Sample School-Connected Organization Application

(School District Name)

School-Connected Organization Application

Application Date:

School-Connected Organization Name:

Name of School:

Check one: ❏ Initial Application ❏ Renewal:

The parents of Sample School District hereby request approval for the formation of the

School-Connected Organization.

Name of Organization

Objectives / Purposes of the School-Connected Organization are:

School-Connected Organization Official Mailing Address:

Official Name:

PO Box/Street:

City/State/ZIP Code:

Telephone Number:

School-Connected Organization Officers:

|  |  |  |
| --- | --- | --- |
| 1. Position Held | 1. Name | 1. Email Address |
|  |  |  |
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|  |  |  |
|  |  |  |

Is the organization 501(c)(3) tax-exempt? ❏ Yes ❏ No

Organization Tax ID # Banking Institution:

Does the school-connected organization   
conduct annual financial audits or reviews? ❏ Yes ❏ No

Attach a copy of your proposed budget for the upcoming school year.

Upcoming School Year Planned Meetings (or attach schedule):

|  |  |  |
| --- | --- | --- |
| 1. Date | 1. Time | 1. Location |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Upcoming School Year Planned Fundraisers (or attach schedule):

|  |  |  |
| --- | --- | --- |
| 1. Activity | 1. Date | 1. Location |
|  |  |  |
|  |  |  |
|  |  |  |
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|  |  |  |

We, the members of this school-connected organization, have read and understand the rules for forming and conducting this organization, including the district’s board policy and administrative regulations, and agree to abide by them. We will submit a contact list and two copies of the proposed constitution and bylaws to the principal or school administrator or designee, who will review the application for approval, as well as any other information required by the district.

Signature of Organization President Date

District or School Approvals:

Principal/School Administrator:

Signature Date

District Board Recognition and Approval:

District Administrator:

Signature Date

Title: