The governing board will receive an oral and written report summarizing the 2017-18 financial activities of the Fiscal Crisis and Management Assistance Team. | Oral/Written | Information |
| L. | FCMAT Services
CSIS Services Quarterly Report
The governing board will receive an oral and written report from Gary Jones, Chief Operating Officer, and Amy Fong, Deputy Chief Operating Officer, on the activities of the California School Information Services. | Oral/Written | Information |
| | SACS Software Replacement Project Report
The governing board will receive an oral report from Gary Jones, Chief Operations Officer, on the SACS Software Replacement Project. | Oral | Information |
| | Professional Development Report
The governing board will receive an oral and written report from Michelle Giacomini, Deputy Executive Officer, on the support and offerings related to professional development. | Oral/Written | Information |

CBO Mentor Program Report

Oral/Written Action

The governing board will receive an oral and written report from Shayleen Harte, Deputy Executive Officer, on the FCMAT CBO Mentor Program, 14th Cohort 2017-18. The board of directors is asked to approve the FCMAT CBO Mentor Program Executive Report, 14th Cohort 2017-18.

M. Status of Key Assignments Report

Written

Information

The governing board will receive a written report summarizing the status of key assignments being performed by the FCMAT staff.

N. Public Participation

Time reserved for any person to address the FCMAT Board. The Chairperson may limit the time of participation.

O. Directory

Written

Information

Bylaws, Roster, 2019 Meeting Dates

II. Board Members' Comments

Time reserved for comments from any board member. The Chairperson may limit the time of participation.

III. Agenda Items for Next Meeting

Time reserved to list agenda items for the next meeting.

IV. Date and Location of Next Meeting

Wednesday, January 30, 2019

10 a.m. – 12 p.m.

InterContinental-Clement Hotel – Monterey County

V. Adjournment

The Chairperson will call the adjournment of the meeting.

SECTION C

Minutes of the Governing Board
June 24, 2018

**Regular Meeting of the
Fiscal Crisis and Management Assistance Team (FCMAT)
Governing Board**

Hilton Santa Barbara – Santa Barbara County

June 24, 2018

MINUTES

Michael Fine	Chief Executive Officer, FCMAT
Mary Barlow	FCMAT Administrative Agent, KCSOS
Brock Falkenberg, Lake COE.....	North Coast, Region 1
Robert Haley, Cotati-Rohnert Park USD.....	North Coast, Region 1
Kelly Staley, Chico USD	Northeastern, Region 2
Gayle Garbolino-Mojica, Placer COE, Vice Chair.....	Capitol, Region 3
Kent Kern, San Juan USD	Capitol, Region 3
Mary Jane Burke, Marin COE, Chair	Bay, Region 4
Rick Schmitt, San Ramon Valley USD	Bay, Region 4
Krystal Lomanto, San Benito COE.....	South Bay, Region 5
Vacant	South Bay, Region 5
Marguerite Bulkin, Tuolumne COE	Delta Sierra, Region 6
Daryl Camp, Riverbank USD	Delta Sierra, Region 6
Robin Hopper, Mariposa COE.....	Central Valley, Region 7
Andres Zamora, Livingston UESD.....	Central Valley, Region 7
Susan Salcido, Santa Barbara CEO	Costa Del Sur, Region 8
Al Mijares, Orange CDE.....	Southern, Region 9
Ted Alejandre, San Bernardino CSS	RIMS, Region 10
Elliott Duchon, Jurupa USD	RIMS, Region 10
Debra Duardo, Los Angeles COE.....	Los Angeles, Region 11
Christian Osmeña	California Community Colleges
Ann Ransford	Glendale Community College District
Nick Schweizer	California Department of Education

Guests and Staff:

Michael Hulsizer	Governmental Affairs, KCSOS
John Von Flue	BASC
Michelle Giacomini	Deputy Executive Officer II, FCMAT
Shayleen Harte	Deputy Executive Officer II, FCMAT
Gary Jones.....	Chief Operations Officer, FCMAT/CSIS
Amy Fong	Deputy Operations Officer, FCMAT/CSIS
Diane Branham	Chief Management Analyst, FCMAT
Veronica Morrow.....	Administrative Secretary II, FCMAT
Frank Fekete.....	Legal Counsel, FCMAT
Peter Birdsall.....	CCSESA
Sandra Morales	CCSESA
Tom Armelino.....	California Collaborative for Educational Excellence

Guests Con't.:

Stacey Adler..... Mono COE
Deneen Guss Monterey COE
Nancy Kotowski..... Monterey COE
L. Karen Monroe..... Alameda COE
Cecilia Massetti..... Madera COE
Mary Sakuma Butte COE

Alternates:

Rich DuVarney, Tehama COE Northeastern, Region 2
Ann Hubbard, Hope SD..... Costa Del Sur, Region 8
Jason Vilorio, Long Beach USD..... Southern, Region 9
Aida Molina California Collaborative for Educational Excellence

Excused:

Tracey Quarne, Glenn COE..... Northeastern, Region 2
Ed Cora, Guadalupe USD Costa Del Sur, Region 8
Kirsten Vital, Capistrano USD Southern, Region 9
Darin Brawley, Compton USD Los Angeles, Region 11
Cindy Petersen, Gateway Community Charters Charter Schools

Call to Order

The meeting was called to order at 10:02 a.m. by Mary Jane Burke.

Approval of Agenda

A motion to approve the agenda was made by Debra Duardo and seconded by Daryl Camp, and passed unanimously.

Approval of Minutes of April 22, 2018

Robin Hubbard made a motion to accept the minutes of the April 22, 2018 meeting as presented. Kelly Staley seconded the motion, and it passed unanimously.

Welcome from FCMAT's Administrative Agent

Mary Barlow welcomed board members and guests and thanked everyone for attending.

FCMAT Executive Committee**Acknowledgment of departing board members:**

Mary Jane Burke acknowledged and thanked Socorro Shiels, Director, Education, California Collaborative for Educational Excellence (CCEE), not present, for her service on the FCMAT Board of Directors.

Executive Committee approval to hire:

Mary Jane Burke announced that four FCMAT positions were approved for hire: Tamara Ethier, FCMAT Intervention Specialist; Jeff Potter, FCMAT Intervention Specialist; Greg Scull, CSIS Information Systems Officer; and Monica Fetalvero, CSIS Administrative Secretary. No board action required; information only.

Report from Michael Hulsizer

Michael Hulsizer reported on the highlights of the state budget update. He presented the Kern County Superintendent of Schools 2018-19 Budget Agreement, dated June 22, 2018; Coalition Letter, dated June 22, 2018; 2018-19 Conference Committee Budget Actions; and Department of Finance (DOF) Finance Bulletin, dated June 2018, which were all included in the board packet.

State Budget Update

Michael discussed some of the most significant highlights of the California budget update and touched on the topics of revenue and Proposition 98 spending, including the LCFF funding augmentation – \$3.67 billion, one-time discretionary grants – \$1.092 billion, facilities grants for full day kindergarten expansion – \$100 million one-time funding, teacher residency grant program – \$75 million one-time funding, local solutions grant program – \$50 million one-time funding, classified school employee summer assistance program – \$50 million one-time funding, classified school employee professional development block grant program – \$50 million, information regarding public employment and employee organizations relative to SB 866.

Michael stated that the preliminary general fund agency cash for May was \$27 million above the 2018-19 May Revision forecast of \$7.903 billion, and year-to-date revenues are \$65 million below the forecast of \$116.729 billion. He mentioned that the total K-14 (Proposition 98) spending in 2018-19 will be \$78.4 billion, same as the Governor's May Revision proposal. Michael added that SB 866, the General Government and Public Employment Budget Trailer Bill, contains a number of accommodations to public employment organizations in anticipation of the impending U.S. Supreme Court decision on *Janus v. American Federation of State, County and Municipal Employees*.

Report from the California Department of Education (CDE)

Nick Schweizer presented the CDE update to the board. He commented on topics such as Global California 2030, early childhood education workforce, new equity grants, federal emergency grants, state Every Student Succeeds Act (ESSA) plan, new LCAP federal addendum, and Smarter Balanced assessments, such as paperless student score reporting.

Nick stated that the CDE launched Global California 2030, which is an effort to greatly expand dual immersion programs by the year 2030 and is a partnership with National Governors Association, Council of Chief State School Officers, and nine other states to strengthen the early childhood education workforce. He added that \$2.5 million in new equity grants was awarded to San Diego COE, Kern CSOS, and Santa Clara COE to narrow the achievement gap. He mentioned that \$14.4 million in federal emergency grants was awarded to schools impacted by the wildfires of 2017.

Nick briefly discussed the legal issues of the ESSA state plan identified by the United States Department of Education (USDOE). He stated that the CDE is working with the State Board of Education (SBE) and other stakeholders to identify solutions. Nick pointed out that ESSA funding will be allocated to LEAs who have submitted a Consolidated Application (ConApp) by June 30 and an LCAP federal addendum by August 15, and may be expanded if the LEA has adopted its LCAP. He also mentioned that the CDE is piloting paperless student score reporting in 2017-18 with statewide implementation in 2018-19; additionally, state law requires that 2017-18 be the last year that paper-pencil test versions are available.

Report from the Office of the Chancellor, California Community Colleges (CCCCO)

Christian Osmeña provided a brief update of the California Community Colleges' budget and reported on the highlights of two big community college initiatives: (1) Student Centered Funding Formula and (2) the online community college.

Christian stated that the 2018-19 budget includes an additional \$606 million ongoing and \$358 million one-time funding in local assistance for the California Community Colleges and \$2 million for additional capacity of staffing and development at the Chancellor's Office.

Christian briefly commented on the Student Centered Funding Formula, which calculates apportionments using three calculations: the first part is based on enrollment, the second part is based on the number of low income students enrolled, and the third part is based on a variety of student outcomes, including the number of degrees and certificates that the community college district awards. He said that the budget included \$120 million to establish a statewide online community college administered by the SBE, with efforts targeted to adult students who may face barriers to access because of family, work, and other obligations.

Christian also commented on other items under Career Technical Education (CTE). He stated that funding for the strong workforce program is distributed in two parts: (1) \$150 million goes to school districts on a competitive basis and (2) \$14 million is set aside for hiring program coordinators to join the workforce program.

Report from Business and Administration Steering Committee (BASC)

John Von Flue provided a brief update on the highlights of the BASC, such as the transition of a new BASC chair and the Common Message.

Common Message

John Von Flue reported on the Common Message. He announced the new 2019 BASC chair will be Janet Riley, Merced COE. He stated that the targeted release of the 45-day revision of the Common Message will be early July 2018 after the approved budget. John also mentioned that there are AB 1200 district oversight conferences scheduled in October 2018: October 19, 2018 at the Los Angeles County Office of Education; October 22, 2018 at Yolo County Office of Education; and October 23, 2018 at the San Mateo County Office of Education. He thanked FCMAT for its support at the conferences.

Report from the California Collaborative for Educational Excellence (CCEE)

Mary Jane Burke welcomed and introduced Tom Armelino as the new CCEE Executive Director. Tom provided a brief background history of his work in education and welcomed suggestions from the board.

CCEE Update

Aida Molina reported on the highlights of the CCEE and presented the CCEE Update, dated June 24, 2018, which was included in the board packet. She updated the board on items such as the CCEE's partnerships, Students with Disabilities Collective, and professional development. Aida mentioned that Dr. Carla Estrada, CCEE Director, Education, is a part of the Student with Disabilities Collective.

Report from the CEO

Michael Fine briefly acknowledged two new FCMAT staff members, Tamara Ethier and Jeff Potter, who were not present.

FCMAT State Budget Augmentation

Michael Fine presented the FCMAT Budget Augmentation Proposal, dated June 24, 2018, which was included in the board materials. He stated that FCMAT received \$972,000: \$422,000 toward the addition of 2.0 FTE FCMAT intervention specialists; \$50,000 to Schedule 4, Provision 7(a); and \$500,000 for specialized technical assistance.

Michael mentioned that FCMAT is developing enhanced professional development activities to deliver a new AB 1200/AB 2756 professional development program to county office personnel and a new special education monitoring tool; both items are discussed in the FCMAT Budget Augmentation Proposal included in the board materials. He stated that FCMAT will need a full year cycle to implement and define the processes of these new professional education programs.

FCMAT Job Tracking Report

A written report of current FCMAT projects was provided with board materials. Michael Fine briefly reported on the following:

- **Inglewood Unified School District**

Michael reported that the sixth progress review of Inglewood Unified School District is ongoing; fieldwork has been completed. He stated that the district continues to make progress in all areas of review, with the exception of the budget issue. He also mentioned that due to some resources being pulled from this comprehensive review to complete a separate review for Inglewood USD, the initial draft report for the sixth progress review will be postponed to July 30, 2018.

- **Oakland Unified School District**

Michael stated that FCMAT is working with the state trustee at Oakland Unified School District on a fiscal advisory review. He mentioned that phase I of the review is complete; phase II is near completion.

- **Fraud Audits**

Michael reported on FCMAT's fraud audits, or AB 139 extraordinary reviews. He stated that FCMAT has 23 ongoing and pending fraud audits. He mentioned that both Tamara Ethier and Jeff Potter will be receiving their fraud audit certifications and will be working on the AB 139 reviews.

FCMAT Services

Michael Fine briefly commented on FCMAT professional development services. He stated that FCMAT had to set a limit on the amount of contracted ASB workshops at the district level for better workflow management; ASB workshop requests received after the set limit will be added to a waiting list.

CSIS Services Quarterly Report

Amy Fong provided the CSIS update to the board. A printed copy of the FCMAT/CSIS status report summarizing the recent California Longitudinal Pupil Achievement Data System (CALPADS) accomplishments dated June 2018 and 2018-19 Timeline handout were provided in the board packet.

Amy Fong briefly updated the board on the highlights of the CALPADS accomplishments, such as the completion of work on the End of Year (EOY) submission, work with CDE to implement

the 4-year adjusted cohort graduate rate (ACGR), and Ed-Data's releases, such as financial data and physical fitness test result charts and data.

Gary Jones expressed the importance of completing the data collection process early, rather than later in the process; refer to the 2018-19 Timeline handout.

Professional Development Report

Michelle Giacomini reported on the professional development services, such as FCMAT's new Projection-Pro Training workshops in Fall 2018 and Spring 2019.

Projection-Pro Project Report

Gary Jones provided a brief update on the Projection-Pro project. He mentioned that FCMAT's Budget Explorer software will be replaced with the Projection-Pro software; CSIS will begin the user-acceptance testing phase in July 2018. FCMAT is offering free trainings throughout the state starting September 2018.

SACS Software Project Report

Gary Jones briefly commented on the SACS software project. He mentioned that CDE's Finance Department has approved \$11.5 million (\$8 million for full-time employees (FTE) + CDE's \$3.53 million) for the SACS software project, which begins in July 2018.

Public Participation

There were no comments from the public.

Board Members' Comments

There were no comments from the board members.

Date and Location of Next Meeting

Sunday, October 14, 2018

10 a.m. – 1 p.m.

Pullman Hotel – San Mateo County

Adjournment

The meeting was adjourned by Mary Jane Burke at 12:21 p.m.

SECTION F

Legislative Report

*(DOF Bulletin, Legislative Summary,
Governor's Veto Messages)*

DOF Bulletin



Finance Bulletin

Keely Bosler, Director

Economic Update

California added 46,700 jobs in July—almost a third of the 147,000 jobs gained in the nation. The year-over-year job growth rate in July was 2.0 percent for California and 1.6 percent for the nation. U.S. real GDP grew by 4.2 percent in the second quarter, revised up from the initial estimate of 4.1 percent.

LABOR MARKET CONDITIONS

- California's unemployment rate remained at a record low of 4.2 percent for the fourth straight month in July, while the U.S. unemployment rate fell 0.1 percentage point to 3.9 percent and remained at that level in August. The state's labor force participation rate also remained at the record low of 61.9 percent.
- The state added 46,700 jobs in July, while the initially reported gain in June of 800 jobs was revised up to a 21,500-job gain. Nine of the eleven major industry sectors gained jobs in July, led by professional and business services (15,100); followed by trade, transportation, and utilities (11,200); leisure and hospitality (9,500); educational and health services (6,300); information (4,700); other services (1,100); manufacturing (700); government (400); and mining and logging (200). Financial activities lost 800 jobs in July, and construction lost 1,700.



BUILDING ACTIVITY

- California housing units authorized by building permits totaled 136,800 (64,500 single-family housing and 72,300 multifamily housing) in July on a seasonally adjusted annualized basis, up 0.4 percent from the previous month and up 11.4 percent from the previous year. The first seven months of 2018 average is 127,500 compared to 112,000 for the same period in 2017. Housing permits have been averaging above 100,000 units per month since early 2017. Nonresidential annualized valuation in July was \$30 billion, down 5 percent from the previous month but up almost 20 percent from the previous year. The 2018 year-to-date nonresidential valuation is \$33.2 billion compared to \$28.6 billion for the same period in 2017.

REAL ESTATE

- July's statewide median price for a single-family home was \$591,460, down 1.9 percent from June and up 7.6 percent from July 2017. Sales volume declined for a third straight month in July, down 0.9 percent from June and down 3.4 percent from July 2017, to a seasonally adjusted annualized rate of 406,920 single-family housing units sold in July.

MONTHLY CASH REPORT

Preliminary General Fund agency cash for the first two months of the 2018-19 fiscal year was \$870 million above the expected \$15.883 billion. Revenues for August were \$1.047 billion above the Budget Act forecast of \$8.356 billion.

- Personal income tax revenues to the General Fund for the first two months of the fiscal year were \$729 million above forecast. Revenues for August were \$484 million above the forecast of \$5.47 billion. Withholding receipts were \$408 million above the forecast of \$5.219 billion. Other receipts were \$6 million higher than the forecast of \$739 million. Refunds issued in August were \$79 million lower than the expected \$389 million. Proposition 63 requires that 1.76 percent of total monthly personal income tax collections be transferred to the Mental Health Services Fund (MHSF). The amount transferred to the MHSF in August was \$9 million higher than the forecast of \$98 million.
- Sales and use tax receipts were \$30 million below forecast for the first two months of the fiscal year. Receipts for August were \$450 million above the forecast of \$2.145 billion. August cash includes a portion of the final payment for the second quarter sales, which was due July 31. August receipts also include the first prepayment for third quarter sales.
- Corporation tax revenues for the first two months of the fiscal year were \$5 million above forecast. Revenues for August were \$17 million above the forecast of \$167 million. Prepayments were \$28 million above the forecast of \$116 million and other payments were \$3 million lower than the forecast of \$145 million. Total refunds for the month were \$8 million higher than the forecast of \$93 million.
- Insurance tax revenues for the first two months of the fiscal year were \$98 million above forecast. Insurance tax revenues for August were \$95 million above the forecast of \$464 million. Revenues from estate, alcoholic beverage, tobacco taxes, and pooled money interest were \$2 million below the \$60 million forecast and were up \$23 million for the first two months of the fiscal year. "Other" revenues were \$2 million above the month's forecast of \$50 million and were up \$45 million for the first two months of the fiscal year.

2018-19 Comparison of Actual and Forecast Agency General Fund Revenues

(Dollars in Millions)

Revenue Source	AUGUST 2018					2018-19 YEAR-TO-DATE			
	Forecast	Actual	Change	Percent Change		Forecast	Actual	Change	Percent Change
Personal Income	\$5,470	\$5,954	\$484	8.9%		\$10,404	\$11,133	\$729	7.0%
Sales & Use	2,145	2,595	450	21.0%		4,292	4,262	-30	-0.7%
Corporation	167	184	17	10.2%		531	537	5	1.0%
Insurance	464	559	95	20.5%		480	579	98	20.5%
Estate	0	0	0	n/a		0	0	0	n/a
Pooled Money Interest	25	25	-1	-2.3%		37	58	22	58.9%
Alcoholic Beverages	30	28	-1	-4.3%		67	68	1	2.2%
Tobacco	5	5	0	-1.2%		12	11	0	-3.9%
Other	50	52	2	4.3%		60	104	45	74.9%
Total	\$8,356	\$9,403	\$1,047	12.5%		\$15,883	\$16,753	\$870	5.5%

This is an agency cash report and the data may differ from the Controller's report to the extent that cash received by agencies has not yet been reported to the Controller.

Totals may not add due to rounding. The forecast is from the 2018-19 Budget Act.

Legislative Update

**OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS**

TO: FCMAT Board

DATE: October 14, 2018

FROM: Michael Hulsizer

SUBJECT: Update on Key Education Bills

The following is a summary of actions on key education bills with school finance and/or governance impact sent to the Governor during the final weeks of the 2018 session and/or held by the Legislature:

School Finance

AB 1840 (Committee on Assembly Budget)—Education finance

Clarifies and makes changes to education programs addressed in the Budget Act of 2018.

Specifically, this bill:

1. Includes the following changes related to school districts in financial distress:
 - a) For the 2018-19 fiscal year, requires Oakland Unified School District to develop short and long-term financial plans and update school district facilities plans aligned with their plans for fiscal solvency. Requires Inglewood Unified School District to meet the requirements for qualified or positive certification and complete comprehensive operational reviews of the district, as specified.
 - b) For the 2019-20 fiscal year, the Governor's January Budget will include an appropriation for the Oakland Unified School District and Inglewood Unified School District, if the specified requirements are met. Specifies that funds will be allocated to the Oakland Unified School District and Inglewood Unified School District, if specified benchmarks are met each year, in the following amounts:
 - i. For the 2019-20 fiscal year, up to 75% of the school district's projected operating deficit.
 - ii. For the 2020-21 fiscal year, up to 50% of the school district's projected operating deficit.
 - iii. For the 2021-22 fiscal year, up to 25% of the school district's projected operating deficit.
 - c) Requires the Fiscal Crisis Management Assistance Team (FCMAT), with concurrence of the appropriate county office of education, to certify to Legislature and Department of Finance that specified benchmarks have been met prior to allocating the state funding. Also requires FCMAT to report to the Legislature and the Department of Finance on the district's progress in meeting the benchmarks included in the prior year Budget Act by March 1st of each year, until March 1, 2021.
 - d) Assigns authority to appoint a trustee or state administrator for school districts in fiscal distress to the school district's county superintendent, the State Superintendent of Public Instruction (SPI), and the president of the State Board of Education (SBE). Currently, the SPI has sole authority to appoint a trustee or administrator. Requires that the trustee or administrator be selected from a list vetted by or recommended by the Fiscal Crisis and Management Assistance Team (FCMAT).

- e) Requires the appointed administrators to serve under the supervision and direction of the county superintendent, in concurrence with the SPI and the president of the SBE, as specified. Currently, the SPI assumes the authority and rights of the governing board of the school district, and supervises and directs the administrator.
 - f) Automatically qualifies school districts in state receivership for state intervention within the K-12 school accountability system, to allow school districts in receivership to access technical assistance for student performance and district management from the California Collaborative for Educational Excellence (CCEE). If the CCEE provides assistance to the school district, requires the CCEE to conduct a systemic review of the school district and coordinate additional assistance under the statewide system of support.
 - g) Requires FCMAT to do an annual progress review of: i) the fiscal recovery of school districts in state receivership, and ii) the effectiveness of county office of education oversight. Additionally, requires annual audits of school districts that receive emergency apportionments to be performed by entities on the State Controller-approved list of auditing firms.
2. Includes the following conditions for school districts with emergency apportionment loans as of July 1, 2018 (Oakland Unified, Inglewood Unified, King City Unified, and Vallejo Unified) when selling or leasing surplus property, until the district has repaid the emergency apportionment loan:
- a) Specifies that the sale of surplus property is subject to the provisions governing priorities for sale of surplus property.
 - b) Exempts the district from applying for financial hardship assistance when applying for funds under the School Facilities program for construction or modernization fund.
 - c) Specifies that school districts with emergency apportionment loans specified in this section are eligible to participate in the School Facilities program.
 - d) Requires the proceeds from the sale or lease of the surplus property to be used to reduce or retire outstanding emergency apportionment loans or for capital improvements of school district facilities.
 - e) Specifies that this section cannot be waived by the State Board of Education or the Superintendent of Public Instruction.
3. Includes the following changes in order to increase fiscal transparency within the Local Control Accountability Plan (LCAP) and Annual Update:
- a) Requires the SBE to adopt a new template for the LCAP and Annual Update on or before January 31, 2020.
 - b) Requires the State Board of Education (SBE) to replace the existing LCAP expenditure tables with a new summary table of planned expenditures for all actions for each goal, broken out by fund source. Also requires the total overall expenditures to be broken out by personnel and non-personnel expenditures.
 - c) Requires the SBE to include a summary table within the "Demonstration of Increased or Improved Services" section of the LCAP that includes a summary of the actions and planned expenditures to increase or improve services for English learners, low-income and foster youth students. Requires the planned expenditures to be grouped by expenditures provided to students on a districtwide, countywide or charter wide basis, expenditures targeted to one or more student subgroups, and expenditures targeted at specific school sites.

- d) Requires local educational agencies to consider performance on the California School Dashboard in determining how to prioritize goals, actions and expenditures within the LCAP and Annual Update.
 - e) Requires local educational agencies that have numerically significant English learner students to report progress on metrics and include actions and services for English learners in the LCAP and Annual Update.
 - f) Requires school districts and county offices of education to post prominently on the homepage of their website their approved LCAP.
4. Provides an extension for the installation of operational child safety alert systems by local education agencies (LEAs) in school buses and other vehicles that transport children until on or before March 1, 2019. Under current law LEAs are required to install these devices in qualifying vehicles by the beginning of the 2018-19 school year. Provides for an additional six-month extension for LEAs with enrollment under 4,000. Includes Legislative intent to that vehicles that transport children with exceptional needs receive priority for installation of devices and to provide no additional extensions.
 5. Clarifies that the extension, through 2018-19, of a hold harmless for the impact of average daily attendance reductions associated with the 2017 wildfires is limited to school districts where no less than 5% of residences within the school district or school district facilities were destroyed.
 6. Provides \$21.146 million in one-time Proposition 98 funds for the California School Finance Authority to support the Charter School Facility Grant Program. This appropriation was excluded in error from the prior education trailer bill (AB 1808 [Committee on Budget], Chapter 32, Statutes of 2018).
 7. Provides \$200,000 in one-time Proposition 98 funds for the San Joaquin Office of Education to support updating the Local Control and Accountability Plan Electronic Template system to reflect changes in this bill.
 8. Removes the 2020 sunset in the Classified School Employees Summer Bridge Program, instead the program will be operational while funding is available and specifies that local educational agencies shall deposit paycheck withholdings into a separate account.
 9. Alters the Classified Professional Development appropriation in the 2018 Budget Act to now provide \$45 million to the Department of Education for this purpose, and \$5 million Fund to the Community College Chancellor's Office.

Signed, Chapter 426/Statutes of 2018

AB 2235 (Quirk-Silva, D-Fullerton)—County community schools: funding

Requires, beginning in the 2019-20 school year, the state Superintendent of Public Instruction (SPI) to credit full Local Control Funding Formula (LCFF) per-student amounts directly to a county office of education (COE) funding for any student attending a county community school whose attendance is credited to the school district of residence. Also authorizes the SPI to transfer an alternative amount for each student to the COE if the school district and the COE agree to the alternative amount and report it to the SPI under procedures and timeframes established by the SPI.

Signed, Chapter 99/Statutes of 2018

SB 1321 (Monning, D-Carmel)—School finance: necessary small schools

Expands eligibility for the necessary small schools funding allowance to include schools in districts with an Average Daily Attendance (ADA) of more than 2,500 and fewer than 5,001 if as many as 15 pupils residing in the school district and attending kindergarten and grades 1 to 8,

inclusive, excluding pupils attending the seventh and eighth grades of a junior high school, in the elementary school with an ADA of less than 97 pupils would be required to travel more than 30 miles one way from a point on a well-traveled road nearest their home to the nearest other public elementary school.

Signed, Chapter 664/Statutes of 2018

AB 1974 (Gonzalez Fletcher, D-San Diego)—Pupils: collection of debt

Prohibits a student or former student, unless emancipated at the time the debt is incurred, from being billed for a debt owed to a public school or school district; and prohibits a public school or school district from taking negative action against a student or former student because of a debt owed. Provides that these prohibitions shall not apply to debt owed as a result of vandalism or to cover the replacement cost of public school or school district books, supplies, or property loaned to a pupil that the pupil fails to return or that are willfully cut, defaced, or otherwise injured unless the pupil is homeless or a foster youth. Specifically:

1. Includes the following in the list of prohibited "negative actions:"
 - a) Denying full credit for any assignments for a class;
 - b) Denying full and equal participation in classroom activity;
 - c) Denying access to on-campus educational facilities, including, but not limited to, the library; and
 - d) Denying participation in a school ceremony.
2. Requires that an itemized invoice for any amount owed be provided before pursuing payment and include references to school policies relating to debt collection and the rights of parents and guardians.
3. Provides that a school may offer, rather than request, alternative, nonmonetary forms of compensation with the permission of the pupil's parent or guardian.

Signed, Chapter 577/Statutes of 2018

AB 2808 (Muratsuchi, D-Torrance) —LCFF Funding Targets

Expressed the intent of the Legislature to enact legislation providing that, beginning in the 2019–20 fiscal year, the state must begin to provide increases to the Local Control Funding Formula (LCFF) to address the existing inequities in per-pupil funding and fund California K–12 public schools at a level that is equal to, or above, the average of the top 10 states nationally by 2025 and, at a minimum, to maintain this level of funding indefinitely. *Held in Senate*

School Start Times

SB 328 (Portantino, D-La Cañada Flintridge)—Pupil Attendance: School Start Time.

Prohibits middle schools and high schools, including those operated as charter schools, from beginning their school day before 8:30 a.m.; delays implementation until July 1, 2021, or the date on which a school district's collective bargaining agreement that is operative on July 1, 2019, expires, whichever is later; exempts rural school districts from the bill's provisions.

Vetoed by Governor

Student Safety

SB 607 (Skinner, D-Berkeley)—Pupil Discipline: Suspensions and Expulsions: Willful

Defiance. This bill would have prohibited the suspension any pupil in grades K-5 and the expulsion of any pupil in grades K-12 who disrupted school activities or otherwise willfully defied valid authority of supervisors, teachers, administrators, school officials, or other school

personnel engaged in the performance of their duties. The bill would have also prohibited, until July 1, 2023, the suspension of any pupil or grades 6-8 for these same acts and would have made these provisions applicable to charter schools.

Vetoed by Governor

AB 1747 (Rodriguez, D-Pomona)—School safety plans

Requires school safety plans to include procedures for conducting tactical responses to criminal incidents. Specifically, the bill:

1. Requires comprehensive school safety plans, based on the specific needs and context of each school and community, to include procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on school campuses and at school-related functions.
2. Requires school site councils to consult with representatives from a fire department, in addition to other first responders, in the development of school safety plans.
3. Adds intent language that all school staff be trained on the comprehensive school safety plan and that classified employees be included in the stakeholders involved in the development of the safety plan.
4. Clarifies that charter schools are required to develop school safety plans, including procedures for conducting tactical responses to criminal incidents

Signed, Chapter 806/Statutes of 2018

AB 2657 (Weber, D-San Diego)—Pupil discipline: restraint and seclusion

Prohibits educational providers from using restraint or seclusion on any student, except in specified circumstances; establishes parameters and procedures for situations in which restraint or seclusion may be used. Specifically:

1. Authorizes an educational provider to use seclusion or behavioral restraint only to control behavior that poses a clear and present danger of serious physical harm to the pupil or others, that cannot be immediately prevented by a less restrictive response.
2. Eliminates the requirement that educational providers, when avoiding the use of seclusion and behavioral restraint, use best practices in early intervention techniques, such as de-escalation.
3. Prohibits educational providers from using locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room and prohibits the use of a behavioral restraint for longer than is necessary to contain a behavior that poses a clear and present danger of serious physical harm to the pupil or others.
4. Eliminates the prohibition on using behavioral restraints on a pupil who has a known medical or physical condition, if there is reason to believe that using the behavioral restraint would endanger the pupil's life or seriously exacerbate the pupil's medical or physical condition, and the educational provider, or person directing the educational provider, knows about the pupil's medical or physical condition at the time restraint is used.
5. Eliminates the prohibition on using prone restraint on pupils who have specified risk factors for positional asphyxiation, if the educational provider, or person directing the educational provider, knows that a pupil has a risk factor at the time prone restraint is used.
6. Specifies that LEAs are required to collect and report data annually on the use of seclusion and behavioral restraints to the CDE.

Signed, Chapter 998/Statutes of 2018

AB 2009 (Maienschein, R, San Diego)—Interscholastic athletic programs: school districts: written emergency action plans: AEDs

Requires a school district or charter school that elects to offer any interscholastic athletic program to ensure that there is a written emergency action plan in place and acquire at least one automated external defibrillator (AED) for each school for the purpose of emergency care in the event of cardiac arrest and other related medical emergencies. Clarifies that existing law providing conditional liability protections to those acquiring or using these AEDs would apply and that the AED or AEDs must be made available to athletic trainers and coaches and authorized persons at on campus athletic activities or events.

Signed, Chapter 646/Statutes of 2018

AB 2622 (Dahle, R-Bieber)—After School Education and Safety Program

Limits the ability of the California Department of Education (CDE) to reduce or terminate grants for After School Safety and Education (ASES) programs that are located in low density areas with a population density of less than 11 persons per square mile in certain instances; and exempts very low-density area ASES programs from certain requirements in order to transfer funds among schools; and authorizes very low density area ASES programs to close at 5:00 p.m. Specifically, this bill:

1. Authorizes CDE to adjust the grant level of an ASES program operating at a school site, located in an area that has a population density of less than 11 persons per square mile, when the program is under its targeted attendance level by more than 35% (instead of 15%) in each of two consecutive years.
2. Authorizes the CDE to perform a review of the program and adjust the grant level as appropriate, if in any year after the initial grant year, the actual attendance level of a school within the program falls below 55% (instead of 75%) of the target attendance level, if that program is operating in an area with a population density of less than 11 persons per square mile.
3. Authorizes the CDE to, at any time, terminate the ASES grant of a school in a program, operating in an area that has a population density of less than 11 persons per square mile, that fails for three consecutive years to attain 55% (instead of 75%) of its proposed attendance level after having had its program reviewed and grant level adjusted by the CDE.

Signed, Chapter 265/Statutes of 2018

Special Education

AB 3136 (O'Donnell, D-Long Beach)—School Finance: Special Education Funding.

This bill would have required that special education funding rates to be equalized to the 95th percentile after the Local Control Funding Formula (LCFF) is fully funded and makes other special education funding changes. *Held in Senate*

Facilities

AB 1406 (Gloria, D-San Diego)—School facilities: leases of real property

Increases the maximum term of a lease or agreement relating to real property and buildings to be used jointly by the school district and a private person, firm, local governmental agency or corporation from 66 to 99 years.

Signed, Chapter 204, Statutes of 2018

Employee Rights, Responsibilities and Benefits

AB 2128 (Kiley, R-Rocklin)—School employees: dismissal or suspension: hearings: evidence

Authorizes a decision relating to the dismissal or suspension of an employee to be made based on evidence of specified allegations more than four years in the past under certain circumstances.

Specifically:

1. Specifies a witness shall not be permitted to testify except upon oath or affirmation. Testimony or evidence shall not be introduced relating to matters that occurred more than four years before the date of the filing of the notice, except in one of the following circumstances:
 - a. Allegations of behavior or communication of a sexual nature with a pupil that is beyond the scope or requirements of the educational program, which may constitute misconduct, or sexual harassment, but not amounting to conduct described in clause (b), may be introduced in a disciplinary proceeding based on similar conduct.
 - b. Allegations of lewd or lascivious acts with respect to a pupil of any age, communication or contact with a minor in an attempt to commit lewd or lascivious acts as specified, sexual misconduct, child abuse and neglect offenses may be introduced in any disciplinary proceeding.
2. Specifies that evidence of records regularly kept by the school district concerning the employee may be introduced, but no decision relating to the dismissal or suspension of an employee shall be made based on charges or evidence of any nature relating to matters occurring more than four years before the filing of the notice, except in one of the following circumstances:
 - a) Evidence regarding allegations of behavior or communication of a sexual nature with a pupil that is beyond the scope or requirements of the educational program, which may constitute misconduct, or sexual harassment, but not amounting to conduct described in clause (b), may be introduced in a disciplinary proceeding based on similar conduct.
 - b) Evidence regarding allegations of lewd or lascivious acts with respect to a pupil of any age, communication or contact with a minor in an attempt to commit lewd or lascivious acts, sexual misconduct, child abuse and neglect offenses may be introduced in any disciplinary proceeding.

Signed, Chapter 816/Statutes of 2018

AB 2234 (Jones-Sawyer, D-Los Angeles)—School districts: employees: dismissal or suspension administrative proceedings: testimony of minor witnesses. Specifies the following for purposes of a certificated or classified employee dismissal hearing:

1. Authorizes minor witness testimony under 18 years of age, in egregious misconduct cases, be taken in a room outside the hearing room and be televised by two-way closed circuit television (CCTV); requires a witness under 18 years of age or a dependent with cognitive impairment be protected from undue harassment or embarrassment;
2. Requires a support person to be appointed for a minor witness; and,
3. Requires a court order or subpoena to obtain pupil contact information.
4. Specifies that a support person may, but need not, be assigned to a minor witness if that minor witness was not a direct victim of the alleged egregious misconduct.

Signed, Chapter 996/Statutes of 2018

AB 2285 (O'Donnell)—Teacher credentialing: out-of-state prepared teachers: clear credential

Removes the requirement for out-of-state prepared teachers seeking a clear teaching credential in California to earn a master's degree or complete 150 hours of professional development. Further, this bill allows out-of-state prepared teachers seeking a secondary credential in California to demonstrate English Language development knowledge by earning either the CLAD certificate or an English Learner Authorization.

Signed, Chapter 143/Statutes of 2018

AB 1912 (Rodriguez-D, Pomona)-Public employees' retirement: joint powers agreements: liability. Prohibits member agencies of Joint Powers Authority (JPA) from disclaiming the retirement liability of a JPA, and requires the apportionment of retirement liability among JPA member agencies if the JPA's agreement with the Board of Administration of the California Public Employees' Retirement System (CalPERS) is terminated, or the JPA dissolves or ceases operations as applied to other California public retirement systems or associations. Specifically:

1. Makes the apportionment of 100% of a JPA's retirement liability among its member agencies contingent upon whether the JPA terminates its agreement (voluntary or involuntary) with CalPERS, or dissolves or ceases operations as applied to the board of other California public retirement systems or associations.
2. Prohibits a JPA from terminating an agreement with CalPERS, or, as applied to other public employee retirement systems or associations, dissolving or ceasing operations, until a decision regarding the apportionment of retirement liability is final.
3. Retroactively (on or before January 1, 2019) and prospectively (on and after January 1, 2019) applies these provisions to existing and future JPA agreements, respectively, with CalPERS or other public employee retirement systems or associations, excluding a JPA that has dissolved prior to January 1, 2019.
4. Requires CalPERS to exhaust all options and necessary actions prior to reducing a retirement benefit, including evaluating whether to bring a civil action against any and all member agencies that are parties to a JPA that has terminated its agreement with the board.

Signed, Chapter 909/Statutes of 2018

SB 1085 (Skinner, D-Berkeley)—Public employees: leaves of absence: exclusive bargaining representative service. Requires a public employer to grant to public employees reasonable leaves of absence without loss of compensation or other benefits for the purpose of enabling employees to serve as stewards or officers of the exclusive representative, or of any statewide or national employee organization with which the exclusive representative is affiliated. Such leave may be granted on a full-time, part-time, periodic, or intermittent basis. Specifically:

1. Requires that procedures for requesting and granting leave are to be determined by mutual agreement between the employer and exclusive representative.
2. Declares that the exclusive representative or employee organization shall reimburse the public employer for all compensation paid to the employee on leave unless otherwise provided by a collective bargaining agreement or memorandum of understanding.
3. Guarantees that at the conclusion or termination of leave granted under this bill, the steward or representative shall have a right of reinstatement to the same position held prior to the leave without loss of seniority, rank, or classification.
4. Clarifies that the exclusive representative has no obligation to use leave under this bill for an employee and may terminate that leave at any time, for any reason.

5. Provides that compensation during leave granted under this bill shall include retirement fund contributions required of the public employer as an employer. The employee shall earn full service credit during the leave of absence and shall pay his or her member contributions unless the employer has agreed in a memorandum of understanding or collective bargaining agreement to pay the contributions on the employee's behalf.
6. Shields a public employer from liability for an act or omission of, or an injury suffered by, an employee of the public employer if that act, omission, or injury occurs during the course and scope of the employee's leave under this bill to work for the exclusive representative or affiliated employee organization. If a public employer is held liable for such an act, omission, or injury, the exclusive representative or affiliated employee organization shall indemnify and hold harmless the public employer.
7. Stipulates that the leave provided under this bill is in addition to any leave to which public employees may be entitled by other laws or by a memorandum of understanding or collective bargaining agreement.

Signed, Chapter 893/Statutes of 2018

AB 2012 (Medina, D-Riverside)—School and community college employees: parental leave
Requires that a person employed in a position requiring certification qualifications, a person employed in an academic position, or a classified employee will receive no less than 50% of his or her regular salary for the remaining portion of the 12-workweek period of parental leave, regardless of the type of differential pay system used by the school district or community college district.

Signed, Chapter 994/Statutes of 2018

LCFF Accountability and Testing

AB 1951 (O'Donnell, D-Long Beach)—Pupil Assessments: Pathways to College Act. This bill would have authorized school districts, COEs, and charter schools to administer a nationally recognized high school assessment that meets specified criteria in lieu of the 11th grade Smarter Balance Assessment Consortium (SBAC) assessments. The alternative assessment(s) would have been required to align to the state academic content standards and be just as rigorous as the SBAC assessments.

Vetoed by Governor

AB 1661 (Limon, D-Santa Barbara)—School accountability: federal compliance with accountability requirements

Conforms state law to the federal Every Student Succeeds Act (ESSA) as it relates to family engagement and foster youth transportation programs by:

1. Requiring, commencing with the 2017–18 school year, the state to identify schools for comprehensive support and improvement, including family engagement programs; and
2. Requiring local educational agencies to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin is provided. Specifies that a school district is not required to provide transportation services to a foster child unless there is an agreement with a local child welfare agency that the school district assumes part or all of the transportation costs in accordance with federal law.

Signed, Chapter 669/Statutes of 2018

Charter Schools

AB 406 (McCarty-D, Sacramento)—Charter schools: operation

Prohibits a petitioner that submits a charter petition for the establishment of a charter school or a charter school that submits a charter renewal or material revision application from operating as, or being operated by, a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. *Signed, Chapter 291, Statutes of 2018*

AB 1871 (Bonta-D, Alameda)—Charter schools: free and reduced-price meals

Requires charter schools, commencing with the 2019-20 school year, to provide low-income pupils with one nutritionally adequate free or reduced-price meal each school day. Specifies that charter schools that offer non classroom-based instruction must provide the meals for any eligible pupil on any school day that the pupil is scheduled for educational activities lasting two or more hours at a school site, resource center, meeting space, or other satellite facility operated by the charter school. Requires the chartering authority to, upon request by a charter school and to the extent feasible within existing resources, provide technical assistance to the charter school. Authorizes a charter school to enter into a partnership with an existing school food authority. *Signed, Chapter 480/Statutes of 2018*

School Board Elections

AB 2449 (Arambula, D-Fresno)—School districts, county offices of education, and community college districts: governing boards.

Extends the date by which a newly elected member of a school district governing board, county board of education, or community college district governing board is to assume office after an election. Specifically, this bill:

1. Extends, by two weeks, the date by which a newly elected member of a county board of education is to assume office after an election (from the last Friday in November to the second Friday in December).
2. Extends, by two weeks, the date by which a county board of education is to elect a president of the board (from the last Friday in November to the second Friday in December).
3. Extends, by one week, the date by which a newly elected member of a school district governing board is to assume office after an election (from the first Friday in December to the second Friday in December).
4. Extends, by one week, the date by which a newly elected member of a community college district governing board is to assume office after an election (from the first Friday in December to the second Friday in December).
5. Extends, by one week, the date by which a member of a community college district governing board is to vacate office (from the first Friday in December to the second Friday in December).

Signed, Chapter 146/Statutes of 2018

Student Health Services

AB 3192 (O'Donnell, D-Long Beach)—LEA Medi-Cal billing option: program guide

Requires the Department of Health Care Services (DHCS), in consultation with the Local Education Agency (LEA) Ad Hoc Workgroup and the California Department of Education (CDE), to prepare and complete a fiscal and compliance audit guide of the LEA Medi-Cal billing option (LEA Billing Program), for distribution by June 30, 2019. Specifically:

1. Requires, instead of an audit guide, a program guide to contain programmatic compliance information regarding processes, documentation, and guidance necessary for the proper

submission of claims, and auditing of LEAs, charter schools, and community colleges, as required under the LEA Billing Program;

2. Requires the program guide to be distributed by DHCS to all participating LEAs by January 1, 2020;
3. Permits DHCS to adopt revisions of the program guide after providing 60 calendar days' written notification and a statement of justification to the LEA Ad Hoc Workgroup, participating LEAs, charter schools, and community colleges;
4. Permits DHCS to conduct an audit only of Medi-Cal billing option claims that are consistent with the program guidance that is in effect at the time the service was provided, and consistent with applicable federal and state statutes and regulations.

Signed, Chapter 658/Statutes of 2018

AB 2289 (Weber, D-San Diego)—Pupil Rights: Pregnant and Parenting Pupils. This bill finds and declares that pregnant and parenting pupils are entitled to accommodations while in school, including an entitlement to a minimum of eight weeks of parental leave. The bill authorizes a complaint of noncompliance to be filed with the LEA pursuant to the Uniform Complaint Procedure. The bill further requires LEAs to notify pregnant and parenting pupils of the rights and options available to pregnant and parenting pupils and requires LEAs to provide excused absences to students who are absent due to the illness of a child without requiring a note from a doctor

Signed, Chapter 942/Statutes of 2018

SB 1127 (Hill, D-San Mateo)—Pupil Health: Administration of Medicinal Cannabis: School Sites. This bill would have allowed a school district, charter school, or county office of education to adopt a policy that would have allowed a parent or guardian to possess and administer cannabis in a nonsmokable or vapeable form to a pupil who is a qualified patient pursuant to the Medical Marijuana program.

Vetoed by Governor

AB 3043 (Berman, D-Palo Alto)—Pupil nutrition: breakfast and lunch programs Makes changes to the allowable expenditures from the school cafeteria fund, requires schools that choose to provide universal school breakfast using cafeteria funds, to agree to cover any costs of providing free meals to all students above the amount provided in federal assistance; and, requires the California Department of Education (CDE) to maintain nutrition guidelines in alignment with the federal National School Lunch Program and the School Breakfast Program.

Signed, Chapter 593/Statutes of 2018

Graduation Ceremonies

AB 1248 (Gloria, D-San Diego)—Right to Wear Religious, Ceremonial or Cultural Adornments at School Graduation Ceremonies. Authorizes a student to wear tribal regalia or recognized objects of religious or cultural significance as an adornment at school graduation ceremonies. Defines cultural significance as "recognized practices and traditions of a certain group of people." And clarifies that the bill should NOT be construed to limit a local educational agency's discretion and authority to prohibit an item that is likely to cause substantial disruption of, or a material interference with, the ceremony.

Signed, Chapter 804, Statutes of 2018

Governor's Veto Messages



OFFICE OF THE GOVERNOR

SEP 20 2018

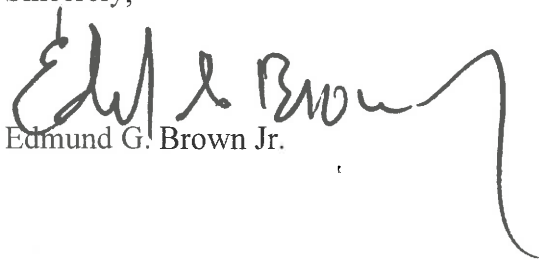
To the Members of the California State Senate:

I am returning Senate Bill 328 without my signature.

This bill would prohibit middle and high schools from starting earlier than 8:30 in the morning, unless in a rural area.

This is a one-size-fits-all approach that is opposed by teachers and school boards. Several schools have already moved to later start times. Others prefer beginning the school day earlier. These are the types of decisions best handled in the local community.

Sincerely,

A handwritten signature in black ink, appearing to read "Edmund G. Brown Jr.", with a long, sweeping flourish extending to the right.

Edmund G. Brown Jr.



OFFICE OF THE GOVERNOR

SEP 30 2018

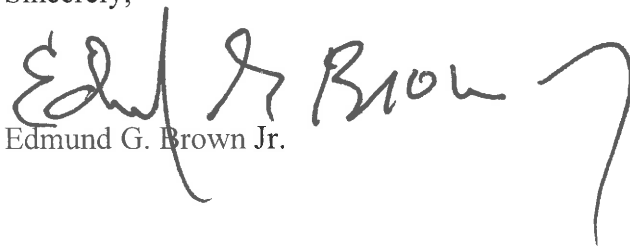
To the Members of the California State Senate:

I am returning Senate Bill 607 without my signature.

This bill would permanently eliminate the authority to suspend or recommend for expulsion a student in grades 4-5 who willfully disrupts school activities or defies the valid authority of school officials, and prohibits -- until July 1, 2023 -- the suspension of a student in grades 6-8 for that same misconduct. These prohibitions would apply to charter schools.

Teachers and principals are on the front lines educating our children and are in the best position to make decisions about order and discipline in the classroom. That's why I vetoed a similar bill in 2012. In addition, I just approved \$15 million in the 2018 Budget Act to help local schools improve their disciplinary practices. Let's give educators a chance to invest that money wisely before issuing any further directives from the state.

Sincerely,

A handwritten signature in black ink that reads "Edmund G. Brown Jr." with a large, stylized flourish at the end.

Edmund G. Brown Jr.



OFFICE OF THE GOVERNOR

SEP 28 2018

To the Members of the California State Assembly:


I am returning Assembly Bill 1951 without my signature.

This bill requires the Superintendent of Public Instruction to approve one or more nationally recognized high school assessments that a local school may administer in lieu of the state-administered high school summative assessment, commencing with the 2019-20 school year.

Since 2010, California has eliminated standardized testing in grades 9 and 10 and the high school exit exam. While I applaud the author's efforts to improve student access to college and reduce "testing fatigue" in grade 11, I am not convinced that replacing the state's high school assessment with the Scholastic Aptitude Test or American College Test achieves that goal.

Our K-12 system and our public universities are now discussing the possible future use of California's grade 11 state assessment for college admission purposes. This is a better approach to improving access to college for under-represented students and reducing "testing fatigue".

Sincerely,

A handwritten signature in black ink, reading "Edmund G. Brown Jr.", is written over a horizontal line. The signature is stylized and cursive.

Edmund G. Brown Jr.



OFFICE OF THE GOVERNOR

SEP 28 2018

To the Members of the California State Senate:

I am returning Senate Bill 1127 without my signature.

This bill permits local schools to adopt policies regarding the use of medical marijuana by students on school grounds.

This bill is overly broad as it applies to all students instead of limited cases where a doctor recommends medical marijuana for a student in order to prevent or reduce the effects of a seizure. Generally, I remain concerned about the exposure of marijuana on youth and am dubious of its use for youth for all ailments. This bill goes too far -- further than some research has -- to allow use of medical marijuana for youth. I think we should pause before going much further down this path.

Sincerely,

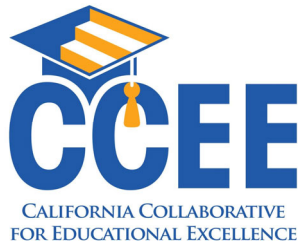
A handwritten signature in black ink, which appears to read "Edmund G. Brown Jr.", is written over the printed name. The signature is stylized and includes a large, sweeping flourish at the end.

Edmund G. Brown Jr.

SECTION J

Report from the California Collaborative for Educational Excellence (CCEE)

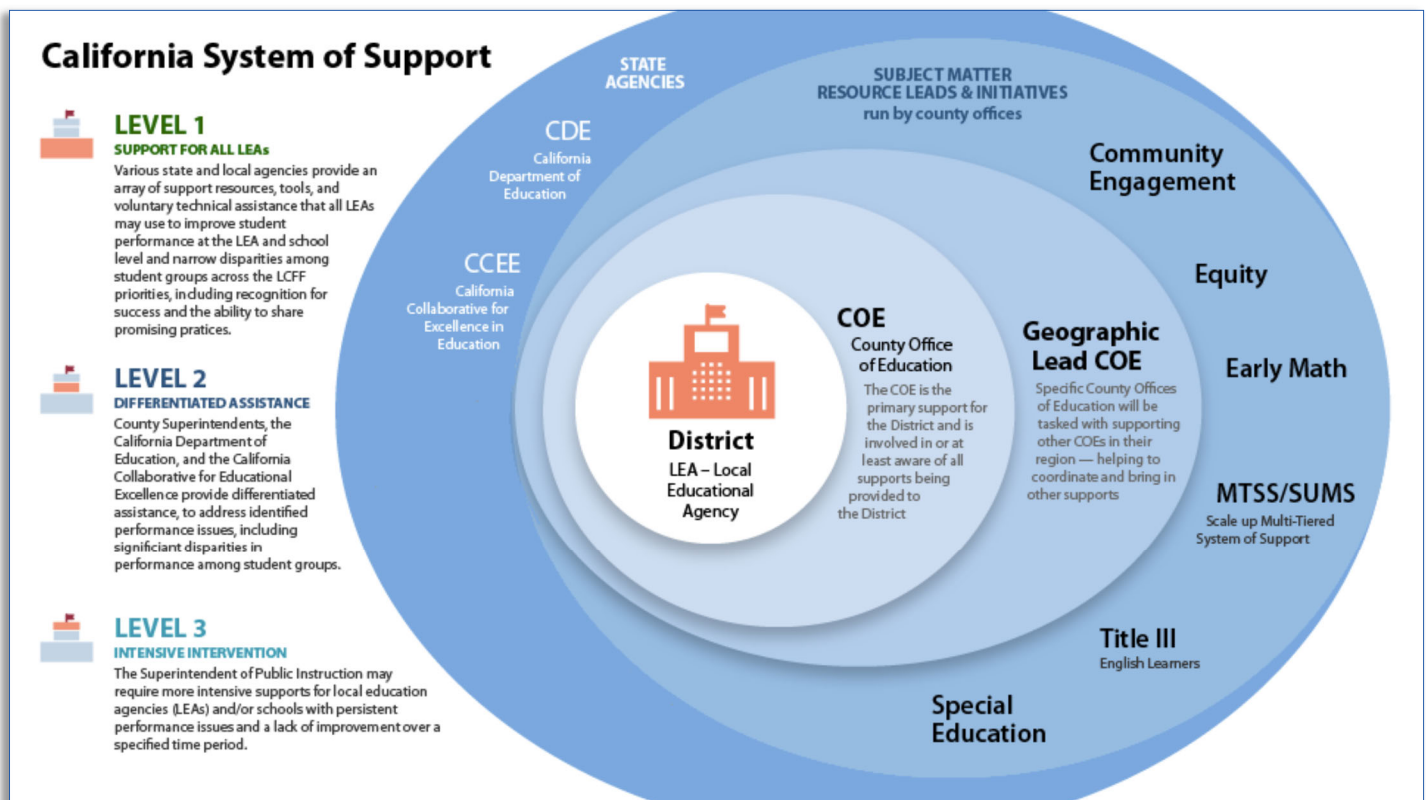
(Written material was distributed at the meeting.)



The **California Collaborative for Educational Excellence** is a statewide agency that exists to “advise and assist” LEAs in achieving their LCAP goals (EC 52074) and shall do so by “facilitating continuous improvement” for LEAs within the state System of Support. (EC 52059.5).

What is the California System of Support?

The **System of Support** is designed to build the capacity of LEAs to support the continuous improvement of pupil performance, address the achievement gaps between pupil subgroups, and improve outreach and collaboration with stakeholders to ensure that LCAPs reflect the needs of pupils and the community, especially for historically underrepresented or low-achieving populations (EC 52059.5).



CCEE’s Role in the System of Support

The CCEE plays a key role by helping select and then “assist” Geographic Lead Agencies, helping select the Special Education Resource Leads, helping select the Community Engagement Lead, as well as co-leading the Community Engagement Initiative.

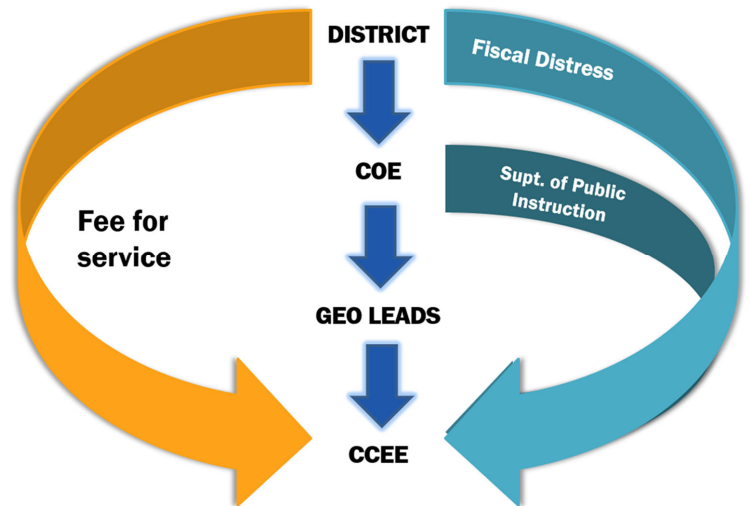
The CCEE will work with the CDE to facilitate regular communication among the CCEE, the CDE, and the Geographic Leads. The CCEE and the CDE will work with Expert Lead Agencies and SELPA Leads to promote coordination and awareness of resources and expertise available. In addition, the CCEE will work with the CDE to ensure stakeholder engagement among the CCEE, CDE, and the Geographic Leads to inform each entity’s work within the System of Support.

The CCEE provides professional learning opportunities and, in some cases, provides “Direct Technical Assistance”. (EC 52073; EC 52073.2; AB 1808/2018-19 K-12 Ed. Trailer Bill, Sec 140; EC 52074)

Pathways to Engagement

The CCEE can provide “Direct Technical Assistance” to a district (EC 52074):

- Upon referral from the district’s COE, with agreement by the applicable Geographic Lead Agency
- When referred by the SPI
- If the district receives an emergency apportionment, in which case the CCEE is explicitly tasked with (i) conducting a “systemic review” of the district’s needs and strategies to improve pupil academic achievement and then (ii) coordinating and facilitating the assistance provided to the district under the System of Support (with the cost being shared by the governmental agencies providing assistance)
- On a fee-for-service basis
- To the extent authority is provided in the Budget, the CCEE shall give priority to districts at risk of qualifying for state intervention



October 2018 Updates

Geographic Leads

Oct. 10, 2018: Seven Geographic Leads named:

- ⇒ Alameda COE
- ⇒ Kern County Superintendent of Schools
- ⇒ Placer & Sacramento COEs
- ⇒ Riverside & San Diego COEs
- ⇒ Sonoma COE
- ⇒ Shasta COE
- ⇒ Tulare COE

Community Engagement Lead

Sept. 27, 2018: RFA closed

Oct. 17, 2018: CEI Lead to be announced

Special Education Resource Leads

[SELPA Systems Improvement Leads \(3-4\)](#)

Oct. 26, 2018: RFA closes

[SELPA Content Leads \(no more than 7\)](#)

Nov. 19, 2018: RFA to be released

Jan. 18, 2019: RFA closes

Direct Technical Assistance

Inglewood Unified School District

The CCEE facilitated a cross-agency meeting on Sept. 18, 2018 with leads from Inglewood Unified, LACOE, CDE, FCMAT, DOF, and the CCEE. The leads discussed priority areas for the focus of the cross-agency collaborative work. To date, the CCEE’s work with IUSD has focused on supporting their strategic review of priority action steps for the Special Education Division, working closely with the CDE and LACOE teams to provide on-site support, training, and guidance.

Vallejo City Unified School District

After the SPI issued a letter granting Solano County and Vallejo City Unified to proactively begin working with CCEE, the agency set up a planning session across all of the agencies on Sept. 24, 2018. The CCEE has also contracted with a Systems Improvement consultant to support the work in Vallejo, providing facilitation, coaching, and strategic planning support.

SECTION K

Chief Executive Officer's Report

*(2017-18 FCMAT Annual Report,
2017-18 Financial Report)*

2017-18 FCMAT Annual Report

FCMAT

FISCAL CRISIS & MANAGEMENT
ASSISTANCE TEAM

CSIS California School Information Services



Annual Report 2017-18

Fiscal Crisis and Management Assistance Team

Michael H. Fine, Chief Executive Officer

*Mary C. Barlow, Administrative Agent
Office of Kern County Superintendent of Schools*

<http://www.fcmat.org>

Fiscal Crisis and Management Assistance Team

Annual Report 2017-18

Michael H. Fine,
Chief Executive Officer
<http://www.fcmat.org>

Mary C. Barlow, Administrative Agent
Office of Kern County Superintendent of Schools

Table of Contents

Foreword.....	1
---------------	---

FCMAT

FCMAT Organization	3
FCMAT Background	5
FCMAT Board of Directors.....	7
FCMAT Organizational Structure	9
Fiscal Issues in California Education	10
FCMAT Strategic Plan	14
FCMAT Appropriations for Fiscal Year 2017-18.....	17

Year in Review

Partnership with the Educational Community.....	18
Interim Financial Report Certifications	19
Professional Learning	21
Professional Learning Utilizing FCMAT Staff	21
Professional Learning Partnering with Outside Agencies	22
Leadership Preparation	22
Written Resources.....	23
Certificated Salaries and Benefits Project	24
Product Development.....	25
Local Control Funding Formula and the LCFF Calculator	25
Budget Explorer and Projection-Pro	25
Types of Reviews for Fiscal Year 2017-18.....	26
FCMAT Trend Analysis.....	27
Client Evaluation Results	29
Technical Support.....	31
FCMAT Help Desk	31
Listserves	31
FCMAT Website	32
Education Audit Appeals Panel.....	32

CSIS Organizational Structure 33

CSIS Strategic Plan..... 34

CSIS Appropriations for Fiscal Year 2017-18 38

CSIS Training..... 39

 CALPADS39

 Ed-Data40

CSIS Technical Support 43

 CSIS Service Desk Activities.....43

 California Longitudinal Pupil Achievement Data System.....44

 CSIS Website45

 SharePoint Collaboration Sites45

Foreword

Thank you for your interest in the Fiscal Crisis and Management Assistance Team's 2017-18 Annual Report. This report presents an overview of the activities of the FCMAT organization for the past fiscal year. The Annual Report also gives the FCMAT staff an opportunity to reflect on the accomplishments of the past year and establish priorities and services for the years ahead.

Speaking of services, one of the realities we have come to terms with is how we describe the variety of work we do. We have struggled for years to properly identify the California School Information Services (CSIS) as a subsidiary, division or other related organization within FCMAT. In fact, CSIS is a service of FCMAT, along with the tools we offer, workshops we present, help desk database we maintain, and our core management assistance. It is both simple in concept, and yet resounding. We are committed to build upon this idea as we move forward, defining and doing the work at hand.

Just as change is a constant in the fiscal and operation workings of California's educational agencies, FCMAT must adapt to changing needs in the field. One of those is a justified interest by state policy-makers in greater transparency and accountability of the finances of local educational agencies. Within the realm of fiscal oversight, FCMAT provided policymakers with thoughts and ideas on opportunities to strengthen charter school authorization and oversight, transparency and oversight of district finances and early warning signs of fiscal distress that promote appropriately scaled intervention. This becomes even more important given the forecasted change in revenue trends in the near term, while many expenditure categories continue to trend in the opposite direction. Assisting LEAs with fiscal challenges is at the heart of our mission, and we will focus our efforts in this regard more and more.

Striking in our work last year was the near doubling of reviews we conducted in response to allegations of fraud, misappropriation of funds and other illegal fiscal practices. The normal number of such reviews conducted by FCMAT is four to eight per year, with a previous high of 10 audits in one year. FCMAT ended June with 18 extraordinary audits either completed or in progress during the preceding 12 months. In comments I've made around the state, I have described this increase as a symptom of a crisis in integrity.

This past year has been one of transition, and many plans have been laid for the months and years ahead. As the new year gets under way, we are getting ready to launch a new fiscal health risk analysis tool and our long-awaited Projection-Pro software application. New logos and designs for both CSIS and FCMAT will update our web presence and make us more accessible to our clients and the public. New features are being introduced within CALPADS, and the Standardized Account Code Structure (SACS) software replacement effort will gain full steam. And as noted above, we will be more involved in proactive and preventive services to fiscally distressed school districts.

We have never been more prepared to provide quality assistance to the field, and key to that is the outstanding FCMAT/CSIS staff that are working on behalf of the K-14 education community. The support of the FCMAT board and our public- and private-sector partners is essential to the success of our endeavors.



FCMAT Organization

In 1992, county offices of education were invited to apply to be the administrative agent for the Fiscal Crisis and Management Assistance Team. Four county offices submitted responses, and the Kern County Superintendent of Schools was chosen to be the administrative agent of FCMAT. A 25-member Board of Directors has statutory responsibility for a variety of decisions related to the Team, and is an active, engaged and important component of FCMAT.

FCMAT Agency

The team is headed by a Chief Executive Officer. All FCMAT staff members are employees of the Kern County Superintendent of Schools Office. FCMAT also provides oversight of the California School Information Services project, which is based in Sacramento.



Michael Fine joined FCMAT in 2015 as chief administrative officer, providing day-to-day supervision of operations. He was named chief executive officer effective July 1, 2017, succeeding Joel Montero.

Mike started his career in public education as director of fiscal services for the Newport-Mesa Unified School District and was assistant superintendent when he left that position in 2002 to work for the Riverside Unified School District. He served as the deputy superintendent of business and governmental relations from 2002-2015, and also as interim superintendent for the district in 2013-14.

Mike has a bachelor's degree in business administration from California State Polytechnic University, Pomona, and a master's degree in public administration from California Baptist University. He has a certificate of governmental and nonprofit accounting from the University of California, Riverside, and a certificate in school business management from

the Association of California School Administrators.

He brings a comprehensive knowledge of public traditional and charter school accounting, management and systems change to his position with FCMAT.

Administrative Agent

Dr. Mary Barlow was appointed as Kern County Superintendent of Schools (KCSOS) in 2017, after serving as associate superintendent for two years. She was elected to a new four-year term in June 2018. She provides leadership for the county office operated programs and the supporting divisions for 47 Kern County school districts serving more than 190,000 students.

Mary earned her bachelor of arts in psychology at CSU Bakersfield in 1994. She went on to earn her multiple subject teaching credential, a master's degree in educational management, and an Ed.D. in organizational leadership from the University of LaVerne.

Mary has served as a teacher, director of children and family services, and superintendent. During her tenure as superintendent of the Kernville Union School District, the district was named a California Distinguished School, Title I Academic Excellence District. She joined KCSOS in 2009 as the deputy administrative officer for FCMAT. In 2012, Mary was appointed as assistant superintendent of administration, finance & accountability for KCSOS.



She is a board member of the following organizations: California County Superintendents Educational Services Association, WestEd, Cross Agency Statewide System of Support, Association of California School Administrators (ACSA) Region XI, ACSA State Superintendency Council, California School Boards Association Superintendency Council, and the Region 8 Lead Educational Committee.

Mary serves her local community in a variety of capacities, including the Kern County Juvenile Justice Coordinating Council, the Kern Economic Development Council, the Kern County Network for Children, California Living Museum Foundation, and several other organizations.

FCMAT Board

Assisting FCMAT is a 25-member Board of Directors, composed of county and district superintendents representing 11 county office of education service regions, two community college representatives, and an administrator from the Department of Education. Other participants include a representative of charter schools and a representative from the California Collaborative for Educational Excellence. The board meets quarterly to set policies and billable rates and to monitor FCMAT's progress.

FCMAT Board Chair Mary Jane Burke began her career in education as an instructional assistant and has gone on to serve as a teacher, principal, special education director, assistant superintendent and deputy superintendent. In 1994, she was elected Marin County superintendent of schools and continues to serve in that office.



Mary Jane serves on the School/Law Enforcement Partnership, School to Career Partnership and the Marin Early Childhood Education Partnership. She has led efforts countywide to develop shared and collaborative services maximizing efficiency and the effective use of resources. Her office operates schools and a variety of programs for students as well as vital services to school districts and the community.

She is the past chair of the Marin County Treasury Oversight Committee for the county of Marin and is a past president of the California County Superintendents Educational Services Association. She is a longtime member of the FCMAT board of directors. Additionally, she serves as a member of the board of trustees of Dominican University of California.

FCMAT Background

FCMAT's Mission

The mission of the Fiscal Crisis and Management Assistance Team is to help California's local educational agencies fulfill their financial and management responsibilities by providing fiscal advice, management assistance, training and other related school business services. The Kern County Superintendent of Schools office is the administrative and fiscal agent for FCMAT, which operates within the context of several areas of the California Education Code, primarily those sections having to do with AB 1200 and AB 2756 oversight (EC 42127.1-.8, EC 41326, EC 41327).

Assembly Bill 1200 (AB 1200) created FCMAT in 1991. The team can assist county offices of education in understanding their fiscal monitoring duties as required by AB 1200, sometimes suggesting specific methods of carrying out the oversight responsibilities. FCMAT also provides management studies for school districts, county offices of education, charter schools and community colleges that request them. FCMAT develops and delivers statewide professional learning for school business officials.

The Role of FCMAT

Those who contributed to the formation of AB 1200 recognized that expanding the responsibility and authority of monitoring agencies was not enough. A statewide resource focusing on fiscal and management guidance was needed to assist monitoring agencies in the performance of their tasks and to assist educational agencies that request help in school business management and related areas. Therefore, AB 1200 called for the creation of a Fiscal Crisis and Management Assistance Team.

The mission of FCMAT is to help local educational agencies fulfill their financial and management responsibilities by providing expedient fiscal advice, management assistance, training and other related school business services. This can occur under several different circumstances. For example, if a county office reviews and disapproves a school district's annual budget, that county office may call upon FCMAT to examine the district's financial records, assist in developing an approvable budget and/or provide other operational recommendations that will ensure fiscal stability. In addition, FCMAT can respond directly at the request of a school district, county office, charter school or community college that may seek advice to improve management practices, business policies and procedures or organizational structure. The state, in its monitoring role, also can ask for FCMAT's assistance.

How FCMAT was Established

AB 1200 specified that one county office of education would be selected to administer the team. In the spring of 1992, all county offices of education were notified of the opportunity to apply to be the administrative agent for FCMAT. The selection, as required by law, was made by the Superintendent of Public Instruction and the Secretary of Child Development and Education.

The office of the Kern County Superintendent of Schools was selected to administer FCMAT and signed a contract with the governor's office to administer the team in June 1992. Overseeing the establishment and revision of policies for the agency is the FCMAT Board of Directors.

FCMAT Board of Directors

COUNTY SUPERINTENDENTS

Brock Falkenberg (Term Expires: 12/31/18)
North Coast – Region 1
Supt., Lake COE
1152 S. Main Street
Lakeport, CA 95453
Phone: 707-262-4102, Fax: 707-263-0197
Email: bfalkenberg@lakecoe.org

Tracey Quarne (Term Expires: 12/31/19)
Northeastern – Region 2
Supt., Glenn COE
311 S. Villa Avenue
Willows, CA 95988
Phone: 530-934-6575, Fax: 530-934-6111
Email: traceyquarne@glenncoe.org

Gayle Garbolino-Mojica, Vice Chair
(Term Expires: 12/31/18)
Capitol – Region 3
Supt., Placer COE
360 Nevada St
Auburn, CA 95603
Phone: 530-889-8020, Fax: 530-888-1367
Email: ggarbolino@placercoe.k12.ca.us

Mary Jane Burke, Chair
(Term Expires: 12/31/19)
Bay – Region 4
Supt., Marin COE
1111 Las Gallinas Ave
San Rafael, CA 94913
Phone: 415-499-5801
Email: mjburke@marin.k12.ca.us

Krystal Lomanto (Term Expires: 12/31/18)
South Bay – Region 5
Supt., San Benito COE
460 Fifth Street
Hollister, CA 95023
Phone: 831-637-5393, Fax: 831-637-0140
Email: klomanto@sbcoe.org

Marguerite Bulkin (Term Expires: 12/31/19)
Delta Sierra - Region 6
Supt., Tuolumne COE
175 S. Fairview Lane
Sonora, CA 95370
Phone: 209-536-2010, Fax: 209-536-2004
Email: mbulkin@tcsos.us

Robin Hopper (Term Expires: 12/31/18)
Central Valley – Region 7
Supt., Mariposa COE
5082 Old Highway North
Mariposa, CA 95338
Phone: 209-742-0207, Fax: 209-966-4543
Email: rhopper@mcusd.org

Susan Salcido (Term Expires: 12/31/19)
Costa Del Sur – Region 8
Supt., Santa Barbara CEO
4400 Cathedral Oaks Road
Santa Barbara, CA 93110
Phone: 805-964-4711 x5285
Fax: 805-967-8695
Email: ssalcido@sbceo.org

Al Mijares (Term Expires: 12/31/18)
Southern – Region 9
Supt., Orange CDE
200 Kalmus Drive
Costa Mesa, CA 92626
Phone: 714-966-4001, Fax: 714-432-1916
Email: amijares@ocde.us

Ted Alejandre (Term Expires: 12/31/18)
RIMS – Region 10
Supt., San Bernardino CSS
601 North E Street
San Bernardino, CA 92415
Phone: 909-386-2406, Fax: 909-386-2941
Email: superintendent@sbcss.k12.ca.us

Debra Duardo
Los Angeles – Region 11
Supt., Los Angeles COE
9300 Imperial Hwy
Downey, CA 90242
Phone: 562-922-6127, Fax: 562-922-6399
Email: duardo_debra@lacoe.edu

DISTRICT SUPERINTENDENTS

Robert Haley (Term Expires: 1/1/21)
North Coast Region 1
Supt., Cotati-Rohnert Park USD
7165 Burton Ave
Rohnert Park, CA 94928
Phone: 707-792-4722
Email: robert_haley@crpusd.org

Kelly Staley (Term Expires: 1/1/21)
Northeastern – Region 2
Supt., Chico USD
1163 East Seventh Street
Chico, CA 95925
Phone: 530-891-3000 x149
Email: kstaley@chicousd.org

Kent Kern (Term Expires: 1/1/20)
Capitol – Region 3
Supt., San Juan USD
3738 Walnut Avenue
Carmichael, CA 95608-3056
Phone: 916-971-7107
Email: kkern@sanjuan.edu

Rick Schmitt (Term Expires: 1/1/20)
Bay – Region 4
Supt., San Ramon Valley USD
699 Old Orchard Drive
Danville, CA 94526
Phone: 925-552-2933
Email: superintendent@srvusd.net

VACANT

South Bay – Region 5

Daryl Camp (Term Expires: 1/1/21)
Delta Sierra – Region 6
Supt., Riverbank USD
6715 Seventh Street
Riverbank, CA 95367
Phone: 209-869-2538
Email: dcamp@riverbank.k12.ca.us

Andres Zamora (Term Expires: 1/1/19)
Central Valley - Region 7
Supt., Livingston UESD
922 B Street
Livingston, CA 95334
Phone: 209-394-5400
Email: azamora@livingstonusd.org

Ed Cora (Term Expires: 1/1/19)
Costa Del Sur – Region 8
Supt., Santa Paula USD
201 S. Steckel Drive
Santa Paula, CA 93060
Phone: 805-933-8082
Email: ecora@santapaulaunified.org

Kirsten Vital (Term Expires: 1/1/19)
Southern – Region 9
Supt., Capistrano USD
33122 Valle Road
San Juan Capistrano, CA 92675
Phone: 949-234-9200
Email: kmvital@capousd.org

Elliott Duchon (Term Expires: 1/1/20)
RIMS – Region 10
Supt., Jurupa USD
4850 Pedley Road
Riverside, CA 92500
Phone: 951-360-4168, Fax 951-360-4194
Email: educhon@jusd.k12.ca.us

Darin Brawley (Term Expires: 1/1/19)
Los Angeles – Region 11
Supt., Compton USD
501 South Santa Fe Ave.
Compton, CA 90221-3814
Phone: 310-639-4321 x55125
Email: dbrawley@compton.k12.ca.us

COMMUNITY COLLEGES

Christian Osmena
Vice Chancellor
California Community Colleges
1102 Q Street, Ste. 4400
Sacramento, CA 95811
Phone: 916-324-9508
Email: cosmena@cccco.edu

Ann Ransford (Term Expires: 1/1/19)
Trustee
Glendale Community College District
1500 North Verdugo Road
Glendale, CA 91208
Phone: 818-549-9182
Email: annransford@mac.com

CDE REPRESENTATIVE

Nick Schweizer
Deputy Superintendent
CA Department of Education
1430 N Street
Sacramento, CA 95814
Phone: 916-319-0815, Fax: 916-319-0106
Email: nschweizer@cde.ca.gov

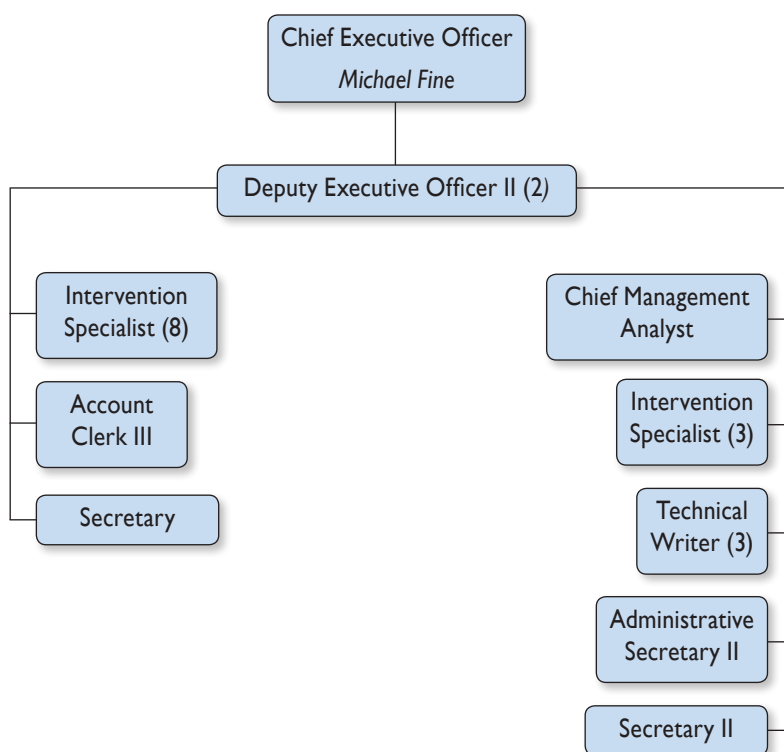
CHARTER SCHOOLS REPRESENTATIVE

Cindy L. Petersen (Term Expires: 12/31/20)
Supt./CEO, Gateway Community Charters
5712 Dudley Blvd
McClellan, CA 95652
Phone: 916-286-5129, Fax: 916-993-4110
Email: cindy.petersen@twinriversusd.org

CCEE REPRESENTATIVE

Aida Molina, Interim (Term Expires: 12/31/19)
Director, Education
1300 17th Street
Bakersfield, CA 93301
Phone: 661-636-4388
Email: amolina@ccee-ca.org

FCMAT Organizational Structure



FCMAT Staff Members

Michael Fine, Chief Executive Officer.....	mfine@fcmat.org
Michelle Giacomini, Deputy Executive Officer II.....	mgiacomini@fcmat.org
Shayleen Harte, Deputy Executive Officer II.....	sharte@fcmat.org
Diane Branham, Chief Management Analyst.....	dbranham@fcmat.org
Michael Ammermon, Intervention Specialist.....	mammermon@fcmat.org
Julie Auvil, Intervention Specialist.....	jauvil@fcmat.org
Debi Deal, Intervention Specialist	ddeal@fcmat.org
Andrea Dodson, Intervention Specialist.....	adodson@fcmat.org
Tami Ethier, Intervention Specialist	tethier@fcmat.org
Jennifer Noga, Intervention Specialist	jnoga@fcmat.org
Marisa Ploog, Intervention Specialist	mploog@fcmat.org
Jeff Potter, Intervention Specialist	jpotter@fcmat.org
Debbie Riedmiller, Intervention Specialist	driedmiller@fcmat.org
Scott Sexsmith, Intervention Specialist.....	ssexsmith@fcmat.org
Eric Smith, Intervention Specialist.....	esmith@fcmat.org
Laura Haywood, Technical Writer.....	lhaywood@fcmat.org
John Lotze, Technical Writer	jlotze@fcmat.org
Leonel Martinez, Technical Writer	lmartinez@fcmat.org
Veronica Morrow, Administrative Secretary II	vmorrow@fcmat.org
Kay Henry, Account Clerk III.....	khenry@fcmat.org
Amanda Rosado, Secretary II	arosado@fcmat.org
Linda Wishart, Secretary	lwishart@fcmat.org

Fiscal Issues in California Education

FCMAT's Chief Executive Officer annually delivers a status report to the education budget subcommittees of the state Legislature on the state of fiscal oversight and district solvency. This report focuses on the general fiscal health of local educational agencies (LEAs) and also attempts to identify continuing and emerging issues that will have a fiscal effect on California's school districts, county offices of education, community colleges and charter schools.

The issues identified below are some of those that may significantly alter the fiscal viability of California's school agencies both now and in future years. Issues that have been addressed here in previous years are now noted as continuing issues.

Continuing Issues

Fiscal Stability

The number of districts that certified qualified for the second interim reporting period of 2017-18 reflected a decrease from the respective numbers for the same period of 2016-17. Furthermore, the number of qualified districts dropped by 60% between the 2017-18 first interim and second interim report periods. This is a direct response to a more favorable January budget proposal by the governor (which was followed by even more positive funding commitments in the May Revision and the final Adopted Budget Act for 2018-19). The number of qualified certifications is directly related to the state budget, whereas the number of negative certifications (which has been flat over several years) is influenced by a variety of long-term issues in a district.

During the positive funding environment of the past five years, districts have had opportunities to resolve structural deficits. If structural deficits remain, the challenge to resolve the deficit and strengthen the district's fiscal stability will only grow. The projected increases in revenue from the Local Control Funding Formula (LCFF) will not completely mitigate potential insolvency issues in school districts as they align Local Control Accountability Plans (LCAPs) with resources and account for slowing revenue growth, increases in fixed expenses that are not tied to improved or expanded services, declining reserves, impacts from collective bargaining settlements and declining enrollment.

Without question, the increased employer contribution rates to the two pension systems that serve California schools is the greatest single fiscal challenge facing most LEAs. These rate increases have forced school agencies to annually readjust spending priorities. While every district has experienced a fiscal impact, most have handled it appropriately in their annual and multiyear financial plans, in part because the increases come during a time of increasing revenue – both recurring and one-time. However, as we look ahead to at least two more years of increased pension costs before the rate stabilizes, these future increases are not fully offset by projected growth in revenues.

CalSTRS rates may only be increased by the Legislature. However, the CalPERS board governs CalPERS rates. The rates are also influenced by investment and actuarial policies at both pension

systems. Many people hope that the new state administration will take a fresh look at the unfunded pension liability and the cost sharing structure. While the new administration was not a party to the last reform measure that introduced the higher contribution rates, the basic economic and mathematical considerations of the last agreement have not changed, leaving few alternatives to weigh.

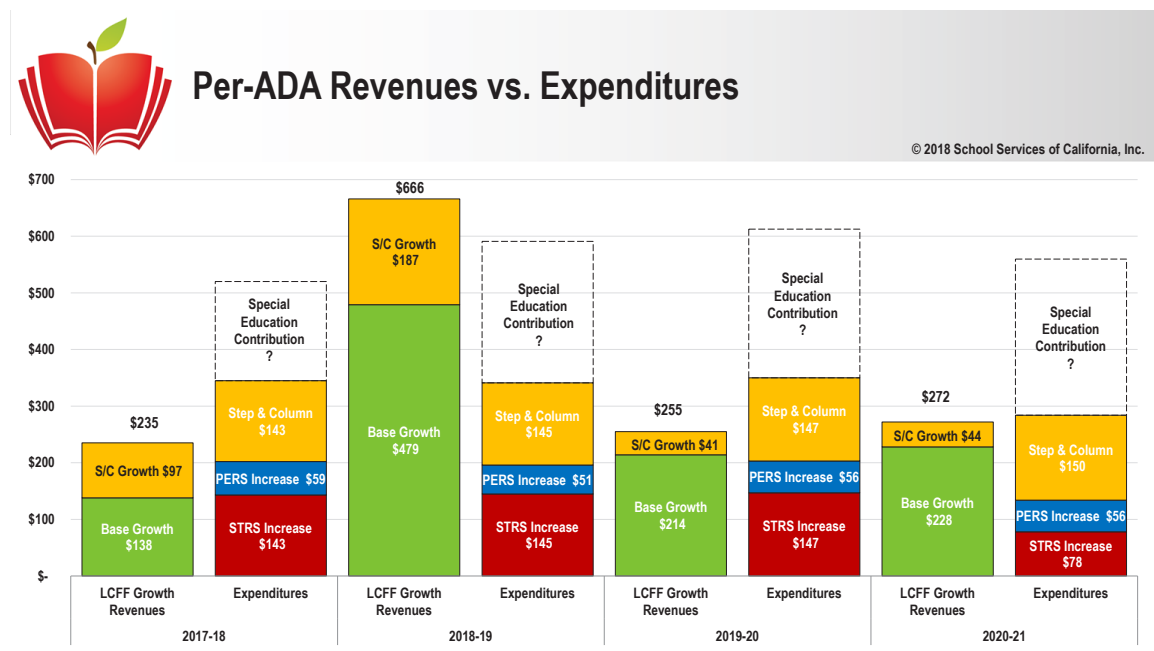
Concerns around fiscal solvency have led state policy makers to ask FCMAT to be more involved in proactive and preventive services to fiscally distressed school districts. To that end, our work in 2018-19 will be highly focused on monitoring and analyzing the fiscal risks in many districts.

Transition Period

As opined for the last few years, school funding is in a transition period. Transition years create anxiety around uncertainties. General economic indicators continue to be strong well past the traditional point of recovery in the economic cycle. Despite continued growth, significant risks are looming, and LEAs should approach their multiyear planning conservatively. This transition clearly began two years ago, with projections around state revenue changing between adopted budget, the Governor's January proposal, May Revision and the final budget. This same pattern continued last year with substantial increases in revenue over what was originally projected. Our economy is dynamic and the state budget is very reactive to those dynamics, creating levels of uncertainty as we plan for the future.

The massive effort to restore funding to schools lost during the great recession is complete. As such, year-over-year revenue gains to schools will begin to slow in 2019-20 and forward, with projected increases tied only to cost of living adjustments. It is becoming increasingly clear that the recent Proposition 98 boom years are over, and the best year for revenue growth is no longer in front of us but has passed.

In very simple terms, revenue growth at the local level will be outpaced by expenditure growth. Expenditure growth will be driven by external variables that the LEA has little control over. These include the aforementioned impacts of the CalSTRS and CalPERS employer contribution rate increases, automatic step and column salary increases, health care cost increases where hard caps do not exist, higher contributions to special education and impacts from declining enrollments that continue to plague more than half of all districts. The chart below by our colleagues at School Services of California graphically demonstrates this dilemma using only CalSTRS, CalPERS, step and column and special education impacts. Expenditures are projected to outpace revenues in both out years.



Source: School Services of California (used with permission)

Multiyear projections take a back seat during periods of economic expansion. Now is the time for business offices to reinvest in the time and details it takes to prepare meaningful multiyear financial projections (MYFP). It is also time for LEAs' executive management and policy makers to pay attention to the MYFP and how their decisions affect the MYFP model.

LEAs need to be cautious about their current and multiyear projections, keeping all available options open and planning with flexibility in mind. While the commitments made to the community in the LCAP should be retained, adjustments can be made in magnitude, time and impact.

Emerging Issues

Transition in State Administration

While the leading candidates for governor have indicated their support for the basic ideals of the LCFF, the devil is always in the details. The potential for change in the LCFF and LCAP post-Gov. Brown remains real and adds to uncertainty as we look at out-year commitments. Even without specific funding changes, a different approach with legislative leaders around policy priorities, the use of categorical programs to support these priorities and pension funding can all have material impacts on districts – good and bad. Remember that the state budget is no longer just about money but has become the vehicle to implement major policy revisions.

Data, Data, Data

Repeating the research initially conducted and released in 2007, *Getting Down to Facts II* is expected to release 36 reports and 20 briefs by more than 100 researchers. The reports, expected in October, will take deep dives on a variety of topics related to California's education system. The important topic of data will be among them. All elements of the state's new accountability system depend on quality data. FCMAT/CSIS is privileged to be part of the state's efforts to collect and report data about schools through CALPADS. With that insider's perspective we believe so much more can be done on this topic to improve accuracy, integration with other data, access by a host of stakeholders, cost effectiveness and support for LEAs.

About data, we can never say it enough times: The emphasis on data quality has never been more important. It drives LEA funding and the discussion surrounding LEA performance more than ever before.

Funding will certainly be among the topics studied, along with early childhood education, special education, student achievement, charter schools, student well-being, and teacher preparation and retention. All of these are elements that FCMAT sees LEAs struggle with every day. It is expected that this new round of research will prompt many important conversations and help policy makers set further direction.

FCMAT Strategic Plan

The 2013-14 State Budget Act included the Local Control Funding Formula (LCFF), which significantly changed the way LEAs are funded. The LCFF replaced revenue limits and most state categorical program funding with grade span adjusted base grants and supplemental and concentration grants determined by the number of unduplicated students who are English learners, foster youth, and/or eligible for free or reduced-price meals. The 2018-19 State Budget Act includes full implementation of the LCFF, two years earlier than originally anticipated.

Due to budget reductions from prior years and increased ongoing costs, including significant employer contribution rate increases for CalSTRS and CalPERS, LEAs throughout the state continue to struggle to eliminate deficit spending, maintain a balanced budget in the current and subsequent fiscal years, and sustain the recommended reserves for economic uncertainties and the cash balances necessary to maintain financial solvency. Educational services necessary for the state's K-14 student population have become more complex and costly, and experienced chief business officials and central office staff are more essential than ever for LEAs.

As these issues continue to confront LEAs, FCMAT is positioned to provide efficient, cost-effective assistance. The FCMAT organization continues to evolve to meet the increased demand for services. Management assistance, consisting of LEA reviews and written reports for numerous operational areas, continues to be a fundamental FCMAT responsibility and will remain an integral service. At the same time, FCMAT has increased its offerings to LEAs for professional and product development opportunities.

FCMAT's clientele urgently need the hands-on skills and tools to construct and maintain a solid operational infrastructure to support the best possible environment for student learning. FCMAT staff members possess top-level skills in school finance and other specialized operational areas and provide high-quality support to K-14 education. As public education changes and evolves through the legislative process, FCMAT strives to anticipate these changes and adjust its services accordingly by positioning its resources and setting goals to meet the needs of LEAs.

The Kern County Superintendent of Schools (KCSOS) operates as FCMAT's administrative agent, and FCMAT endeavors to support and enhance the goals of KCSOS and K-14 education statewide. This is evidenced in FCMAT's efforts to address its primary mission of assisting K-14 public school agencies in identifying, preventing, and resolving their financial and operational issues while providing an array of core services. The leadership and guidance of the FCMAT board also helps to shape and define FCMAT's goals and objectives.

FCMAT participated in the KCSOS 2015-18 strategic planning process and developed its objectives and action steps to align with the following KCSOS goals:

1. Improve student growth, achievement and accountability
2. Maximize service to clients and improve access to resources
3. Maintain a cohesive, productive and stable workforce

4. Maintain fiscal stability, integrity and accountability
5. Provide responsive leadership as a community partner

The following FCMAT objectives and action steps that support the goals were presented to KCSOS in June 2015:

Objective: Develop and implement updated software products to continue to support staff and local educational agencies.

Action Steps:

Develop and implement Microsoft SharePoint Office 365 to improve staff productivity and efficiency.

Develop specifications and a request for proposals to update Budget Explorer MYFP software and provide access to all K-12 local educational agencies.

Update or replace the Job Management System (JMS) to meet current needs.

Objective: Update FCMAT's comprehensive review process and standards as necessary, for use with local educational agencies that require a future emergency state appropriation, to ensure the most beneficial process for clients and that the standards are current and relevant.

Action Steps:

Obtain input from staff regarding potential changes to the comprehensive review process.

Provide information to the state administration and FCMAT board regarding potential changes to the comprehensive review process.

Obtain input from staff regarding necessary changes to the comprehensive review standards.

Provide information to the state administration and FCMAT board regarding potential changes to the comprehensive review standards.

Objective: Provide professional development opportunities that equip both FCMAT staff and those we support in the educational field with the skills, knowledge, and strategies needed to assist in maintaining fiscal solvency and accountability, as well as maximize knowledge of emerging topics.

Action Steps:

Make decisions about FCMAT's professional development offerings through needs assessments, feedback and evaluations.

Encourage broad-based ownership of professional development by involving all FCMAT staff in both internal and external trainings.

Integrate additional professional development opportunities into FCMAT's structure by including responsive trainings as the needs of our staff and LEAs continue to evolve.

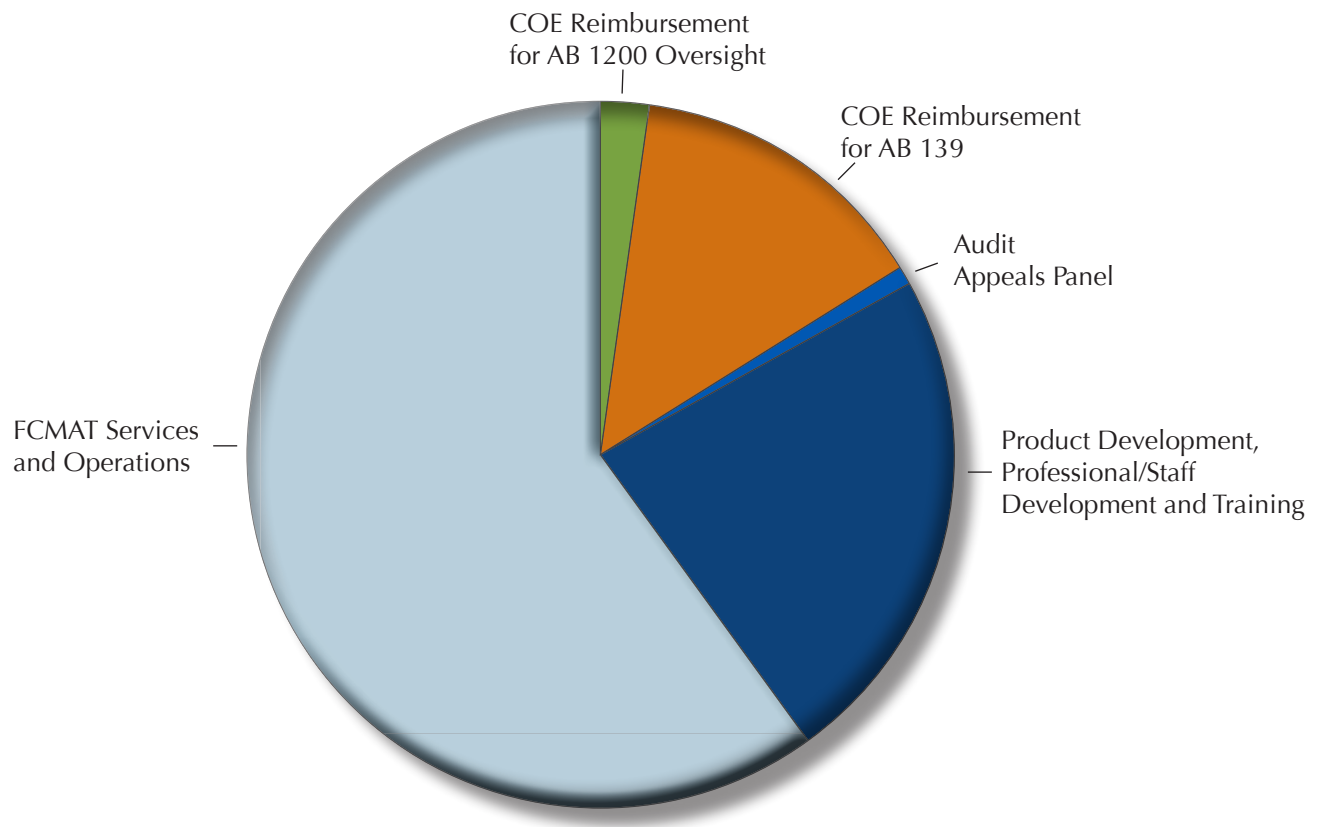
Partner with outside agencies whenever possible to offer professional development in a way to expand our audience.






FCMAT has made significant progress in achieving these objectives and action steps, including: implementation of Microsoft SharePoint Office 365; the projected release of Projection-Pro in the first quarter of 2019 to update and replace Budget Explorer MYFP software; submission of proposed revisions for the comprehensive review process and standards to the CDE; and implementation of expanded and increased professional development offerings statewide.

FCMAT Appropriations for Fiscal Year 2017-18

FCMAT Appropriations **\$4,123,000**

FCMAT Flow-Through **\$802,000**



	FCMAT Services and Operations	\$2,944,000	
	Product Development, Professional/Staff Development and Training	\$1,137,000	
	Audit Appeals Panel	\$42,000	
	COE Reimbursement for AB 139	\$687,000	(flow-through)
	COE Reimbursement for AB 1200 Oversight	\$115,000	(flow-through)

Year in Review

Partnership with the Educational Community

FCMAT provides proactive and preventive management assistance to districts, county offices, charter schools and community colleges in managing their operations. Management assistance requests from these entities represented approximately 79% of FCMAT's fieldwork in 2017-18. Additionally, the state Legislature and county superintendents of schools can assign FCMAT into a local educational agency (LEA). These assignments are typically for fiscal crisis intervention and AB 139 (fraud audit) work and represented approximately 21% of FCMAT's studies in 2017-18. Legislation in 2006 made FCMAT services available to charter schools and community colleges, expanding FCMAT's role in providing assistance to local educational agencies, K-14.

In addition to their primary work of educating students, California's LEAs handle business services, purchasing, technology, facilities, food services, transportation, and personnel. These various functions or services all affect the delivery of educational programs and are essential for success. The challenge for districts, county offices and other LEAs is to minimize the cost of these services to maximize the resources available to support instruction.

During 2017-18 FCMAT handled 88 fiscal crisis intervention and management assistance reviews (including one comprehensive assessment) for districts, county offices, charter schools and community colleges throughout the state. This number includes the AB 139 studies conducted during the fiscal year. The types of reviews performed in each of 14 major categories in the 2017-18 fiscal year is shown on page 26.

FCMAT has been assigned to review a number of school districts that required emergency state loans to continue to operate, and has been required to conduct comprehensive assessments of these districts in five operational areas: Community Relations and Governance, Pupil Achievement, Personnel Management, Financial Management and Facilities Management. FCMAT has developed recommendations and a recovery process to assist these districts in their return to local governance and fiscal solvency, and continues to be engaged with several of these districts in monitoring and reporting on the long-term recovery process.

Many monitoring agencies and the state Legislature continue to call on FCMAT as a statewide resource to assist in providing cost-effective services and products to California's public schools.

FCMAT continues to develop and/or update a number of publications and software tools to assist and guide LEAs in conducting their operations more effectively, and provides numerous training workshops to assist them in fulfilling their oversight responsibilities.

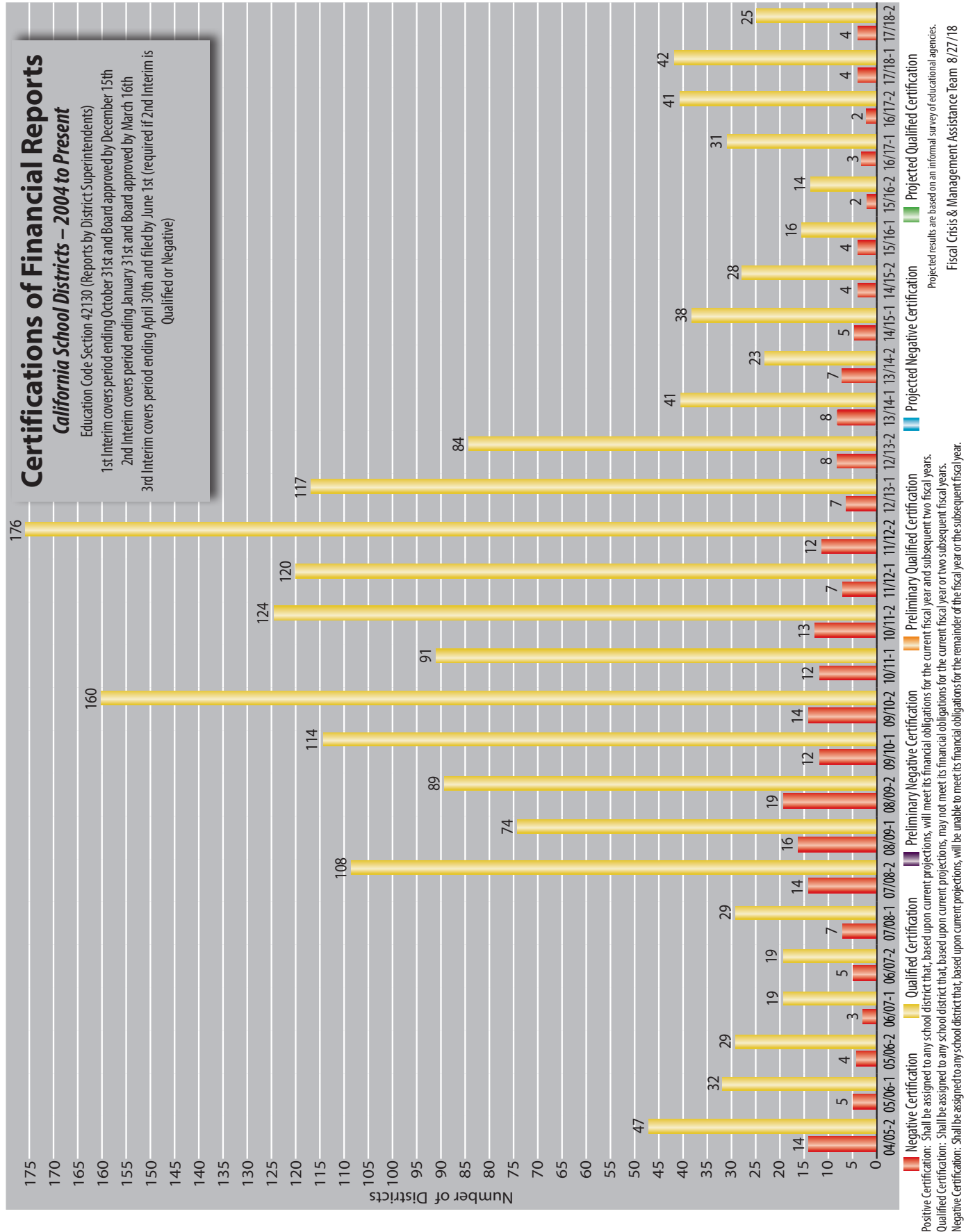
Interim Financial Report Certifications

Each LEA is required to file two reports during a fiscal year indicating the status of its financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due in mid-March for the period ending January 31.

The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. These certifications are classified as positive, qualified, or negative. A positive certification indicates that the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification signifies that the district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year.

As indicated in the chart on the following page, qualified certifications were at 42 in the first reporting period for 2017-18. During the second reporting period, they decreased substantially to 25. Negative certifications increased from two in the second reporting period in 2016-17 to four in the first reporting period in 2017-18, and remained at four in the second reporting period.

FCMAT has monitored interim certification status since its inception, and will continue to do so as an integral part of its efforts to assist LEAs in preserving their fiscal stability.



Professional Learning

FCMAT's professional learning offerings continue to evolve to support FCMAT's mission to help California's local educational agencies fulfill their financial and management responsibilities by providing fiscal advice, management assistance, training and other related school business services. During 2017-18, FCMAT continued to focus on providing a variety of professional learning opportunities and products to support both new and long-term colleagues in education finance. Professional learning includes regional and entity-specific workshops; various leadership preparation programs; written resources, manuals and guides; and product development. FCMAT staff provide and develop most of the opportunities, but FCMAT also partners with other education agencies when doing so would benefit the field. The goal is to reach a larger audience with a more robust offering of programs with the financial resources that FCMAT receives, and FCMAT continually evaluates how the field would best be served. FCMAT recognizes that professional learning is critical throughout school employees' employment so they can be successful and meet the increasingly tough expectations of their jobs.

Although FCMAT receives an annual state appropriation of \$1,137,000 for professional learning, additional staff and financial resources are allocated to this area so FCMAT can continue to provide responsive leadership and guidance to the field. FCMAT's workshops are provided at a nominal fee to ensure all costs are covered. Product development, leadership preparation program support and written resources are provided at no charge, with few exceptions.

The employment pool of experienced, qualified chief business officials (CBOs) continues to be critically thin in California, and retirements from these jobs remain high due to the aging of the workforce. There are many smart and interested candidates for CBO roles, but leadership skills and experience can be key missing elements. FCMAT offers workshops, tools and leadership preparation programs to help CBOs keep pace with the current needs and requirements involved in K-14 education.

FCMAT constantly monitors and continues to add to, and edit, its product and professional learning offerings to meet the ongoing needs of the education community. The support of public- and private-sector partners is essential to the success of our professional learning endeavors.

Professional Learning Utilizing FCMAT Staff

FCMAT staff continue to speak on important topics statewide in a variety of K-14 venues when requested. In addition, staff provide face-to-face workshops on a variety of topics in half-day or full-day formats throughout California. Topics are annually reviewed and updated based on latest developments in educational finance areas. These presentations are well received, and attendees share that because of their attendance they better understand the topic discussed.

The following workshops are offered at minimal fees to recover costs, and all workshop materials are developed and produced by FCMAT staff:

- Associated Student Body (ASB)
- Booster Club Training
- LCFF/LCAP Mastering the Basics
- LCFF/LCAP Beyond the Basics
- Charter Schools: Managing Challenges and Becoming Champions
- Why Data Matters

Professional Learning Partnering with Outside Agencies

FCMAT partners with outside agencies and the private sector to provide training and information to California's educational agencies. Partnering involves sharing financial and staff resources, and includes the following:

- California County Superintendents Educational Services Association (CCSESA), Business and Administration Steering Committee (BASC), External Services Subcommittee (ESSCO), County Office Finance Subcommittee (COFS) and Technology and Telecommunications Steering Committee (TTSC): Annual and AB 1200 conferences and committees
- California Charter Schools Association (CCSA): Data Management and Fraud Prevention workshops
- California Association of Directors of Activities (CADA): Associated Student Body Training
- School Services of California (SSC): May Revision and Unraveling the Mysteries of School Finance for Administrators workshops
- California Association of School Business Officials (CASBO): Accounts Payable and CBO Boot Camp workshops
- ASBWorks: Associated Student Body Training
- Charter Authorizers Regional Support Network (CARSNet): Steering Committee and Charter Oversight workshops
- Technical Assistance and Professional Development (TAPD) Grant: Steering Committee

Leadership Preparation

FCMAT recognizes the importance of leadership preparation and participates in a variety of programs. FCMAT's goal is to continue to instruct district administrative positions, including chief business officials, to better understand and perform their jobs and to learn essential leadership skills, as well as better understand the demands and the wide range of areas covered, so they can be better equipped for the job.

Most FCMAT staff members are involved in these important leadership preparation programs in some manner, whether as curriculum leaders, presenters or facilitators. Enrollment in these programs is always at capacity, and they are essential to providing California's LEAs with skilled personnel who can lead business operations in a county office, K-12 school district or charter organization.

These comprehensive leadership preparation courses that FCMAT supports in many ways include:

- FCMAT's CBO Mentor Program
- University of Southern California School Business Management Certificate
- California Association of School Business Officials CBO Partner Training Program
- Coalition of Adequate School Housing School Facilities Leadership Academy
- California Educational Technology Professionals Association, Chief Technology Officer Mentor Program
- Association of California School Administrators School Business Academy

Written Resources and Tools

FCMAT continues to maintain, update and add to its library of written resources and tools that help expand overall knowledge as well as provide guidance on legal issues and best practices. Where possible, these resources are offered as a readable document on the FCMAT website as well as a downloadable version.

These include the following:

- Associated Student Body Accounting Manual, Fraud Prevention Guide and Desk Reference
- Charter School Accounting Manual and Best Practices Manual
- Charter School Annual Oversight Checklist
- Financial Accountability & Oversight Provisions of AB 2756
- Fiscal Alerts
- Fiscal Health Risk Analysis, K-12
- Fiscal Health Risk Analysis, Community College
- Fiscal Oversight Guide
- Fiscal Procedural Manual for Business Officials in California County Offices of Education
- Indicators of Risk or Potential Insolvency, K-12
- Indicators of Risk or Potential Insolvency, Community College

Certificated Salaries and Benefits Project (J-90)

Every spring, every school district and county office of education in California is given the opportunity to complete an optional form entitled Salary and Benefit Schedule for the Certificated Bargaining Unit (Form J-90). This form, which continues to be supported by FCMAT, requests salary schedule information, employee placement on the salary schedules by full-time equivalents, bargaining unit bonuses paid for selected services, salaries and days of service for school principals and superintendents, and health and welfare benefits by carrier with amounts paid by the district or county office per employee. This data is useful to California school districts and county offices, employee bargaining units, school consulting agencies, academic institutions and state policy makers. The California Department of Education additionally uses this material for completing specified information required for the School Accountability Report Card (Education Code Section 41409.3). Although responses are voluntary, the 2016-17 J-90 contains 83% of school districts and county offices of education, representing 97.96% of the state's ADA.

FCMAT partners with School Services of California, the California Department of Education, the California Federation of Teachers and the California Teachers Association in this effort.

Product Development

Local Control Funding Formula and the LCFF Calculator

In October 2013 FCMAT partnered with members of the Business and Administration Steering Committee to help guide the educational community in estimating state funding under the new Local Control Funding Formula (LCFF), which became effective July 1, 2013. Since then, the calculator has improved each year to better meet the revenue projection needs of school districts and charter schools.

In 2017-18, FCMAT released two major versions of the calculator, aligning with the release of historical data and updated assumptions necessary to complete projections. Additionally, work was performed to minimize rounding errors that were becoming more significant with the 12-year span contained in the calculator.

Work to project the Education Protection Account funding continued in 2017-18. The calculator was realigned for the new certification process and exhibits from the CDE, and additional work was completed to help LEAs project the differences between annual entitlement and recording of receipts.

The FCMAT development team continues its efforts to enhance the calculator to meet the ongoing needs of the education community.

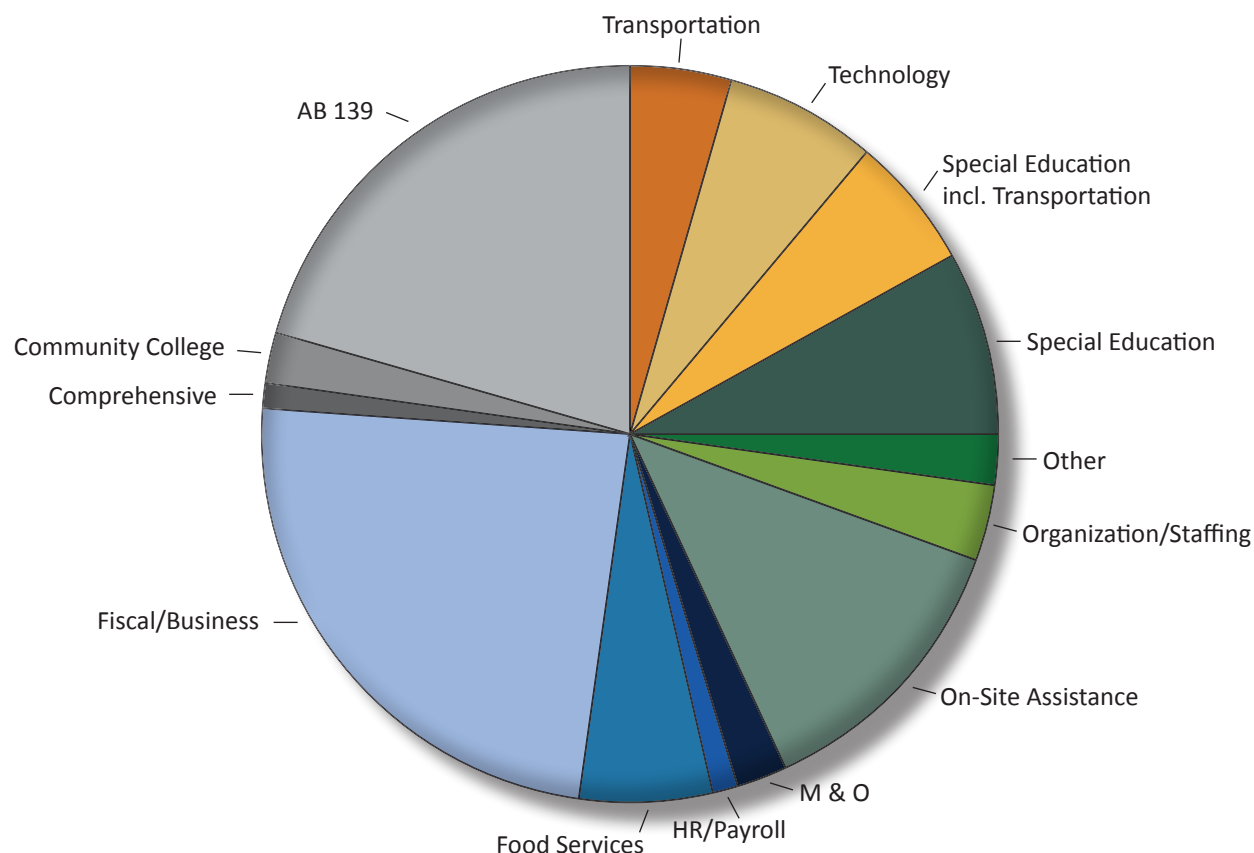
Budget Explorer and Projection-Pro

FCMAT continued development on Projection-Pro, the updated multiyear and cash flow projection software, throughout 2017-18. The development team worked in many areas of the software, including student projections, multiyear projections, cash flow projections, data exports and reports. Additionally, the team worked on a custom chart of accounts and a Charter Alternative Form format to support the needs of the growing charter community.

Early plans specified a position control projection tool in the software. After much consideration and planning, an alternative import process was developed. This allows clients to arrange the data from the local position control system or alternative tool into a specified format to be imported. While the position control projection tool was initially designed to assist small LEAs that may be operating without an integrated position control system, the new solution will be beneficial for all LEAs.

Field testing of the Projection-Pro application is ongoing. It will be released for use as soon as field testing and any required revisions are made and tested. In the interim, FCMAT continues to support Budget Explorer by providing updated assumptions to create reliable multiyear projections.

Types of Reviews for Fiscal Year 2017-18



AB 139 = 18

On-Site Assistance = 11

Community College = 2

Organization and Staffing = 3

Comprehensive = 1

Other = 2

Fiscal/Business = 21

Special Education = 7

Food Services = 5

Special Education w/Transportation = 5

Human Resources/Payroll = 1

Technology = 6

Maintenance and Operations = 2

Transportation = 4

FCMAT Trend Analysis

As in previous years, the number of studies that FCMAT engaged in increased when compared to the previous year, from 83 in 2016-17 to 88 in 2017-18.

A review of this fiscal year shows a significant increase in the number of AB 139 extraordinary audits and engagements specifically related to business and fiscal work. AB 139 extraordinary audits increased from 10 the previous year to 18 in 2017-18, with more than half focused in non-charter schools. Business/fiscal engagements increased from 11 the previous year to 21 in 2017-18. This included work such as processes and procedures for budget development and monitoring, multiyear financial projections, cash flow analysis and fiscal health risk analysis.

FCMAT continues to provide needed on-site technical assistance to LEAs. This is an opportunity for our team to quickly respond to an LEA's need, provide on-site assistance and leave it in an improved condition. Some of this work has been about building capacity of those in the field as well as creating meaningful relationships that can continue beyond the initial assistance. On-site technical assistance is a strength of our organization, with our staff being our greatest resource. We anticipate this will continue to be a priority for years to come.

FCMAT's statewide assistance includes the development of Projection-Pro: a free online software capable of multiyear financial and cash flow projections. This new service is targeted to be released in 2019 and can be used by school districts, county offices, charter schools and oversight agencies. FCMAT continues to maintain the LCFF Calculator, Calculator Caveats, LCFF Listserve subscription, LCFF and ASB Online Help Desks, Ed-Data, CALPADS Reports and LCFF Self-Paced Training links.

During 2017-18, FCMAT staff provided a variety of professional learning workshops statewide in a number of areas. These offerings were provided in response to specific requests from the field as well as staff continuing to monitor the needs of the education community.

The 2017-18 offerings included 19 regional workshops. Eight covered the topics and relationships of creating quality multiyear projections and understanding the important links to LCFF and LCAP; seven focused on the importance of proper data collection, including understanding how CALPADS data are used by federal and state agencies, how funding is generated, and the critical timelines that are essential to maximizing revenues; and the other four concentrated on charter school oversight, including the processes, requirements, timelines, best practices and other considerations to help charter school petitioners and their potential authorizers establish successful partnerships.

Additional trainings included 52 ASB workshops focusing on information school leaders need to legally account for these funds while maintaining fiscal accountability, legal compliance, transparency and accuracy in student body accounts; five workshops focused on completely meeting district responsibilities effectively when working with booster clubs, foundations, auxiliary groups and other parent-teacher organizations; three workshops specifically designed for superintendents and top administrators to assist in their understanding of the critical aspects of an LEA's finances to improve policy decisions; three presentations on the newly published Charter School Accounting and Best

Practices Manual, which contains information on recommended, required and best practices for charter school administrators and operators as well as charter authorizers; and a variety of presentations around the state in numerous K-14 venues on the many fiscal topics that FCMAT staff encounter daily as well as leadership preparation.

FCMAT will continue to offer a wide range of topics in a variety of professional learning subjects and programs in the 2018-19 fiscal year, and will continue to modify offerings based on the needs of the field as well as current requirements in K-14 education.

Based on recent trends, FCMAT's priorities will continue to be focused on business and fiscal issues affecting school districts, county offices, charter schools, and community colleges; multiyear financial projections; cash flow analysis; budget development and monitoring; AB 139 extraordinary audits; fiscal health risk analysis; professional learning and product development.

Client Evaluation Results

Upon completion of each study and workshop, FCMAT sends the client an evaluation form requesting feedback for the services provided. These evaluations help FCMAT to meet its clients' needs and document areas of service that may need improvement.

For 2017-18, FCMAT received 11 completed study evaluations and 12 completed workshop evaluations. The responses from the evaluation forms received during 2017-18 are shown in the tables below. This client evaluation summary does not reflect FCMAT's ongoing fieldwork or legislative assignments to conduct comprehensive assessments.

Study Evaluations

Did the FCMAT team complete the objective of the study as requested?			
	Yes	No	N/A
	11	0	
Did you find the FCMAT team to be:			
Qualified	11	0	
Knowledgeable	11	0	
Professional	11	0	
Cooperative	11	0	
Did the management assistance team provide the following?			
Orientation meeting	11	0	
On-site review	11	0	
Final report	11	0	
Board presentation	3	1	7
Was the timeline from request for services to fieldwork satisfactory?			
	11	0	
How would you rank FCMAT's overall assistance?			
(Scale of 1-5, 5 = Excellent)			
Ranking of 5	9		
Ranking of 4	2		

Workshop Evaluations

Did the FCMAT team meet the objective of the workshop as requested?		
	Yes	No
	11	1
Did you find the FCMAT presentation to be:		
Easy to follow	12	0
At a comfortable pace	10	2
Left time for questions	12	0
Clearly communicated	12	0
Did you find the FCMAT presenters to be:		
Qualified	12	0
Knowledgeable	12	0
Professional	12	0
Cooperative	12	0
Workshop Materials		
Were handouts provided?	11	0*
Were the handouts understandable?	11	0*
Were the handouts useful?	10	0**
How would you rank your level of satisfaction with the entire workshop process?		
Ranking of 5	9	
Ranking of 4	2	
Ranking of 2	1	

* One respondent did not answer the questions in this section.

** One respondent did not answer this question.

Comments on Study Evaluations:

"This is my first real experience with FCMAT. I found them to be extremely helpful, knowledgeable, excellent at guiding, and available. It did not matter what time we needed to conference, as busy as they are they always made the time. Outstanding organization. I cannot think of anything for them to improve on."

"All areas were covered in a thorough and professional manner."

Comments on Workshop Evaluations:

"Can't think of anything that could be improved. Michael A. is a fantastic addition to the FCMAT team!"

"Always a pleasure to work with Michelle and Michael."

Technical Support

FCMAT Help Desk

FCMAT provides support to the educational community including K-12 school districts, charter schools, community colleges and county offices by providing a free online help desk to assist those seeking guidance.

Ticket submissions in the category of ASB Organizations & Booster Clubs have significantly increased over prior year, while most other categories have remained stable or decreased. Requests in the area of “Other” pertained to a wide range of topics, such as support for FCMAT tools, listserves, and local policy best practice questions.

FCMAT responded to a total of 919 questions submitted through the online help desk during the 2017-18 fiscal year. A five-year history of FCMAT help desk activity is provided in the table below.

Topic	Number of Questions:				
	2013-14	2014-15	2015-16	2016-17	2017-18
ASB Organizations & Booster Clubs	269	305	422	273	548
Board of Education	6	3	5	1	2
Budget Explorer	97	63	41	34	33
Charter Schools	9	13	16	12	19
Community Colleges	5	2	2	1	0
County Office of Education	3	4	6	0	6
Facilities / Food Service / Transportation	6	9	13	11	19
Human Resources	0	0	6	15	9
LCFF/LCAP - Districts	280	185	121	96	88
LCFF/LCAP - Charter Schools	90	74	66	55	38
Other	23	50	61	84	125
School Business-CBO / General	62	45	45	17	32
Total	850	753	804	599	919

FCMAT added 599 responses to its searchable knowledge base to help clients to quickly resolve questions. Items that are not added are either duplicate or are requests for assistance with FCMAT tools like the LCFF Calculator or Budget Explorer.

Listserve

FCMAT maintains confidential listserves for various job-alike groups. These listserves are a vital communication link between professional colleagues and are a fast, free, and secure method for

sharing information. K-12 professionals may connect with their colleagues throughout the state to share documents and obtain relevant and timely information.

FCMAT maintains these active job-alike listserves at <http://fcmat.org/maillinglists/>:

- Charter School Administrators
- Credentials
- County Office CBOs
- District Office CBOs
- District Office HR Administrators
- Facilities Professionals
- Purchasing Professionals

FCMAT Website

FCMAT's website, www.fcmat.org, is continually updated and revised as needed to ensure that LEAs have access to the latest tools and information. The updates reflect FCMAT's purpose and mission, helping LEAs remain fiscally astute and stable. In recent times, that has included a particular focus on helping LEAs understand their LCAP and LCFF responsibilities.

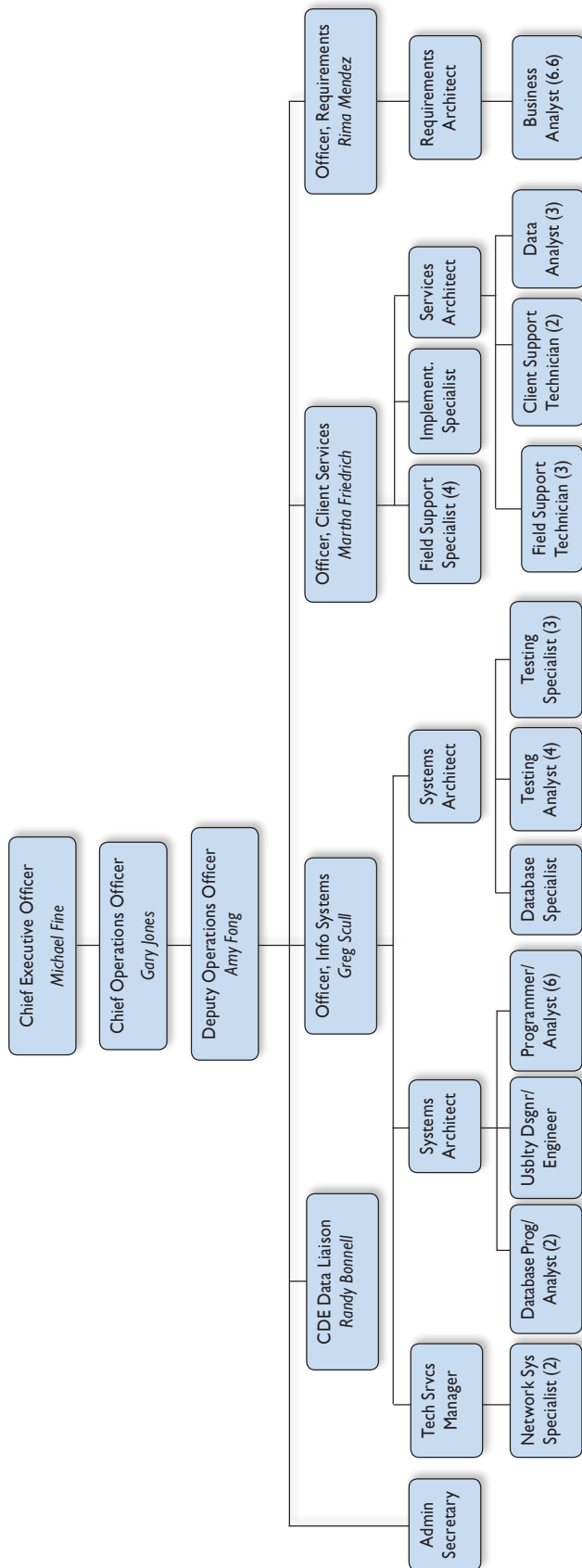
The website's professional learning calendar reflects the increase in FCMAT's professional learning offerings and provides user-friendly details and payment methods for various workshops. The LCFF Calculator resides on the website, as do major publications such as the Associated Student Body Accounting Manual, Charter School Accounting and Best Practices Manual, and others. These and other downloadable resources continue to be offered free of charge, with more interactivity for an easier user experience.

The website continues to feature its popular daily links to education news articles, as well as FCMAT's free Budget Explorer software and other fiscal tools.

Education Audit Appeals Panel

Education Code Section 41344 provides an opportunity for a local education agency to appeal a finding contained in a final audit report. This code section established an audit appeals panel consisting of the Superintendent of Public Instruction, the Director of the Department of Finance, and the Chief Executive Officer of FCMAT, or their designees. Former FCMAT CEO Joel Montero serves as the chairperson; Jennifer Whitaker represents the Director of Finance; and Nicolas Schweizer represents the Superintendent of Public Instruction. The panel meets at least monthly; its meeting schedule and other information may be found on its website: www.eaap.ca.gov.

CSIS Organizational Structure



Gary Jones, Chief Operations Officer g.jones@fcmat.org
Amy Fong, Deputy Operations Officer afong @fcmat.org

Monica Fetalvero, Administrative Secretary mfetalvero@fcmat.org

Rima Mendez, Officer, Requirements rimamendez@fcmat.org

Heather Cota, Requirements Architect hcota@fcmat.org
 Summer Dawood, Business Analyst sdawood@fcmat.org
 Neysa Droker, Business Analyst ndroker@fcmat.org
 Chris McDonald, Business Analyst cmcdonald@fcmat.org
 Gabrielle Robinson, Business Analyst grobinson@fcmat.org
 Michelle Stephenson, Business Analyst mstephenson@fcmat.org
 Meredith Babcock-Roberson, Business Analyst mroberson@fcmat.org

Greg Scull, Officer, Information Systems gscull@fcmat.org

Paul Wang, Systems Architect pwang@fcmat.org
 Kris Saunders, Technology Services Manager ksaunders@fcmat.org
 Jianmei Jin, Database Programmer/Analyst jjin@fcmat.org
 Sushil Kainth, Database Programmer/Analyst skainth@fcmat.org
 Ritesh Kumar, Database Specialist rkumar@fcmat.org
 Chris Lewis, Usability Designer/Engineer clewis@fcmat.org
 Sean Grady, Programmer/Analyst sgrady@fcmat.org
 Suhir Haranay, Programmer/Analyst sharanay@fcmat.org
 Marco Pavlovic, Programmer/Analyst mpavlovic@fcmat.org
 David Tindall, Programmer/Analyst dtindall@fcmat.org
 Jack Yuan, Programmer/Analyst jyuan@fcmat.org

Gerald Ellis, Testing Analyst gellis@fcmat.org
 Sehyun Hahm, Testing Analyst shahm@fcmat.org
 Jannory Robinson, Testing Analyst jrobinson@fcmat.org
 Gene Timmerman, Testing Analyst gtimmerman@fcmat.org
 Edward Lejeune, Testing Specialist elejeune@fcmat.org
 Geoffrey Luna, Testing Specialist gluna@fcmat.org
 Gurpreet Mangat, Testing Specialist gmangat@fcmat.org
 John Cheong, Network Systems Specialist jcheong@fcmat.org
 Sayvouth Phanthavong, Network Systems Specialist sphanthavong@fcmat.org

Martha Friedrich, Officer, Client Services mfriedrich@fcmat.org

Angela Ratty, Services Architect aratty@fcmat.org
 Marshall Isbell, Field Support Technician misbell@fcmat.org
 Walt Jones, Field Support Technician wjones@fcmat.org
 Kyran Pagulayan, Field Support Technician kpagulayan@fcmat.org
 Slymon Ahmed, Field Support Specialist sahmed@fcmat.org
 Nathan Holmes, Field Support Specialist nholmes@fcmat.org
 Chula Ranasinghe, Field Support Specialist cranasinghe@fcmat.org
 M.J. Vincent, Field Support Specialist mvincent@fcmat.org
 Lisa Hayes, Implementation Specialist lhayes@fcmat.org
 Rick Logan, Client Support Technician rlogan@fcmat.org
 Kyle Snow, Client Support Technician ksnow@fcmat.org
 Linda Angel, Data Analyst langel@fcmat.org
 Garry Gerwer, Data Analyst ggerwer@fcmat.org
 Paul Higgins, Data Analyst phiggins@fcmat.org

CSIS Strategic Plan

CSIS continues to focus on improving the California Longitudinal Pupil Achievement Data System (CALPADS) and increasing access to and use of high-quality data. CALPADS grows in importance each year. Currently, work is underway to transition the Special Education system, CASEMIS, to CALPADS over the coming years.

Strategic CALPADS activities for CSIS included:

- Providing training and assistance to LEAs on CALPADS submissions and good data management practices.
- Completing requirements, development, database maintenance and support, testing and configuration/deployment tasks associated with implementing enhancements and resolving identified defects in CALPADS per direction set by the California Department of Education (CDE). In 2017-18, this work included moving the process of the four-year adjusted cohort graduate rate (ACGR) in CALPADS and improvements in reports and validations to help LEAs submit and certify accurate data for accountability and reporting.
- In collaboration with the CDE, continuing to improve the processes used to support and maintain CALPADS.

In 2017-18, CSIS supported LEAs in completing the CALPADS submissions listed below. These submissions require LEA staff time to upload the data, resolve errors, verify reports and certify the data.

Submission Name	Data Submitted
Fall 1	Student enrollment, graduates, dropouts, English Language Acquisition Status, immigrant counts, eligibility for free or reduced-price meals (FRPM), foster youth and unduplicated count of students who are FRPM eligible, English learners and/or foster youth
Fall 2	Student course enrollment, staff assignments and full-time equivalents and English learner services
End of Year 1	Course completion and career technical education participants, concentrators and completers
End of Year 2	Program eligibility/participation, homeless students and military families
End of Year 3	Student discipline, student absence summary and cumulative enrollment
2018 Cohort	Four year ACGR

The Ed-Data website (<http://ed-data.org>) makes data from CALPADS and other sources accessible to the public and available for use in planning and decision making. CSIS works collaboratively with CDE and EdSource to update Ed-Data with data to provide educators, policymakers, the Legislature, parents, and the public quick access to timely and comprehensive data about K-12 education in California. Strategic activities for Ed-Data in 2017-18 included:

- Continuing to collaborate with CDE and EdSource to maintain the site and respond to requests and questions from users.
- Completing requirements, design, development, database maintenance and support, testing and configuration/deployment tasks associated with adding data and planned enhancements to the site.

Along with FCMAT, CSIS participated in the Kern County Superintendent of Schools (KCSOS) 2015-2018 strategic planning process. CSIS developed objectives and action steps to support KCSOS goals. The KCSOS goals and objectives as well as CSIS action steps and a summary of work completed by action step in 2017-18 are:

Goal: Improve student growth and achievement & accountability

Specific Objective: Improve Ed-Data and CALPADS functionality and/or use in support of improved student achievement and accountability.

CSIS Action Steps:

1. Modify CALPADS to support accountability.
2. Increase the number of five-year trend charts with assessment and/or accountability data on the Ed-Data website.
3. Support LEAs in their reconciliation of accountability data and use of assessment or accountability data in CALPADS.

Summary of Work Completed in 2017-18:

Action step 1: In 2017-18, CSIS collaborated with the CDE to modify both the collection and reporting of career technical education (CTE) coursework in CALPADS to support the California School Dashboard. Because completion of a CTE pathway is part of the CALPADS data used for the College and Career Indicator, CSIS implemented updated course codes. CSIS implemented more stringent validations for CTE concentrators and completers to ensure accurate data for accountability and other state and federal reporting.

Action step 2: In 2017-18, CSIS added California Assessment of Student Performance and Progress (CAASPP) data and graphs containing English-language arts/literacy and mathematics to Ed-Data.

Action step 3: CSIS continues to support LEAs in reconciling their accountability data and using data locally. In 2017-18, CSIS helped to modify CALPADS to identify the four-year ACGR. This feature enables LEAs to see their cohort counts and rates and gives them the ability to independently assess and fix inconsistencies in their data.

Goal: Maximize service to clients and improve access to resources

Specific Objective: Improve service and/or access to resources in 100% of CSIS services (CALPADS and Ed-Data).

CSIS Action Steps:

1. Increase the number of CALPADS trainings that stress the relationship between errors and data quality.
2. Increase the number of five-year trend charts on the Ed-Data website.
3. Decrease the average wait time for CALPADS snapshot reports.
4. Increase the percentage of LEAs and/or CALPADS administrators receiving CALPADS recognitions.

Summary of Work Completed in 2017-18:

Action step 1: In 2017-18, CSIS continued to stress the relationship between errors and data quality in its regular course offerings and in question and answer sessions. CSIS created a new course, Why Data Matters, to help LEAs understand the need for accurate data in CALPADS to feed into the Dashboard.

Action step 2: In 2017-18, CSIS added CAASPP data and graphs containing English-language arts/literacy and mathematics to Ed-Data.

Action step 3: In 2017-18, CSIS updated CALPADS software framework versions and helped CDE move the CALPADS physical environment to the cloud to improve performance. This work also yielded additional benefits. CSIS enhanced the CALPADS security model to give users from different organization types, such as Special Education Local Plan Areas, county offices of education, and multi-LEA users the ability to review, revise and/or certify data. CSIS added a new “view only” role to help LEAs coordinate and collaborate on reviewing and revising data submissions. The updated CALPADS user interface meets Section 508 usability requirements for accessibility. The navigation and some screens were streamlined to improve the data submission workflow.

Action step 4: In August 2018, 170 individuals received the 2017-18 Training Recognition award and 1,681 LEAs received the Data Management Recognition award. The awards this year are a decrease from last year. Since 2014, however, 1,145 individuals have completed the nine core CALPADS courses. There are plans to implement a Learning Management System to provide more visibility as to competencies and courses for individualized learning plans.

Goal: Provide responsive leadership as a community partner

Specific Objective: Promote effective use of technology, CALPADS and Ed-Data in multiple settings each fiscal year.

CSIS Action Steps:

1. Engage CCSESA's Technology and Telecommunications Steering Committee (TTSC) in discussions to increase awareness and effective use of CALPADS and Ed-Data.
2. Support the CTO Mentor Program in its efforts to train current and future chief technology officers.
3. Promote increased awareness of the role of CALPADS and Ed-Data in accountability, improved student achievement and closing the achievement gap.

Summary of Work Completed in 2017-18:

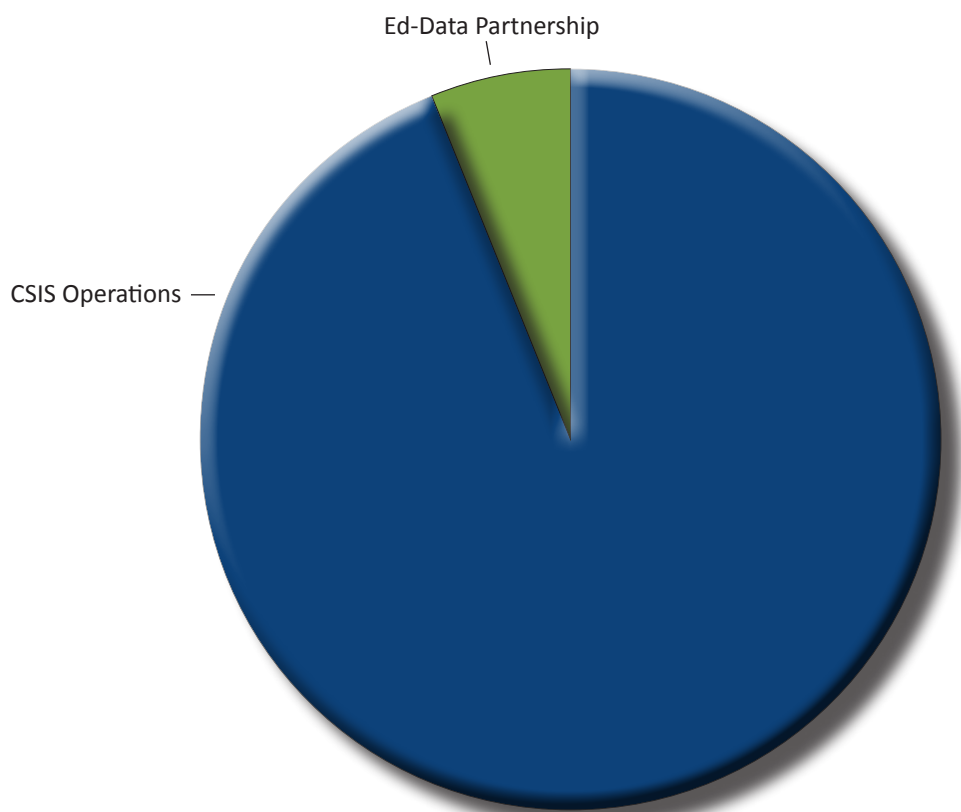
Action step 1: CSIS actively participated in TTSC and regularly shared current information about CALPADS and Ed-Data to keep the group informed and engaged in these efforts.



Action step 2: CSIS contributed to the Steering Committee for the CTO Mentor Program throughout the fiscal year and hosted the 2018 cohort classes at CSIS in Sacramento.

Action step 3: CSIS promoted the role of CALPADS and Ed-Data in accountability at charter school workshops, LCAP workshops, CCSESA workshops, and professional development workshops in county offices of education.

CSIS Appropriations for Fiscal Year 2017-18

CSIS Appropriations	\$6,182,000
----------------------------	--------------------



	CSIS Operations	\$5,808,000
	Ed-Data Partnership	\$374,000

CSIS Training

CALPADS

In fiscal year 2017-18, CSIS training efforts continued to focus on the California Longitudinal Pupil Achievement Data System (CALPADS). The overarching goal was to help LEAs collect, maintain, certify and use high-quality data.

CSIS trained LEAs through 22 different online and data management classes, including basic data management training for new LEA CALPADS administrators and advanced trainings for experienced administrators. In addition, CSIS provided 22 different self-paced trainings. CSIS updated the submission-based online and self-paced trainings during the year to ensure the content remained current.

The full catalog of CSIS trainings, including course descriptions and target audience, is available from the CSIS website. In 2017-18, CSIS added two courses, End of Year Preparation and CALPADS Data Privacy to inform LEA administrators of their responsibilities in accessing CALPADS data.

CSIS also provided face-to-face trainings on CALPADS data and data management at seven county offices of education and participated in three student information system vendor user conferences. These presentations were in response to county offices of education requests for more information on CALPADS and details regarding the Local Control Funding Formula reporting requirements and the California Dashboard indicators. These onsite trainings covered content from the Road Map for the School Year and State Reporting Overview for Administrators courses.

The sessions CSIS conducted at vendor conferences and onsite sessions were well attended and provided CSIS with another method to support LEAs in their CALPADS work. Chief business officials and LEA CALPADS administrators indicated the training was very helpful and they appreciated the opportunity to interact in person with CSIS staff. CSIS also presented sessions at the CASBO Annual Conference and at CASBO Shasta.

The CDE and CSIS also hosted two CDE-CSIS CALPADS Information Meetings during the fiscal year, with 631 individuals attending the October meeting and 730 attending the April session. CDE and CSIS staff shared the responsibility for presenting and responding to questions. CSIS also posted meeting materials of the October and April sessions on the CSIS website so those who could not attend could obtain the content.

In February 2014, CDE and CSIS launched the CALPADS Training Recognition Program and CALPADS Data Management Recognition Program. The CSIS website hosts the CALPADS data management and training recognition awards. The Training Recognition Program provides a certificate to individuals who complete the nine core CALPADS training courses to acknowledge an individual's effort in learning how to use CALPADS and to encourage more individuals to attend the complete set of CALPADS trainings to increase their proficiency. One thousand one hundred forty-five individuals have earned the training recognition since the inception of the recognition four years ago.

The Data Management Recognition Program acknowledges an LEA's effort to meet the CALPADS submission certification deadlines. An average of 98% of LEAs earn the data management recognition award each year. Each year superintendents express appreciation for the state's acknowledgement and staff indicate they appreciate the recognition for their hard work as well.

Ed-Data

The Ed-Data website, found at <http://ed-data.org>, is operated through a partnership of the CDE, EdSource, and FCMAT/CSIS. Ed-Data provides educators, policymakers, the Legislature, parents, and the public quick access to timely and comprehensive data about K-12 education in California. CSIS hosts and maintains the site, including real-time performance tracking that was added in May.

Adding performance data to the website as graphs and giving users the ability to compare performance data was the focus for 2017-18. Because Ed-Data graphs display five years of data and the Smarter Balanced test scores included four proficiency levels, displaying any complex student group, such as grade, gender or ethnicity, resulted in more dimensions than could fit on a two-dimensional graph. CSIS implemented a two-level drill-in solution to allow users to either view all proficiency levels for a single student group (such as 3rd grade) or data for all grades for a single proficiency level. A combined "3&4" category was developed to indicate the students that met or exceeded the state standards as a group. Ed-Data's comparison functionality was expanded to include performance data by ethnicity, English learners, students with disabilities and disadvantaged students. Ed-Data's ability to display multiyear data and compare multiple schools or districts side by side is a unique added value.

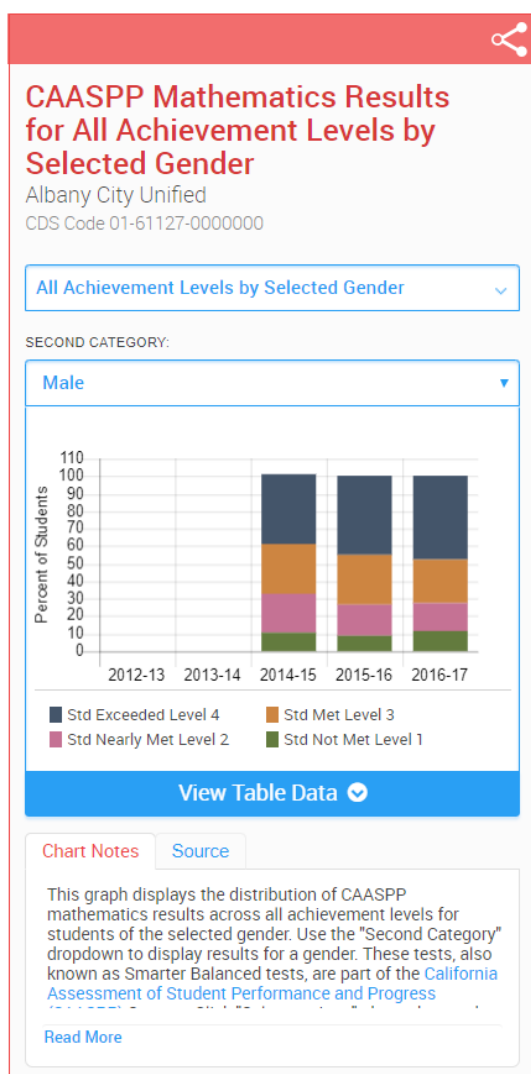
In the 2017-18 year, CSIS completed the following five Ed-Data releases:

Ed-Data Releases

Date	Release	Release Number
September 19, 2017	2016-17 student demographic data.	Release 12
December 6, 2017	Initial CAASPP release: ELA and math results for all students, and for EL, economically disadvantaged students, migrants, and students with disabilities.	Release 13
March 14, 2018	2015-16, 2016-17 staff demographics data, 2016-17 teacher salary data, CAASPP ELA and math results second category drill-ins by grade, race/ethnicity, gender and achievement levels. CAASPP data elements added to district and school comparisons.	Release 14
April 24, 2018	2016-17 financial data. Election data for all 2017 and through March 2018.	Release 15
May 15, 2018	2016-17 physical fitness test results.	Release 16

Summary of Changes:

1. The September release of student demographic data included the newly added enrollment drill-in charts for four new categories: enrollment by gender, by homeless student, by migrant student and by Special Education.
2. To keep the Ed-Data information in alignment with the California School Dashboard, in December 2017, a new section named College and Career Readiness was added to the Student tab. All relevant test results charts related to college readiness were moved from the Performance section to the College and Career Readiness section. For the first time, the December release also included the addition of two new CAASPP ELA and math charts. Each of these charts included four drill-in charts to view data across various categories. A total of three years of CAASPP data was released in December.
3. In the March 2018 release, CSIS completed a major upgrade to the underlying chart technology to support a second category drill-in. With this change, users can drill in to see the data by grade, gender and race/ethnicity CAASPP charts. New CAASPP data elements were also added to the school and district comparisons.



4. In the April release, along with adding new 2016-17 financial data, the Financial Account Code Glossary and tooltips were updated to reflect the latest changes in SACS.
5. The Ed-Data partnership continues to plan further improvements to the site. In 2018-19, the partnership will add new charter data elements and graphs to help with visualizing the charter/non-charter data side by side.

CSIS Technical Support

CSIS Service Desk Activities

CSIS consolidated its external service desks to streamline the support experience for clients and expedite service fulfillment and issue resolution. CSIS service desk operations include technical support for the California Collaborative for Educational Excellence (CCEE) and CALPADS.

CSIS provided technical support to CCEE through an agreement with CCEE's administrative agent, Marin County Office of Education. In the last quarter of 2016-17, CSIS worked closely with staff from Riverside County Office of Education to transition equipment and licenses. Between July 1, 2017 and June 30, 2018, CSIS migrated all CCEE staff accounts and mailboxes to Office 365, issued new laptops and equipment for 12 staff members and resolved 74 service desk tickets.

CSIS devotes the vast majority of its service desk resources to the CALPADS Service Desk, providing support services to 1,890 LEAs in fiscal year 2017-18, 24 more LEAs than in the previous year. These LEAs had approximately 21,747 CALPADS accounts, a decrease of 1,127 accounts from the previous year.

Between July 1, 2017 and June 30, 2018, LEAs submitted 17,426 tickets to the CALPADS Service Desk. CSIS responded to 84% of those tickets and the CDE responded to the remainder. The tables below include a breakdown of tickets by classification and by service fulfillment request category.

CALPADS Service Desk Tickets by Type - July 1, 2017 - June 30, 2018

Incident Resolution Request	820
Request for New Functionality/Service	14
Service Fulfillment Request	16,592
Total	17,426

Top 10 CALPADS Service Fulfillment Requests by Category - July 1, 2017 - June 30, 2018

Gaining Access	3,804
Reports & Extracts	1,985
Data - Exit/Enrollment	2,073
Data - Student Language	964
Data - Student Programs	868
Data - Course	687
Certification Errors	1,342
Data - Staff	430
Anomaly Resolution	303
Data – Student Absence	447

California Longitudinal Pupil Achievement Data System

In 2017-18, CALPADS continued to mature and evolve as CSIS performed the full range of activities to maintain, enhance and support CALPADS per direction set by the CDE. When the CDE and CSIS planned the work for fiscal year 2017-18, both agencies agreed the major focus for the year would be modifying the CALPADS security model to provide support for special education local plan areas (SELPA) and other organization types, and compliance with federal and state requirements for user interface accessibility.

Completing analysis on 138 change requests and 85 issues, CSIS business analysts performed change and issue management and requirements management for CALPADS. For approved changes, CSIS documented requirements in accordance with the change request, including design specifications excerpts used in development and testing activities and the subsequent final updates to CALPADS technical documentation and end-user manuals.

In June 2017, after high-level requirements and a project schedule were developed, the team moved into the design phase. As design sessions were completed, the existing CALPADS system design documents were revised to remove redundancies and isolate user functionality from back-end implementation specifications. The overall application design and navigation were addressed for usability, and CSIS developed a CALPADS style guide to ensure screen elements and controls were documented and consistent as the system was being re-engineered. With the introduction of requirements to support SELPA users and additional organization types, all new user management screens were developed. Other screens were streamlined, such as those enabling a user to view the status of and act on their submission. These wide-ranging user-facing changes meant that the entire User Manual and all training materials needed to be revised.

Technology updates were also a key component of the work completed in 2017-18. As part of the maintenance effort and to support the new security model, CALPADS was upgraded from existing Microsoft .NET framework to .NET Core. .NET Core MVC was required since web forms supporting the data grids that were prevalent in the old CALPADS application are not supported in .NET Core. CDE and CSIS collaborated on work processes and CDE procured tools to support this effort. Together, these changes required the CSIS testing team to add usability testing to the test library in addition to porting the test framework to .NET Core and adding numerous new automated tests.

CSIS technical staff supported system operations, developed new functionality and improved the usability and accuracy of CALPADS with additional bug fixes. Between July 1, 2017 and June 30, 2018, CSIS developers completed 116 change requests spanning 884 work items. Testers verified the work of CSIS and CDE developers, having tested and closed 775 work items during the fiscal year.

CSIS supported LEAs during five CALPADS submissions and the new graduation cohort process by responding to LEA questions and issues, monitoring LEA submission progress and contacting each LEA not on track to certify by the initial deadline and/or the amendment window deadline. Each submission required LEAs to reconcile a minimum of three certification reports with many aggregates. Ninety-nine percent of LEAs certified Fall 1 (one charter school failed to certify); 99% of LEAs certified Fall 2 (seven failed to certify). As of August 24, 2018, 99% of LEAs certified EOY 1, EOY 2 and EOY 3.

CSIS Website

The CSIS program's website is accessible from the FCMAT site or directly via <http://csis.fcmat.org>.

The CSIS website offers access to CALPADS training, documentation and information, as well as links to other CSIS services, such as the LEA Contact Lookup, the Secure Upload site, LEA Recognition and Ed-Data. The website includes information and resources in three areas: services, training and events, and support.

SharePoint Collaboration Sites

CSIS continues to facilitate information sharing and collaboration by maintaining SharePoint sites for use internally and with partners. The sites are accessible by authorized users. Although the sites contain other features, the most valuable part of each site is the documents library, which allows individuals to access files from any location with internet access. SharePoint automatically maintains version history and access to prior versions. The sites CSIS maintains are:

- FCMAT SharePoint site
- CSIS Internal Collaboration site
- Ed-Data Collaboration site
- CALPADS Collaboration site



Fiscal Crisis and Management Assistance Team California School Information Services

**Chief Executive Officer
Michael H. Fine**

**Administrative Agent
Mary C. Barlow
Kern County Superintendent of Schools**

1300 17th Street • City Centre • Bakersfield, California 93301
Phone (661) 636-4611 • www.fcmat.org

2017-18 Financial Report



FCMAT Finances

Report to the Board

October 14, 2018

Michael H. Fine
Chief Executive Officer



Fiscal Crisis and Management Assistance Team

CSIS Operational

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018- 2019
Beginning Balance	\$ 1,896,106.29	\$ 1,242,209.55	\$ 453,627.82
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$ 5,808,000.00	\$ 5,808,000.00	\$ 6,508,000.00
Local	\$ 25,073.87	\$ 86,204.58	\$ 20,120.00
Fees & Contracts	\$-	\$-	\$ 163,225.00
Site Transfers	\$-	\$-	\$-
Total Revenues	\$ 5,833,073.87	\$ 5,894,204.58	\$ 6,691,345.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$ 3,842,459.74	\$ 4,165,732.53	\$ 4,464,636.00
Employee Benefits	\$ 1,271,290.58	\$ 1,455,329.70	\$ 1,666,734.00
Supplies	\$ 318,502.84	\$ 136,745.74	\$ 65,900.00
Contracts/Services	\$ 978,876.79	\$ 847,727.74	\$ 870,451.00
Equipment	\$-	\$-	\$-
Other Outgo	\$ 75,840.66	\$ 77,250.60	\$ 77,251.00
Total Expenditures	\$ 6,486,970.61	\$ 6,682,786.31	\$ 7,144,972.00
Net Increase/Decrease	\$ (653,896.74)	\$ (788,581.73)	\$ (453,627.00)
Ending Balance	\$ 1,242,209.55	\$ 453,627.82	\$ 0.82

Fiscal Crisis and Management Assistance Team

FCMAT Management Assistance

		Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance		\$-	\$-	\$-
Revenues				
	Pass Through Federal	\$-	\$-	\$-
	All Other Federal	\$-	\$-	\$-
	Pass Through State	\$-	\$-	\$-
	Other State	\$ 3,081,002.42	\$ 2,615,450.39	\$ 3,892,913.00
	Local	\$-	\$-	\$-
	Fees & Contracts	\$ 829,353.82	\$ 1,177,456.54	\$ 1,075,000.00
	Site Transfers	\$-	\$-	\$ 303,665.00
Total Revenues		\$ 3,910,356.24	\$ 3,792,906.93	\$ 5,271,578.00
Expenditures				
	Certificated Salaries	\$ 240,249.56	\$ 70,032.62	\$ 15,000.00
	Classified Salaries	\$ 1,574,390.50	\$ 1,971,388.89	\$ 2,432,333.00
	Employee Benefits	\$ 582,647.35	\$ 693,159.73	\$ 860,374.00
	Supplies	\$ 35,199.39	\$ 32,896.22	\$ 45,000.00
	Contracts/Services	\$ 1,237,141.80	\$ 809,724.21	\$ 1,657,191.00
	Equipment	\$-	\$-	\$-
	Other Outgo	\$ 240,727.64	\$ 215,705.26	\$ 261,680.00
Total Expenditures		\$ 3,910,356.24	\$ 3,792,906.93	\$ 5,271,578.00
	Net Increase/Decrease	\$-	\$-	\$-
Ending Balance		\$-	\$-	\$-

Fiscal Crisis and Management Assistance Team

FCMAT Professional Learning

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$ 307,118.06	\$ 766,794.14
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$ 914,000.00	\$ 914,000.00	\$ 964,000.00
Local	\$ 139,585.68	\$ 172,014.95	\$ 81,200.00
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$ 1,467,043.04	\$ 1,700,671.86	\$ 1,561,437.00
Total Revenues	\$ 2,520,628.72	\$ 2,786,686.81	\$ 2,606,637.00
Expenditures			
Certificated Salaries	\$ 92,185.78	\$ 23,344.25	\$-
Classified Salaries	\$ 489,335.83	\$ 665,849.63	\$ 1,019,031.00
Employee Benefits	\$ 168,769.93	\$ 214,576.85	\$ 362,121.00
Supplies	\$ 16,057.88	\$ 36,743.70	\$ 25,000.00
Contracts/Services	\$ 1,310,894.07	\$ 1,254,157.58	\$ 1,816,263.14
Equipment	\$-	\$-	\$-
Other Outgo	\$ 136,267.17	\$ 132,338.72	\$ 151,016.00
Total Expenditures	\$ 2,213,510.66	\$ 2,327,010.73	\$ 3,373,431.14
Net Increase/Decrease	\$ 307,118.06	\$ 459,676.08	\$ (766,794.14)
Ending Balance	\$ 307,118.06	\$ 766,794.14	\$-

Fiscal Crisis and Management Assistance Team

AB 139 Reimbursements

		Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance		\$-	\$-	\$-
Revenues				
	Pass Through Federal	\$-	\$-	\$-
	All Other Federal	\$-	\$-	\$-
	Pass Through State	\$ 811,311.38	\$ 355,646.00	\$ 599,934.00
	Other State	\$ 595,013.49	\$ 1,105,762.56	\$ 514,208.00
	Local	\$-	\$-	\$-
	Fees & Contracts	\$-	\$-	\$-
	Site Transfers	\$-	\$ (712,927.00)	\$-
Total Revenues		\$ 1,406,324.87	\$ 748,481.56	\$ 1,114,142.00
Expenditures				
	Certificated Salaries	\$ 64,825.88	\$-	\$-
	Classified Salaries	\$ 156,179.33	\$ 294,489.84	\$ 309,938.00
	Employee Benefits	\$ 59,523.23	\$ 87,908.08	\$ 101,117.00
	Supplies	\$-	\$ 53.53	\$ 100.00
	Contracts/Services	\$ 10,635.09	\$ 10,384.11	\$ 103,053.00
	Equipment	\$-	\$-	\$-
	Other Outgo	\$ 157,898.80	\$ 111,357.78	\$ 599,934.00
Total Expenditures		\$ 449,062.33	\$ 504,193.34	\$ 1,114,142.00
	Net Increase/Decrease	\$ 957,262.54	\$ 244,288.22	\$-
Ending Balance		\$-	\$-	\$-

Fiscal Crisis and Management Assistance Team

CSIS LEAs

		Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance		\$ 4,546,344.56	\$ 4,546,344.56	\$ 4,536,106.23
Revenues				
	Pass Through Federal	\$-	\$-	\$-
	All Other Federal	\$-	\$-	\$-
	Pass Through State	\$-	\$-	\$-
	Other State	\$-	\$-	\$-
	Local	\$-	\$-	\$-
	Fees & Contracts	\$-	\$-	\$-
	Site Transfers	\$-	\$-	\$-
Total Revenues		\$-	\$-	\$-
Expenditures				
	Certificated Salaries	\$-	\$-	\$-
	Classified Salaries	\$-	\$-	\$-
	Employee Benefits	\$-	\$-	\$-
	Supplies	\$-	\$ 10,238.33	\$-
	Contracts/Services	\$-	\$-	\$ 4,536,106.00
	Equipment	\$-	\$-	\$-
	Other Outgo	\$-	\$-	\$-
Total Expenditures		\$-	\$ 10,238.33	\$ 4,536,106.00
	Net Increase/Decrease	\$-	\$ (10,238.33)	\$ (4,536,106.00)
Ending Balance		\$ 4,546,344.56	\$ 4,536,106.23	\$ 0.23

Fiscal Crisis and Management Assistance Team

Comprehensive Reviews

		Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance		\$-	\$-	\$-
Revenues				
	Pass Through Federal	\$-	\$-	\$-
	All Other Federal	\$-	\$-	\$-
	Pass Through State	\$-	\$-	\$-
	Other State	\$-	\$-	\$-
	Local	\$-	\$-	\$-
	Fees & Contracts	\$ 195,000.00	\$ 255,000.00	\$ 300,000.00
	Site Transfers	\$ (88,392.81)	\$-	\$-
Total Revenues		\$ 106,607.19	\$ 255,000.00	\$ 300,000.00
Expenditures				
	Certificated Salaries	\$ 4,500.00	\$ 3,493.75	\$-
	Classified Salaries	\$-	\$-	\$-
	Employee Benefits	\$ 724.98	\$ 626.99	\$-
	Supplies	\$-	\$-	\$-
	Contracts/Services	\$ 101,382.21	\$ 250,879.26	\$ 300,000.00
	Equipment	\$-	\$-	\$-
	Other Outgo	\$-	\$-	\$-
Total Expenditures		\$ 106,607.19	\$ 255,000.00	\$ 300,000.00
	Net Increase/Decrease	\$-	\$-	\$-
Ending Balance		\$-	\$-	\$-

A U D I T A P P E A L S P A N E L

Fiscal Crisis and Management Assistance Team

Audit Appeals Panel

		Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2017 - 2018
Beginning Balance		\$ 25,124.64	\$ 20,149.48	\$ 33,160.88
Revenues				
	Pass Through Federal	\$-	\$-	\$-
	All Other Federal	\$-	\$-	\$-
	Pass Through State	\$-	\$-	\$-
	Other State	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
	Local	\$-	\$-	\$-
	Fees & Contracts	\$-	\$-	\$-
	Site Transfers	\$-	\$-	\$-
Total Revenues		\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
Expenditures				
	Certificated Salaries	\$ 25,930.42	\$-	\$-
	Classified Salaries	\$-	\$-	\$-
	Employee Benefits	\$ 5,442.23	\$-	\$-
	Supplies	\$-	\$-	\$-
	Contracts/Services	\$ 15,602.51	\$ 28,988.60	\$ 31,895.00
	Equipment	\$-	\$-	\$-
	Other Outgo	\$-	\$-	\$-
Total Expenditures		\$ 46,975.16	\$ 28,988.60	\$ 31,895.00
	Net Increase/Decrease	\$ (4,975.16)	\$ 13,011.40	\$ 10,105.00
Ending Balance		\$ 20,149.48	\$ 33,160.88	\$ 43,265.88

Fiscal Crisis and Management Assistance Team

Ed-Data Partnership

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$-	\$ 94.39
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$ 374,000.00	\$ 374,000.00	\$ 374,000.00
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$ 20,586.53	\$-	\$-
Total Revenues	\$ 394,586.53	\$ 374,000.00	\$ 374,000.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$ 211,263.90	\$ 193,677.15	\$ 149,074.00
Employee Benefits	\$ 71,217.63	\$ 67,860.96	\$ 56,494.00
Supplies	\$-	\$-	\$-
Contracts/Services	\$ 112,105.00	\$ 112,367.50	\$ 168,526.00
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$-
Total Expenditures	\$ 394,586.53	\$ 373,905.61	\$ 374,094.00
Net Increase/Decrease	\$-	\$ 94.39	\$ (94.00)
Ending Balance	\$-	\$ 94.39	\$ 0.39

Fiscal Crisis and Management Assistance Team
Community College Reviews

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$-	\$-
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$-	\$-	\$-
Local	\$ 48,620.64	\$-	\$-
Fees & Contracts	\$ 163,844.47	\$ 23,371.79	\$ 152,500.00
Site Transfers	\$ (54,113.21)	\$-	\$-
Total Revenues	\$ 158,351.90	\$ 23,371.79	\$ 152,500.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$-
Employee Benefits	\$-	\$-	\$-
Supplies	\$-	\$-	\$-
Contracts/Services	\$ 158,351.90	\$ 23,371.79	\$ 152,500.00
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$-
Total Expenditures	\$ 158,351.90	\$ 23,371.79	\$ 152,500.00
Net Increase/Decrease	\$-	\$-	\$-
Ending Balance	\$-	\$-	\$-

FISCAL EMERGENCY RESERVES

Fiscal Crisis and Management Assistance Team

Fiscal Emergency Reserves

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$ 13,498,517.56	\$ 12,527,599.98	\$ 12,527,599.98
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$-	\$-	\$-
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$ (970,917.58)	\$-	\$ (1,822,102.00)
Total Revenues	\$ (970,917.58)	\$-	\$ (1,822,102.00)
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$-
Employee Benefits	\$-	\$-	\$-
Supplies	\$-	\$-	\$-
Contracts/Services	\$-	\$-	\$-
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$-
Total Expenditures	\$-	\$-	\$-
Net Increase/Decrease	\$ (970,917.58)	\$-	\$ (1,822,102.00)
Ending Balance	\$ 12,527,599.98	\$ 12,527,599.98	\$ 10,705,497.98

Fiscal Crisis and Management Assistance Team

AB 1200 County Office of Education Reimbursements

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$ 217,211.60	\$ 314,130.98	\$ 285,161.40
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00
Other State	\$-	\$ 67,949.80	\$-
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$-	\$ (67,949.80)	\$-
Total Revenues	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$-
Employee Benefits	\$-	\$-	\$-
Supplies	\$-	\$-	\$-
Contracts/Services	\$-	\$-	\$-
Equipment	\$-	\$-	\$-
Other Outgo	\$ 18,080.62	\$ 143,969.58	\$ 115,000.00
Total Expenditures	\$ 18,080.62	\$ 143,969.58	\$ 115,000.00
Net Increase/Decrease	\$ 96,919.38	\$ (28,969.58)	\$-
Ending Balance	\$ 314,130.98	\$ 285,161.40	\$ 285,161.40

R E G I O N A L T E A M S

Fiscal Crisis and Management Assistance Team

Regional Teams

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$-	\$-
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$ 223,000.00	\$ 223,000.00	\$ 223,000.00
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$ (223,000.00)	\$ (223,000.00)	\$ (223,000.00)
Total Revenues	\$-	\$-	\$-
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$-
Employee Benefits	\$-	\$-	\$-
Supplies	\$-	\$-	\$-
Contracts/Services	\$-	\$-	\$-
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$-
Total Expenditures	\$-	\$-	\$-
Net Increase/Decrease	\$-	\$-	\$-
Ending Balance	\$-	\$-	\$-

SACS SYSTEM REPLACEMENT PROJECT

Fiscal Crisis and Management Assistance Team

SACS System Replacement Project

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$-	\$-
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$-	\$ 100,000.00	\$ 3,616,000.00
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$ 66,005.63	\$ 82,535.35	\$-
Total Revenues	\$ 66,005.63	\$ 182,535.35	\$ 3,616,000.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$ 378,955.00
Employee Benefits	\$-	\$-	\$ 135,312.00
Supplies	\$ 66,005.63	\$ 3,003.42	\$ 129,900.00
Contracts/Services	\$-	\$ 179,531.93	\$ 2,775,033.00
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$ 196,800.00
Total Expenditures	\$ 66,005.63	\$ 182,535.35	\$ 3,616,000.00
Net Increase/Decrease	\$-	\$-	\$-
Ending Balance	\$-	\$-	\$-

Fiscal Crisis and Management Assistance Team**CCEE/Marin COE Partnership**

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$-	\$-
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$-	\$-	\$-
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$ 99,937.86	\$ 145,000.00
Site Transfers	\$-	\$-	\$-
Total Revenues	\$-	\$ 99,937.86	\$ 145,000.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$-
Employee Benefits	\$-	\$-	\$-
Supplies	\$-	\$ 47,775.16	\$ 40,000.00
Contracts/Services	\$-	\$ 52,162.70	\$ 105,000.00
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$-
Total Expenditures	\$-	\$ 99,937.86	\$ 145,000.00
Net Increase/Decrease	\$-	\$-	\$-
Ending Balance	\$-	\$-	\$-

Fiscal Crisis and Management Assistance Team
FCMAT Specialized Technical Assistance

	Unaudited Actuals 2016 - 2017	Unaudited Actuals 2017 - 2018	Working Budget 2018 - 2019
Beginning Balance	\$-	\$-	\$-
Revenues			
Pass Through Federal	\$-	\$-	\$-
All Other Federal	\$-	\$-	\$-
Pass Through State	\$-	\$-	\$-
Other State	\$-	\$-	\$ 500,000.00
Local	\$-	\$-	\$-
Fees & Contracts	\$-	\$-	\$-
Site Transfers	\$-	\$-	\$-
Total Revenues	\$-	\$-	\$ 500,000.00
Expenditures			
Certificated Salaries	\$-	\$-	\$-
Classified Salaries	\$-	\$-	\$-
Employee Benefits	\$-	\$-	\$-
Supplies	\$-	\$-	\$-
Contracts/Services	\$-	\$-	\$-
Equipment	\$-	\$-	\$-
Other Outgo	\$-	\$-	\$-
Total Expenditures	\$-	\$-	\$-
Net Increase/Decrease	\$-	\$-	\$ 500,000.00
Ending Balance	\$-	\$-	\$ 500,000.00

AB 1840 Handout

(Written material was distributed at the meeting.)

Recent Changes to State-Administered Districts and FCMAT Automatic Engagement

BASC Fall AB1200 Conference
October 19, 2018 (LA), October 22, 2018 (Yolo)

Michael Fine, CEO
Fiscal Crisis and Management Assistance Team



2

Under AB 1200

- The practical trigger for an emergency apportionment (state loan) is cash insolvency.
 - Cash insolvency occurs when the payroll cost exceeds the cash available in the county treasury (or other possible sources of cash), and all options for short-term borrowing have been exhausted.
 - Cash insolvency is a function of deficit spending, erosion of fund balance, and sustained negative cash flow over time.
 - Cash insolvency is the end of the road – game over – and is usually the trigger point for an emergency appropriation (or state loan) and state takeover.



3

Two Flavors of State Loans

- There are two tiers of emergency appropriations based on amount requested
 - EC 41321.1 – Tier 1 – applicable to all amounts
 - EC 41325 – Tier 2 – applicable when amount is greater than 200% of reserve requirement in standards and criteria

4

Past Practice

- State-centric process
- As a condition of the emergency apportionment
 - SPI appoints trustee or administrator, in consultation with the county superintendent
 - Trustee or administrator takes direction from the SPI
 - Trustee or administrator is an employee of the district
 - Tier 2 loan - governing board's authority is shifted to the SPI and delegated to administrator
 - CDE evaluates effectiveness of county superintendent oversight
 - County superintendent's oversight role is unchanged throughout the process

5

AB 1840 (Chapter 426/2018)

- Budget Trailer Bill AB 1840 passed the legislature on August 31, 2018 and became effective on September 17, 2018.
- It does not change the definition or trigger for fiscal insolvency, but does change the structure of how fiscally insolvent districts are administered once an emergency appropriation has been made.
- Shifts the former state-centric system to be more consistent with the principles of local control.
 - A number of former duties assigned to the state superintendent are now assigned to the county superintendent, with the concurrence of the state superintendent and the president of the state board of education.



6

Automatically Eligible for CCEE

- Recognizes that poor student academic achievement is a common characteristic of a fiscally insolvent district.
- Makes the district eligible for assistance from the California Collaborative for Educational Excellence.

EC 41320



7

Tier I Conditions

- As a condition of the emergency appropriation
 - County superintendent, state superintendent and president of the state board of education, by majority vote, appoint a trustee from a pool of candidates identified and vetted by FCMAT.
 - County superintendent, with concurrence of the state superintendent and president of the state board of education, shall establish the terms and conditions of employment.
 - Trustee reports directly to the county superintendent.
 - County superintendent provides regular updates to the state superintendent and president of the state board of education.



8

Tier I Conditions (continued)

- County superintendent, state superintendent and president of the state board of education decide to terminate trustee's appointment.
- County superintendent notifies legislature, DOF, controller no less than 60 days before they expect conditions for resolution to be met (generally minimum of three years).
- Before loan is repaid, district arranges for audit of fiscal systems. If inadequate, county superintendent, with the concurrence of state superintendent and president of the state board of education, may retain trustee until deficiencies are corrected.

EC 41320.1



Tier 2 Conditions

- As a condition of the emergency appropriation
 - County superintendent, under the supervision of the state superintendent, assumes control of the district.
 - County superintendent assumes all legal rights, duties and powers of the governing board.
 - County superintendent, with concurrence of the state superintendent and president of the state board of education, shall appoint an administrator from a pool of candidates identified and vetted by FCMAT.
 - Administrator serves under the direction and supervision of the county superintendent, with concurrence of the state superintendent and president of the state board of education, until terminated.

Tier 2 Conditions

- County superintendent establishes salary and benefits of the administrator, with concurrence of the state superintendent and president of the state board of education.
- FCMAT is assigned responsibility to review the fiscal oversight of the district by the county superintendent.
 - The initial report must be made within three months of the county superintendent assuming control of the district, and annually thereafter.
 - FCMAT shall report findings to the legislature, DOF, state superintendent, president of the state board of education.

11

Trustee / Administrator Pool

- Candidates for trustee or administrator roles are to be identified and vetted by FCMAT.
- Must have experience in management and finance, previous experience mitigating fiscal distress in districts, and ability to meaningfully engage with community.
- FCMAT must provide for public input on the candidate pool before recommending the pool for consideration by the county superintendent, state superintendent and president of the state board of education

EC 41320.1



12

Controller Audits

- Annual independent audit of insolvent districts was limited to the controller or their designee.
- Expanded to include the controller, or any auditor designated by the controller as active and able to perform K-12 LEA audits.
- Requires a meeting between the auditor, county superintendent, FCMAT, state superintendent and district prior to the audit to discuss the terms and timeline under which the audit will proceed.

EC 41320.1



13

Progress Reporting

- In addition to other existing and new reporting requirements
 - Administrator shall prepare reports in accordance with timelines, instructions and format established by the county superintendent, with the concurrence of the state superintendent and president of the state board of education.
 - FCMAT shall conduct an annual review of the progress made with regard to recovery plans and report such to the county superintendent, state superintendent and president of the state board of education.

EC 41327



14

Returning Local Authority

- The county superintendent, in consultation with the state superintendent and president of the state board of education, shall determine the level of improvement needed based on the FCMAT comprehensive review standards before local authority is returned.

EC 41327.1



15

Adds SBE to Notices

- When the county superintendent determines that a district may be unable to meet its financial obligations for the current and two subsequent fiscal years, the county superintendent shall notify the state superintendent and the president of the state board of education.

EC 42127.6



16

Ineffective Resolution

- If the state superintendent finds that the actions of the county superintendent are not effective in resolving the financial problems of a district, the state superintendent shall assume those powers.
- The state superintendent shall request that FCMAT identify the circumstances that led to the ineffectiveness of the county superintendent in resolving the financial problems of the district.

EC 42127.6



17

Other AB 1840 Provisions

- Adds the concurrence of the president of the SBE to the appeal process when the county superintendent imposes changes in a district's budget.
- Provides for a state appropriation to cover a percentage of the projected budget deficit, under certain conditions and after meeting certain requirements, for Inglewood and Oakland unified school districts.
- Provides certain authority for four designated school districts with outstanding emergency apportionment loans regarding the sale or lease of surplus property.

18

Automatic Engagement

- Historically, FCMAT has not engaged directly with a district showing fiscal distress until it has been invited to do so by the district or the county superintendent.
- Under the 2018-19 Budget Act, FCMAT will now “offer more proactive and preventive services to fiscally distressed school districts” by automatically engaging with a district under the following conditions:
 - Disapproved budget
 - Negative interim report certification
 - Three consecutive qualified interim report certifications
 - Downgrade of an interim certification by the county superintendent
 - “Lack of going concern” designation

Automatic Engagement (cont)

- Under these conditions, FCMAT will perform a fiscal health risk analysis to determine the level of fiscal risk.
 - Updated FHRA tool weights each question based on high, medium and low risk.
- The analysis will not be performed more than once in a 12-month period per district.
- The engagement will be coordinated with the county superintendent and build upon their oversight process and activities.
- There is no cost to the county superintendent or the district for the analysis.

SECTION L

FCMAT Services

*(CSIS Services Quarterly Report,
Professional Development Report, CBO Mentor
Program Executive Report, 14th Cohort)*

*California School Information Services
(CSIS) Quarterly Report*

Introduction

As a service of the Fiscal Crisis and Management Assistance Team (FCMAT), California School Information Services (CSIS) assists LEAs in addressing a variety of challenges in the management and exchange of public school student, staff, and institutional information.

This report provides a summary of CSIS services in the last quarter as well as informational updates about how and where educational data related to our services are used.

CALPADS

As part of the CALPADS team, CSIS business analysts, developers, testers, trainers, and service desk agents assist the California Department of Education (CDE) in the maintenance, operations, and support of CALPADS.

Highlights of CSIS accomplishments in this period include:

- Achieving a 99% LEA certification rate by providing technical support for End of Year (EOY) submissions.
- Training and supporting LEAs as they updated their data for the four-year graduation cohort.
- Preparing the CALPADS software for the upcoming Fall 1 submission, including updated code sets, valid code combos and

validation rules to help LEAs improve data quality.

- Finalizing the CALPADS move to Microsoft Azure cloud, including performance testing and tuning.

CALPADS - Important Dates

Wed., Oct. 3, 2018 – Census Day

Fall 1 Certification Dates:

Wed., Oct. 3, 2018 – Fall 1 reports available

Wed., Nov. 21, 2018 – Certification Deadline

Fri., Dec. 7, 2018 – End of Amendment window

Fall 2 Certification Dates:

Wed., Nov. 21, 2018 – Fall 2 reports available

Fri., Feb. 1, 2019 – Certification deadline

*No amendment window for Fall 2.

Graduation Rates

Cohort processing concluded on September 14, 2018. The data pulled on September 15, 2018 will be used to calculate the 2017-18 four-year adjusted cohort graduation rate (ACGR) for state and federal reporting, including the Dashboard Graduation Rate Indicator to be released this fall. The College Career Indicator (CCI) is also based on the students identified in the 2017-18 ACGR.

CALPADS data as of September 15, 2018 will be used to calculate the one-year cohort graduation rate for all schools in the Dashboard Alternative School Status (DASS) program.

Continued ...

Fall 1 Graduation Count

One-year graduation *count* data certified in the upcoming 2018-19 Fall 1 submission will be posted to DataQuest and are separate from the graduation *rate* above. See [CALPADS Flash #141](#) for details.

Learning Opportunities

CSIS has been encouraging CCSESA subcommittees, including SPSSC and TTSC, to work with their colleagues to stay ahead of the shorter timelines by developing models to make sure local data is high quality and getting training on the updated CALPADS security model and screens, including the new view-only functionality.

Training is required for access to CALPADS. Fall 1 training opportunities have been posted to the CALPADS training website.

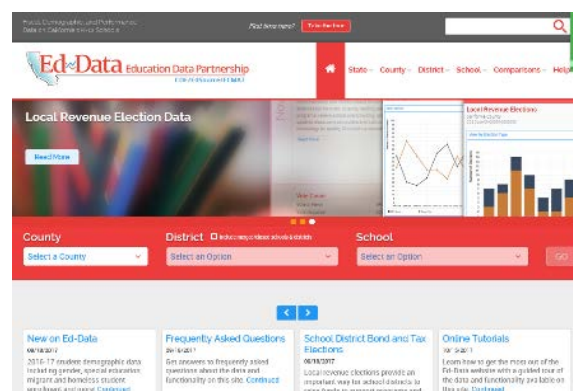
CALPADS Information Meeting (CIM)

Registration will open soon for the October 2, 2018 CALPADS Information Meeting. Instructions for joining the web-based meeting will be emailed to those who register in advance of the meeting.

Ed-Data

Ed-Data is a partnership of the CDE, EdSource, and FCMAT designed to offer quick access to timely and comprehensive data about K-12 education in California. As part of the Ed-Data partnership, CSIS

works with the CDE and EdSource to maintain and enhance the [Ed-Data website](#).



The Ed-Data team is working to release 2017-18 Profile data including demographic and some new charter specific elements. The team will continue to update and release other data from CDE as they become available.

SACS System Replacement (SSR) Project

The SSR project kick-off was in July and work is continuing with initial phases of requirements gathering, technical architecture and system design. The new SSR system will be a web-based system designed and purposefully built to satisfy the needs of CDE, California's county offices of education, districts and charter schools. Development on the system is expected to start in November and take three years to complete.

Professional Development Report

Introduction

FCMAT's professional learning services continue to evolve to support FCMAT's mission to help California's local educational agencies fulfill their financial and management responsibilities.

Professional learning includes regional and entity-specific workshops; various leadership preparation programs; written resources, manuals and guides; and product development. FCMAT staff will continue to develop, deliver and partner with other organizations in quality professional learning for county offices, K-12, community college and charter school personnel. FCMAT's professional learning offerings are determined based on needs in the field and adjusted annually. FCMAT utilizes professional learning resources to develop and deliver professional learning workshops, manuals and guides, tool kits and software products to the field.

Professional Learning Opportunities

AB 1200/2756 Support and Training

As part of the 2018-19 budget language, FCMAT will offer an AB 1200/2756 full-day professional learning workshop to county office

staff to assist in strengthening the fiscal oversight of K-12 school districts.

Much like school districts, county offices have experienced significant turnover of business office staff who monitor and analyze district budgets and financial transactions. In fall 2019, FCMAT will deliver the program across the CCSESA regions, and charge a nominal fee to participants to cover the cost of food (full-day necessitates serving a lunch). The FCMAT staff time and travel costs to deliver the program will be funded by an increased state appropriation. Existing professional learning resources are being utilized to develop the program, with estimated completion of the draft materials by December 31, 2018. Fall 2019 locations and dates are yet to be determined.

Three "test" workshops have been scheduled for spring 2019 to present developed materials and allow time for adjustment prior to delivering statewide. The test locations include:

- Madera County Superintendent of Schools, April 2, 2019
- Sutter County Superintendent of Schools, April 10, 2019
- San Bernardino County Superintendent of Schools, April 25, 2019

Because FCMAT's Fiscal Oversight Guide is consistently relied on statewide, that resource will be the backbone of the training. While the current guide can be found at the following site, it is important to note that it is being updated based on recently passed legislation: <http://fcmat.org/wp-content/uploads/sites/4/2015/12/Fiscal-Oversight-Guide-final-12-2015.pdf>

Fiscal Oversight Guide



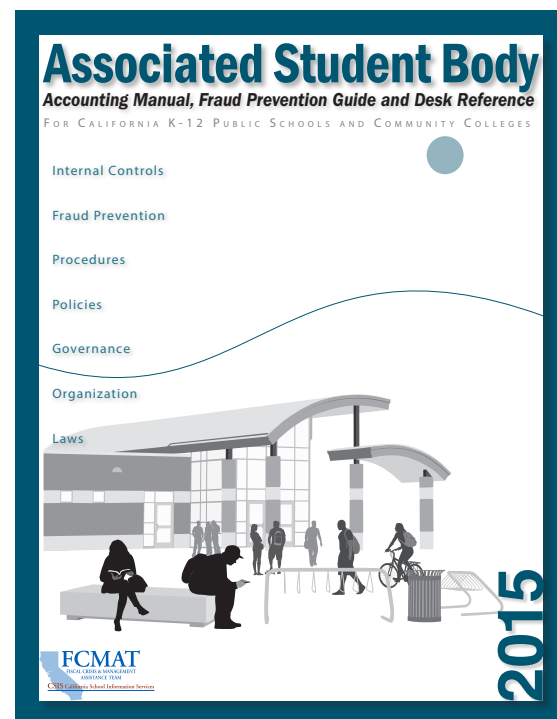
Associated Student Body and Booster Club Training

FCMAT continues to provide on-site training for ASB and booster clubs, although currently workshops are only scheduled through December 31, 2018 and any requests received after June 15, 2018 have been put on a waiting list due to FCMAT's increased workload. That waiting list includes over 15 LEAs.

Twenty-five booster and ASB workshop offerings are scheduled through December 31, 2018 throughout the state.

FCMAT plans to develop an online training video for spring 2019 to allow LEAs to immediately receive the training and minimize the time staff is in the field for in-person training. While the need for personalized training will still be considered in the future, the goal is that online training, which would be provided free of charge, will alleviate most of that need.

FCMAT's Associated Student Body Accounting Manual, Fraud Prevention Guide and Desk Reference continues to be used as a basis for the workshops. The manual can be found at: <http://fcmat.org/2015-asb-accounting-manual-fraud-prevention-guide-and-desk-reference/>



Charter School Training

When requested, FCMAT provides training on charter schools for topics such as oversight, best practices, or specifically on the Charter School Accounting and Best Practices Manual.

Fall 2018 training locations include two days at a charter school, one at a county office, and then various trainings at a charter school conference.

FCMAT's Charter School Accounting and Best Practices Manual can be found at: <http://fcmat.org/california-charter-school-accounting-and-best-practices-manual/>

California

Charter School Accounting and Best Practices Manual



Special Education Monitoring Tool

FCMAT will deliver a new monitoring tool kit to address special education expenditure and contribution trends. Special education presents both historical and growing cost pressures for districts that affect fiscal stability. The new tool kit will enable district

business offices (and county offices conducting reviews) to quickly assess their contribution rates, identification rates, staffing/caseload analysis and NPS/NPA tracking. FCMAT will utilize existing professional learning resources to develop this tool kit and provide it to LEAs. Work is underway and a final product is expected by December 2018.

Partnerships to Train and Inform

Professional learning activities occur directly or in partnership with a variety of partners to provide training and information to California's educational agencies. The partnerships allow FCMAT to leverage its financial resources to reach a larger audience with more robust program offerings. FCMAT provides staff experts or instructors and/or assists financially to lower the cost of selected workshops and trainings for local educational agencies, and includes the following for fall 2018:

- **California County Superintendents Educational Services Association (CCSESA), Business and Administration Steering Committee (BASC), External Services Subcommittee (ESSCO), County Office Finance Subcommittee (COFS) and Technology and Telecommunications Steering Committee (TTSC):** Committees and various workshop presentations
- **School Services of California (SSC):** Unraveling the Mysteries of School Finance for Administrators workshops

- **California Association of School Business Officials (CASBO):** Accounts Payable and CBO Boot Camp workshops
- **Charter Authorizers Regional Support Network (CARSNet):** Charter Authorizers Conference
- **Technical Assistance and Professional Development (TAPD) Grant:** Steering Committee
- **California Association of School Business Officials (CASBO):** CBO Partner Training Program
- **California Educational Technology Professionals Association (CETPA):** Chief Technology Officer Mentor Program
- **Association of California School Administrators (ACSA):** School Business Academy

Preparation Programs

FCMAT recognizes the importance of leadership preparation and participates in a variety of programs. FCMAT's goal is to continue to build capacity of district administrative positions, including chief business officials, to better understand and perform their jobs and to learn essential leadership skills so they can be better prepared for the job. FCMAT either operates or is closely affiliated with all of the statewide leading CBO preparation programs by providing staff instructors or assisting financially to lower the cost to selected individuals.

Most FCMAT staff members are involved in these important leadership preparation programs in some manner, whether as curriculum leaders, presenters or facilitators.

The comprehensive leadership preparation courses that FCMAT supports include:

- **FCMAT's CBO Mentor Program**
- **University of Southern California (USC)** School Business Management Certificate

The *CBO Mentor Executive Report* is
available online at FCMAT.org.

<http://fcmat.org/wp-content/uploads/sites/4/2018/10/CBO-Mentor-Executive-Report-2017-18-14th-cohort-final.pdf>

FCMAT CBO Mentor Program

Executive Report

April 2017 – March 2018 • Fourteenth Cohort



A Partnership of

Fiscal Crisis and Management Assistance Team (FCMAT)

School Services of California (SSC)

California Association of School Business Officials (CASBO)

California County Superintendents Educational Services Association (CCSESA)

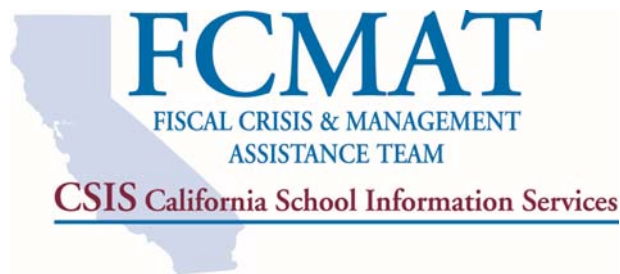
Subcommittee, Business and Administration Steering Committee (BASC)

PRESENTED TO THE FCMAT BOARD OF DIRECTORS, OCTOBER 14, 2018

SECTION M

Status of Key Assignments Report

(FCMAT Project Tracking Report)



FCMAT PROJECT TRACKING REPORT

FCMAT utilizes a Job Management Tracking (JMS) software program to monitor the status of all on line requests and current projects. ***The report is summarized by project type and is for information purposes only.***

Management Assistance

Job #	Client	Review Types	Date Requested	Status
8118	California Community College Chancellor's Office	Coordinate revision of the Budget and Accounting Manual	07/04/2018	Ongoing
1270	Sweetwater UHSD	Fiscal Health Risk Analysis	09/24/2018	Scheduled
1269	Calaveras USD	Fiscal Health Risk Analysis	09/24/2018	Scheduled
1268	Sacramento City USD	Fiscal Health Risk Analysis	09/24/2018	Scheduled
1266	Mono COE	On-Site Technical Assistance / Interims	09/06/2018	Scheduled
1265	Mono COE	On-Site Technical Assistance / CBO	08/30/2018	Scheduled
1264	Alvord USD	Organization/Staffing Food Services	08/21/2018	Scheduling
1263	Alvord USD	Organization/Staffing Human Resources	08/21/2018	Scheduling
1262	Alvord USD	Technology	08/21/2018	Scheduling
1260	Vallejo USD	Organization/Staffing M&O/Transportation	07/12/2018	Scheduled
1259	Vallejo USD	Organization/Staffing Human Resources	07/12/2018	Scheduled
1257	Vacaville USD	Organization/Staffing Human Resources	06/19/2018	Scheduling
1253	Aromas San Juan USD	On-Site Technical Assistance/ASB	05/20/2018	Ongoing
1252	Foresthill UESD	Organization/Staffing	05/08/2018	Ongoing
1251	New Designs Charter Schools	Other	05/08/2018	Ongoing
1246	Mission Valley ROP	Fiscal	04/24/2018	Ongoing

Management Assistance Con't.

Job #	Client	Review Types	Date Requested	Status
1243	San Bernardino City USD	Organization/Staffing Technology	12/19/2017	Ongoing
1215	Beverly Hills USD	Special Education/ Transportation	09/18/2017	Ongoing
1242	Tuolumne COE	Fiscal	03/14/2017	On Hold
1241	Santa Monica-Malibu USD	Special Education/ Transportation	03/09/2018	Scheduled
1232	Anaheim ESD	Special Education	01/30/2018	Ongoing
1196	El Camino Real Charter HS	Fiscal/On-site Technical Assistance	06/27/2017	Ongoing
1167	Santa Rosa City Schools	Fiscal / Multi-Year Projection	10/29/2016	Follow-up Scheduled

AB139 Extraordinary Audits

Job #	Client	Review Types	Date Requested	Status
N/A	Kern CSS/Taft Union HSD	AB 139	09/20/2018	Pending Signed Study Agreement
1261	Orange CDE / Placentia-Yorba Linda USD	AB 139	08/15/2018	Ongoing
1254	Lake COE / Middletown USD	AB 139	05/23/2018	Ongoing
1248	Los Angeles COE / Valiant Preparatory	AB 139	05/04/2018	On Hold
1247	Orange CDE / OC Workforce Innovation High School Charter	AB 139	05/02/2018	Ongoing
1245	Imperial COE / Imagine Schools	AB 139	03/28/2018	Ongoing
1240	Los Angeles COE / Options for Youth Charter	AB 139	12/28/2018	On Hold
1239	San Diego COE / San Ysidro USD	AB 139	03/08/2018	Ongoing
1226	LACOE / Montebello USD	AB 139	11/14/2017	Ongoing
1212	Riverside COE / Corona-Norco USD	AB 139	09/13/2017	Ongoing

Job #	Client	Review Types	Date Requested	Status
975	Inglewood USD	Comprehensive	10/10/2012	Ongoing

Job #	Client	Review Types	Date Requested	Status
1061	Report Writing	Workshop	10/16/2014	Ongoing
8510	CASBO	CBO Certificate Program	09/01/2016	Various
8509	CASBO Contra Costa COE Napa COE OC Dept. of Ed Santa Barbara COE Shasta COE	Accounts Payable Workshop	06/29/2017	10/09/2018 10/11/2018 10/18/2018 10/24/2018 10/30/2018
9148	Imperial COE San Diego COE Santa Barbara CEO San Luis Obispo COE San Mateo COE San Bernardino COE Alameda COE Monterey COE Marin COE Madera COE Kern CSS Shasta COE Butte COE Solano COE San Joaquin COE Orange CDE Merced COE Los Angeles COE Mendocino COE Sacramento COE Santa Clara COE Ventura COE	Projection-Pro Workshops	05/15/2018	On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold On Hold 01/08/2019 01/31/2019 02/06/2019 02/07/2019 02/21/2019 02/28/2019
8481	Barstow USD	ASB Workshop	06/18/2018	11/26/2018
8470	Sweetwater USD	ASB Workshop	in-process	10/23/2018
8466	Diablo Valley College	ASB Workshop	06/06/2018	10/26/2018
8459	Corona-Norco USD	Booster Club Workshop	05/01/2018	11/09/2018
8480	Rialto USD	ASB Workshop	08/03/2018	11/15/2018
8477	San Marino USD	ASB Workshop	06/18/2018	12/06/2018
8483	Clovis USD	ASB Workshop	06/29/2018	12/12/2018
8649	California Activities Directors Association (CADA)	ASB Workshop	06/04/2018	02/27/2019
8479	Long Beach Community College	ASB Workshop	06/07/2018	11/07/2018

Professional Development Services Con't.

Job #	Client	Review Types	Date Requested	Status
N/A	Exeter USD	ASB Workshop	09/27/2018	Waiting List
N/A	Hemet USD	ASB Workshop	09/12/2018	Waiting List
N/A	Merced UHSD	ASB Workshop	09/11/2018	Waiting List
N/A	Newport-Mesa USD	ASB Workshop	08/31/2018	Waiting List
N/A	Greenfield USD	ASB Workshop	08/28/2018	Waiting List
N/A	Birmingham Community Charter High School	ASB Workshop	08/22/2018	Waiting List
N/A	Rio Bravo Greeley USD	ASB Workshop	08/20/2018	Waiting List
N/A	Chico USD	ASB Workshop	08/10/2018	Waiting List
N/A	Chino Valley USD	ASB Workshop/ Booster Club Workshop	08/08/2018	Waiting List
N/A	Calistoga HS	ASB Workshop	08/07/2018	Waiting List
N/A	Sonoma COE	ASB Workshop	08/07/2018	Waiting List
N/A	Beaumont USD	ASB Workshop/ Booster Club Workshop	08/03/2018	Waiting List
N/A	Antioch USD	ASB Workshop	08/01/2018	Waiting List
N/A	McFarland USD	ASB Workshop	07/30/2018	Waiting List
N/A	Palmdale SD	ASB Workshop	07/24/2018	Waiting List
N/A	Napa Valley USD	ASB Workshop/ Booster Club Workshop	07/19/2018	Waiting List
N/A	Dublin USD	ASB Workshop	07/18/2018	Waiting List
N/A	Fremont USD	ASB Workshop	07/11/2018	Waiting List
N/A	Liberty UHSD	ASB Workshop	07/09/2018	Waiting List
N/A	ASBWorks	ASB Workshops	Partnership	01/24/2019
N/A	CBO Mentor Project, 14 th Cohort, 2017/18	Training/Mentoring	Partnership with CASBO, SSC, and CCESA/BASC	Scheduled
N/A	USC School Business Management Certificate Program	Training/Mentoring	Partnership with USC and SSC	Ongoing

Product Development

Name	Development Type	Status
SACS Software	Development	Ongoing
Projection-Pro MYP Software	Development	Ongoing
LCFF Calculator	Next update: 2 nd Quarter, 2019	Ongoing
Common Message	Updated throughout the year, working with BASC	Ongoing

New Requests for Management Assistance

Job #	Client	Review Types	Date Requested	Status
N/A	PUC National	On-Site Technical Assistance	09/26/2018	Intake Review
1273	AmadorCOE/Amador County USD	Fiscal	09/14/2018	Pending Signed Study Agreement
1271	Sequoia UHSD	Technology / Data Management	08/29/2018	Pending Signed Study Agreement
N/A	Trona Jt. USD	Organization/Staffing Business Department	08/21/2018	Intake Review
N/A	Thomas Edison Charter Academy	Budget Development	08/16/2018	Intake Review
1267	Wasco UHSD	M&O/Transportation	07/31/2018	Pending Signed Study Agreement

SECTION O

Directory Information

(Bylaws, Roster, 2019 Meeting Dates)

FCMAT Bylaws

**FISCAL CRISIS and MANAGEMENT ASSISTANCE TEAM (FCMAT)
GOVERNING BOARD
BYLAWS**

Adopted March 18, 1999

Revised and Adopted March 13, 2003, March 11, 2004, March 20, 2006,
October 20, 2013, June 28, 2015, April 24, 2016

ARTICLE I

Name

This organization shall be known as the Fiscal Crisis and Management Assistance Team (FCMAT) Governing Board.

ARTICLE II

Role and Functions of the Governing Board

Section 1: General Purpose

The general purpose of the Governing Board is to provide policy direction and broad operational guidance to the County Office that has been selected to operate FCMAT. In performing this general purpose, the Governing Board will work cooperatively with the County Office to enable the County Office to perform satisfactorily its duties under its contract with the California Department of Education and to insure performance of FCMAT's statutory and contractual duties.

Section 2. Specific Duties

The specific duties of the Governing Board, as determined by statute and the contract between the State and the County Office of Education that serves as Administrative/Fiscal Agent, are to:

- A. Implement the organizational structure provided by the County Office as the operational framework for the Team
- B. Select Team members based on recommendations of the County Office
- C. Develop criteria for and prioritize requests for assistance, including requests from the SPI, in cooperation with the Team
- D. Develop standardized formats for reports
- E. Develop, in cooperation with the Team, and distribute rates for onsite personnel costs and travel costs incurred by the Team
- F. Define fiscal emergency

- G. Determine the amount of revenues, within statutory limits, to be allocated for contract services to assist school districts and county offices that have a fiscal emergency
- H. Approve the California School Information Services (CSIS) Plan/Data Directory
- I. Determine the training required to comply with the purpose of FCMAT
- J. Approve any payments to the CDE, from available funds, to reimburse the CDE for actual administrative expenses incurred in the review of the budgets and fiscal conditions of school districts and county offices
- K. Establish procedures for board members to obtain reimbursement of expenses from the members' respective agencies such as travel and per diem
- L. Perform additional tasks as assigned to the Governing Board by statute or state contract.

Section 3: Advisory Function

The Governing Board provides advice on issues brought to the Board by board members, the Administrative Agent or the Team. Items for Board review can be placed on the agenda of quarterly meetings of the Board and/or considered by the Executive Committee of the Board in order to respond to issues on a timely basis. Issues for Board/Committee advice should relate to the purposes for which FCMAT was established and should generally meet the following criteria:

- A. The issue is of significant importance to FCMAT
- B. The issue is consistent with the purpose of the organization
- C. Action on the issue will not compromise the neutrality and independence of FCMAT.

Section 4: Informational Function

The Board functions as an avenue of communication and information among school districts, county offices of education, community colleges, charter schools, the administrative agent and the Team. This function can be accomplished by written/electronic means, as well as during scheduled meetings. The purpose of this function is to insure the relevance and accuracy of information with which FCMAT is working, and to enhance the collaborative efforts of FCMAT.

Section 5: Preserving FCMAT's Independence and Objectivity

In discharging its general and specific duties, the Governing Board will insure that FCMAT is kept free from real or perceived interference or conflicts of interest that might impair its independence and objectivity.

ARTICLE III Executive Committee

An Executive Committee of the Board shall be established for the purpose of conducting the business of the Board as needed to respond to issues in a timely manner, and to review issues in preparation for regularly scheduled Board meetings. The Executive Committee shall be composed of the chair, immediate past chair, vice-chair, two district superintendents selected by the Board, Chancellor of the California Community Colleges or his or her designee serving as a member of the Board, the Administrative Agent and the chief executive officer of FCMAT.

The Executive Committee will convene as needed and determined either by the chair, the Administrative Agent, or the CEO.

ARTICLE IV Role and Functions of the Administrative and Fiscal Agent

Section 1: General Purpose

The general purpose of the County Office selected by the State as Administrative and Fiscal Agent is to provide immediate supervision of the Team and operate all aspects of FCMAT in accordance with the terms of its contract(s) with the State of California and applicable statutes.

Section 2: Specific Duties

The specific duties of the County Office, as determined by statute and its contract with the State, are to:

- A. Provide fiscal crisis intervention when requested by School Districts, County Offices of Education, the Board of Governors of the California Community Colleges or when assigned by the SPI.
- B. Provide management assistance to School Districts, County Offices of Education, Community Colleges (CC) and Charter Schools when requested or assigned
- C. Provide workshops and in-service training to School Districts, County Offices of Education, Community Colleges and Charter Schools staffs

- D. Conduct site reviews and studies, on request or assignment
- E. Serve as fiscal advisor, on assignment
- F. Assist county superintendents in performance of audits or reviews under Education Code Section 1241.5, on request
- G. Act as a resource for innovative and effective solutions to School Districts, County Offices of Education, Community Colleges and Charter Schools fiscal management and business operation problems
- H. Operate the California School Information Systems (CSIS) as directed and funded by the State
- I. Recruit, screen, and recommend Team members to the Governing Board
- J. Evaluate Team members
- K. Discharge all FCMAT personnel functions
- L. Negotiate employee and independent contractor contracts in accordance with the terms of the state contract
- M. Review and approve all external reports and submit copies to the CDE
- N. Recommend standardized format reports to the Governing Board
- O. Recommend criteria for services and service priorities to the Governing Board
- P. Assist the Governing Board in the development of rates to be charged for onsite personnel and travel costs incurred by Team members
- Q. Market Team services
- R. Provide staff support to the Governing Board
- S. Perform additional tasks as assigned to FCMAT by statute or state contract.

ARTICLE V
Composition of the Board

- Section 1(a). The Governing Board shall consist of twenty five (25) voting members who function according to statutes. The voting members shall consist of one representative from the California Department of Education, and one county and one district superintendent from each of the eleven service regions established by the California County Superintendents Educational Services Association (CCSESA), the Chancellor of the CCC or his or her designee, and one member of a community college district governing board chosen by the chancellor.
- Section 1(b). In addition to the voting members specified in subsection (a), above, there shall be one nonvoting member representing the charter schools of the state, and one nonvoting member representing the California Collaborative for Educational Excellence (CCEE), each selected by the Executive Committee, upon recommendation by the CEO, and confirmed by a majority vote of the quorum. Except for nonvoting status, the charter school member and CCEE member shall have all the rights and duties of voting board members.
- Section 2. County superintendents shall serve a two-year term, staggered so that one-half of the Directors are elected in any one year. Directors in odd numbered regions will be elected in even numbered years.
- Section 3. District superintendents' initial terms were staggered in one, two, and three-year terms. District superintendents serve three-year terms after their staggered term expires. The community college district governing board member serves a three-year term.
- Section 4. The charter school member and CCEE member serve three-year terms.
- Section 5. Each board member is encouraged to select an alternate from his/her region, or, in the case of the charter school member, from a charter school and in the case of the CCEE member, from the CCEE, to attend in his/her absence. The role of the alternate shall be to convey any information to the board on behalf of the absent regular member and to observe and report back to the regular member regarding the board meeting. The alternate shall not be considered a member of the board for any purpose including voting or establishing a quorum.

- Section 6. The board shall elect a chairperson to conduct meetings and a vice chair to conduct meetings in the chairperson's absence.
- Section 7. The chairperson and vice chair shall be county superintendents that serve a term of two years.
- Section 8. The FCMAT board shall appoint a replacement for any member who may be unable to perform his/her duties due to resignation or other inability for the remainder of his/her term. A concurrence of two-thirds (2/3) of the board will confirm this appointment.

ARTICLE VI

Nominations and Elections

- Section 1. The State Department representative and Chancellor of the CCC or his or her designee shall serve a continuing term. County superintendents shall be nominated by CCSESA and district superintendents shall be nominated by the Association of California School Administrators (ACSA) in October of each year. The community college district governing board member is chosen by the Chancellor. FCMAT will notify CCSESA, ACSA, the Chancellor, and the Executive Committee of expiring terms.
- Section 2. Elections shall be held in October. New board members will begin their terms in January of the next year.

ARTICLE VII

Meetings

- Section 1. Regular meetings shall be held on a quarterly basis.
- Section 2. Special meetings may be called when deemed necessary by the California Department of Education, Administrative Agent, FCMAT CEO, or Board Chairperson.
- Section 3. A quorum consists of thirteen (13) voting members.
- Section 4. The Administrative Agent, FCMAT CEO, and designated staff shall attend meetings of the Board of Directors.
- Section 5. Meetings shall be conducted in accordance with the Bagley-Keene Act relating to open meetings.

ARTICLE VIII

Finances

- Section 1. Allowable expenditures are the actual and necessary costs of travel, lodging and meals of the board member. Expense claims and receipts shall be submitted to the FCMAT secretary for processing.
- Section 2. Fiscal control shall be in accordance with AB 1200 and the contract limitations established by the California Department of Education.

ARTICLE IX

Dissolution

The board shall continue in existence until it is dissolved upon the effective date of the repeal of the statutory authority which created the board, or upon the effective date of any statutory amendment which so substantially alters that authority as to require the creation of a different board or governance structure.

ARTICLE X

Rules of Order

The board shall act upon majority vote of the quorum.

ARTICLE XI

Amendments

Any amendments to these Bylaws may be adopted at a regularly scheduled meeting by a two-thirds (2/3) vote of those members in attendance at the meeting at which amendments are considered for approval. Written notice shall be given to board members at least two weeks prior to the meeting.

FCMAT Board Member Roster

FCMAT BOARD OF DIRECTORS INFORMATION

COUNTY SUPERINTENDENTS

Brock Falkenberg (Term Expires: 12/31/20)
North Coast – Region 1
Supt., Lake COE
1152 S. Main Street
Lakeport, CA 95453
Phone: 707-262-4102, FAX: 707-263-0197
Email: bfalkenberg@lakecoe.org

Tracey Quarne (Term Expires: 12/31/19)
Northeastern – Region 2
Supt., Glenn COE
311 S. Villa Avenue
Willows, CA 95988
Phone: 530-934-6575, FAX: 530-934-6111
Email: traceyquarne@glenncoe.org

Gayle Garbolino-Mojica, Vice Chair
(Term Expires: 12/31/20)
Capitol – Region 3
Supt., Placer COE
360 Nevada Street
Auburn, CA 95603
Phone: 530-889-8020, Fax 530-888-1367
Email: ggarbolino@placercocoe.k12.ca.us

Mary Jane Burke, Chair
(Term Expires: 12/31/19)
Bay – Region 4
Supt., Marin COE
1111 Las Gallinas Avenue
San Rafael, CA 94913
Phone: 415 499-5801
Email: mjburke@marin.k12.ca.us

Krystal Lomanto (Term Expires: 12/31/18)
South Bay – Region 5
Supt., San Benito COE
460 Fifth Street
Hollister, CA 95023
Phone: 831-637-5393, FAX: 831-637-0140
Email: klomanto@sbcoe.org

Marguerite Bulkin (Term Expires: 12/31/19)
Delta Sierra - Region 6
Supt., Tuolumne COE
175 S. Fairview Lane
Sonora, CA 95370
Phone: 209-536-2010, FAX: 209-536-2004
Email: mbulkin@tcsos.us

Robin Hopper (Term Expires: 12/31/20)
Central Valley – Region 7
Supt., Mariposa COE
5082 Old Highway North
Mariposa, CA 95338
Phone: 209-742-0207, FAX: 209-966-4543
Email: rhopper@mcusd.org

Susan Salcido (Term Expires: 12/31/19)
Costa Del Sur – Region 8
Supt., Santa Barbara CEO
4400 Cathedral Oaks Road
Santa Barbara, CA 93110
Phone: 805-964-4711 x5285
FAX: (805) 967-8695
Email: ssalcido@sbceo.org

Al Mijares (Term Expires: 12/31/18)
Southern – Region 9
Supt., Orange CDE
200 Kalmus Drive
Costa Mesa, CA 92626
Phone: 714-966-4001, FAX: 714-432-1916
Email: amijares@ocde.us

Ted Alejandro (Term Expires: 12/31/18)
RIMS – Region 10
Supt., San Bernardino CSS
601 North E Street
San Bernardino, CA 92415
Phone: 909-386-2406, FAX: 909-386-2941
Email: superintendent@sbcass.k12.ca.us

Debra Duardo
Los Angeles – Region 11
Supt., Los Angeles COE
9300 Imperial Hwy
Downey, CA 90242
Phone: 562-922-6127, FAX: 562-922-6399
Email: duardo_debra@lacoe.edu

DISTRICT SUPERINTENDENTS

Robert Haley (Term Expires: 1/1/21)
North Coast Region 1
Supt., Cotati-Rohnert Park USD
7165 Burton Avenue
Rohnert Park, CA 94928
Phone: 707-792-4722
Email: robert_haley@crpusd.org

Kelly Staley (Term Expires: 1/1/21)
Northeastern – Region 2
Supt., Chico USD
1163 East Seventh Street
Chico, CA 95925
Phone: 530-891-3000 x149
Email: kstaley@chicousd.org

Kent Kern (Term Expires: 1/1/20)
Capitol – Region 3
Supt., San Juan USD
3738 Walnut Avenue
Carmichael, CA 95608-3056
Phone: 916-971-7107
Email: kkern@sanjuan.edu

Rick Schmitt (Term Expires: 1/1/20)
Bay – Region 4
Supt., San Ramon Valley USD
699 Old Orchard Drive
Danville, CA 94526
Phone: 925-552-2933
Email: superintendent@srvusd.net

Nancy Albarran (Term Expires: 1/1/21)
South Bay – Region 5
Supt., San Jose USD
855 Lenzen Avenue
San Jose, CA 95126
Phone: 408-535-6000
Email: nalbarran@sjusd.org

Daryl Camp (Term Expires: 1/1/21)
Delta Sierra – Region 6
Supt., Riverbank USD
6715 Seventh Street
Riverbank, CA 95367
Phone: 209-869-2538
Email: dcamp@riverbank.k12.ca.us

Andres Zamora (Term Expires: 1/1/19)
Central Valley - Region 7
Supt., Livingston UESD
922 B Street
Livingston, CA 95334
Phone: 209-394-5400
Email: azamora@livingstonusd.org

Ed Cora (Term Expires: 1/1/19)
Costa Del Sur – Region 8
Supt., Santa Paula USD
201 S. Steckel Drive
Santa Paula, CA 93060
Phone: 805-933-8082
Email: ecora@santapaulaunified.org

Kirsten Vital (Term Expires: 1/1/19)
Southern – Region 9
Supt., Capistrano USD
33122 Valle Road
San Juan Capistrano, CA 92675
Phone: 949-234-9200
Email: kmvital@capousd.org

Elliott Duchon (Term Expires: 1/1/20)
RIMS -Region 10
Supt., Jurupa USD
4850 Pedley Road
Riverside, CA 92500
Phone: 951-360-4168, FAX 951-360-4194
Email: educhon@jusd.k12.ca.us

Darin Brawley (Term Expires: 1/1/19)
Los Angeles - Region 11
Supt., Compton USD
501 South Santa Fe Avenue
Compton, CA 90221-3814
Phone: 310-639-4321 x55125
Email: dbrawley@compton.k12.ca.us

COMMUNITY COLLEGES

Christian Osmena
Vice Chancellor
California Community Colleges
1102 Q Street, Ste. 4400
Sacramento, CA 95811
Phone: 916-324-9508
Email: cosmena@ccccc.edu

Ann Ransford (Term Expires: 1/1/22)
Trustee
Glendale Community College District
1500 North Verdugo Road
Glendale, CA 91208
Phone: 818-549-9182
Email: annransford@mac.com

FCMAT BOARD OF DIRECTORS INFORMATION

CDE REPRESENTATIVE

Nick Schweizer

Deputy Superintendent
CA Department of Education
1430 N Street
Sacramento, CA 95814
Phone: 916-319-0815, FAX: 916-319-0106
Email: nschweizer@cde.ca.gov

CHARTER SCHOOLS REPRESENTATIVE

Cindy L. Petersen (Term Expires: 12/31/20)

Supt./CEO, Gateway Community Charters
5712 Dudley Boulevard
McClellan, CA 95652
Phone: 916-286-5129, FAX: 916-993-4110
Email: cindy.petersen@twinriversusd.org

CCEE REPRESENTATIVE

VACANT

California Collaborative for Educational Excellence
47-100 Calhoun Street
Indio, CA 92201
Phone: 951-826-6161

Mary C. Barlow, Superintendent

Administrative Agent
Kern County Superintendent of Schools
1300 17th Street
Bakersfield, CA 93301
Phone: 661-636-4630, FAX: 661 636-4130
Email: mabarlow@kern.org

Michael H. Fine, CEO

Fiscal Crisis & Management Assistance Team
1300 17th Street
Bakersfield, CA 93301
Phone: 661-636-4308, Fax: 661-636-4647
Email: mfine@fcmat.org

2019 Meeting Dates

2019 FCMAT Board of Directors Meeting Dates

FCMAT Board Meetings are scheduled for the following dates/locations:

Wednesday, January 30, 2019

10:00 a.m. – 12:00 p.m.

The InterContinental-Clement Hotel ~ Monterey County

Sunday, April 7, 2019

10:00 a.m. - 1:00 p.m.

Hotel Del Coronado ~ San Diego County

Sunday, June 23, 2019

10:00 a.m. - 1:00 p.m.

The Resort at Squaw Creek ~ Placer County

Sunday, October 20, 2019

10:00 a.m. - 1:00 p.m.

Vitners Inn ~ Sonoma County