Revenue Projection

Name of School:

Name of Club:

Revenue Projection

Fiscal Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Event:

Date of Event:

Date Form Submitted:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. SALES PROJECTION AND SUMMARY
 | 1. Item #1
 | 1. Item #2
 | 1. Item #3
 | 1. Item #4
 |
|  | 1. Pre-Event Information
 |  |  |  |  |
| 1. 1
 | 1. Description of items sold
 |  |  |  |  |
| 1. 2
 | 1. Number of individual units received
 |  |  |  |  |
| 1. 3
 | 1. Less items given away (attach documentation)
 |  |  |  |  |
| 1. 4
 | 1. Less items lost/stolen (attach documentation)
 |  |  |  |  |
| 1. 5
 | 1. Potential items for sale (line 2-3-4)
 |  |  |  |  |
| 1. 6
 | 1. Sale price per individual item
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |
| 1. 7
 | 1. Total revenue potential (line 5 x 6)
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |
|  |  |  |  |  |  |
|  | 1. Post-Event Information
 |  |  |  |  |
| 1. 8
 | 1. Unsold items on hand (attach count)
 |  |  |  |  |
| 1. 9
 | 1. Calculated potential revenue from unsold items on hand and the sales price (line 8 x line 6)
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |
| 1. 10
 | 1. Actual proceeds from sales (see below)
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |
| 1. 11
 | 1. Cash shortage or overage
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | 1. **Proceeds From Sales**
 | 1. **Item #1**
 | 1. **Item #2**
 | 1. **Item #3**
 | 1. **Item #4**
 | 1. **Total $**
 |
| 1. 1
 | 1. Gross cash count
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |
| 1. 2
 | 1. Less change fund
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |
| 1. 3
 | 1. Proceeds from sales (line 1-2)
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 | 1. $
 |

Explanation of differences in cash counts/proceeds:

Explanation of differences in projected sales:

Submitted and Approved by:

 Student Club Representative:

 Signature, Title and Date

 Club Advisor:

Signature, Title and Date

 Principal/School Administrator:

 Signature, Title and Date

Recorded in ASB Student Council Minutes on:

 Date

Distribution:

Pre-event – Copy of form, with header and pre-event information completed, attached to activity request form.

Post-event – Original submitted to ASB bookkeeper; copy retained by club advisor.